Approved
Crite: EMC
Dinkins:
Riecke: WCR
Robinson: TCR

MINUTES
BREVARD ABC BOARD
~~January 24,~~ 2017
February 28 CLA

The Brevard ABC Board met in regular session on Tuesday, ~~January 24th~~, 2017 at 8:30 a.m. in the City Council Chambers. February 28 CLA

Members Present: Cameron Austin, Chair
Geraldine Dinkins
William Riecke
Tim Robinson

Members Absent: Eric Crite

Staff Present: Mark Balding – ABC General Manager
Jill Murray – Deputy City Clerk

Welcome & Introduction

At 8:35 a.m., Mr. Austin called the meeting to order. He had a question about the agenda and if the Board is going to seek an official motion to approve the money for the video and added it as an item under unfinished business.

Approval of Agenda

Ms. Dinkins moved, seconded by Mr. Robinson, the Agenda be approved as amended. Motion carried unanimously.

Approval of Minutes

Mr. Riecke moved, seconded by Mr. Robinson, the January 24th meeting minutes be approved as presented. Motion carried unanimously.

New Business

Mr. Balding went over the Manager's Report and explained that he has simplified the report and is going to keep a running tally of the fiscal year. Looking at January sales, January and February are typically the slowest sales months. We managed to have sales that were up 3.47% versus last January, right at $8,000. We also improved slightly on percent profit versus last January. The chart is updated through January and you can see for the last seven months our profit is up 8.31% or approximately $107,000. The Board accepted the report as presented.

Alcohol Education

Mr. Balding contacted Kristen Gentry and explained that the majority of their money went to an outdoor theater system and she is aware that the funds will be limited this year. He recommended scheduling her to be on the agenda next month and he'll have a better idea of exactly how much money is there. Tim Powers came by and picked up the check for $4,000 so they could get started. This letter of agreement was sent out to everyone and it can be amended if necessary and I would like to ask if anyone has any issues with it as presented.

Mr. Robinson noted that the term LOA was used and Mr. Balding explained that it should probably be MOA since that is what is used throughout the agreement and he would notify Tim of the correction.

Ms. Dinkins said that on the first page of the agreement it states that they are to create two PSA's per year for a minimum of four school semesters, so what is the life of this contract? Are they no longer required to give us PSA's after the two years? She suggested that the Board should get clarification on that and perhaps they make the term dependent on making the equivalent of them selling $4,000 worth of PSA's? We don't want to buy equipment that in two years just goes to the theater department for their use when we're buying this equipment for alcohol education. What if the class no longer exists?

Mr. Balding said that he was going to give Mr. Powers a call and set up a meeting with him to discuss changes to the agreement.

Mr. Balding moved on to the Law Enforcement Report. There was not a ton of activity. They did four inspections and four underage purchases/compliance checks and to his knowledge, all four were compliant. It looks like we had four drug related misdemeanor charges at permitted establishments.

Mr. Austin added that the report as presented is not acceptable. Where were the compliance checks? Where were the inspections? Did they pass or fail? We need more information. Mr. Balding agreed and said he will speak with Robert Shular about it.

Mr. Austin asked if there was any other new business and Mr. Robinson asked if Mr. Balding could provide a little more information with regards to statewide growth and store sales. Mr. Balding said he would gladly provide more information at the next meeting.

Unfinished Business

Mr. Austin reminded the Board that he only has four meetings after this one and then they will need to vote on a new Chair.

Ms. Dinkins stated she would love to be Vice Chair and Mr. Robinson said he would love to be Chair if need be.

Mr. Austin presented the Accountant's Report and Bank and Reconciliation for January for approval. Mr. Robinson moved, seconded by Ms. Dinkins, the Board accepted the report as presented.

Adjourn

There being no further business, the Board adjourned at 9:25 AM.

Next regular meeting: Tuesday, March 28th, 2017 @ 8:30 a.m.

Mark Balding, General Manager

Cameron Austin, Chair

Jill Murray, Deputy City Clerk

Minutes Approved: March 28th, 2017