

MINUTES

COUNCIL DOWNTOWN MASTER PLAN COMMITTEE

Thursday, January 21, 2021 – 4:00 PM

City Hall Council Chambers

Members Present: Maureen Copelof, Chair, Council Member
Gary Daniel, Vice Chair, Council Member
Jim Fatland, City Manager
Paul Ray, Planning Director
Billy Parrish, Heart of Brevard Representative
Nicole Bentley, Heart of Brevard Executive Director
Susan Threlkel, Council Appointed At-Large Member (via Zoom)

Absent: Dee Dee Perkins, Citizen Member

Staff Present: David Lutz, Public Works Director
Wesley Shook, Assistant Public Works Director
Denise Hodsdon, Executive Assistant

Guests: None

A. Welcome & Call to Order

Committee Chair Maureen Copelof welcomed everyone and called the meeting to order at 4:00 PM.

B. Certification of Quorum

Quorum was certified by Executive Assistant Denise Hodsdon.

C. Approval of Agenda

Ms. Copelof requested to add an item regarding jazzing up the picnic area on Caldwell and Main Streets. Motion by Mr. Daniel, seconded by Mr. Fatland to approve the agenda as amended. The motion carried unanimously.

D. Approval of Minutes of January 7, 2021 Meeting

Motion by Ms. Bentley, seconded by Mr. Daniel to approve the minutes of the January 7, 2021 meeting as presented. The motion carried unanimously.

E. Jordan Street Trash

Public Works Director David Lutz provided the attached map marking the area within the Jordan Street parking lot that he is recommending for placement of the trash and recycling bins. He explained that this area would take up three parking spaces. There was discussion about how to barricade that area and Mr. Lutz suggested that we could use orange water-filled barricades that the City already owns. There was consensus to start with those barricades as it is something we already have and they could always be changed out later if desired. Ms. Bentley will advise Jordan Street merchants that we are doing this pilot program as a first step toward a long-term solution.

F. Proposed Sculpture Donation

Ms. Copelof had shared more information regarding the sculpture but she said the owner has decided that he would not be willing to donate it if it was going to be archived. Following discussion, there was consensus that this committee is not prepared to accept the sculpture at this time. However, once our Public Art Policy is approved by City Council, we will discuss it again at that time. Ms. Copelof will contact the owner to let them know.

G. Update re Downtown Planters

Ms. Copelof reported that 35° North Landscape Services is ready to order plants for our planters and have requested that we provide locations for all 30 planters. She and Ms. Bentley have mapped out the locations and there will be four planters at all the major intersections with the others scattered about. She reported that the grant request has been sent to Tourism and Ms. Bentley said they will meet next week. Ms. Copelof said she and Ms. Bentley also made note of approximately six tree wells that need to be bricked over in order to execute the planter plan. She will provide a list of those locations to Public Works.

H. Picnic Area on Caldwell/Main Streets

Ms. Copelof feels that we need to jazz up the picnic area on the corner of Caldwell and W. Main Streets. She said there will be a planter on each corner at that intersection, but noted that this is a prime location and it would be nice to have something besides just the tables. She wants to add interest and color to make that picnic area more inviting. Mr. Daniel suggested that shade sails would provide shade and add color. It was decided that committee members would come up with ideas to share at the next meeting.

I. Set Date for Next Meeting

The next meeting of the Council Downtown Master Plan Committee will be on Thursday, February 4, 2021 at 9:00 AM in the Council Chambers at City Hall.

J. Adjourn

There being no further business, the meeting was adjourned at 4:57 PM.

X Maureen Copelof
Maureen Copelof
Chair, Council Member

Minutes Approved - February 4, 2021

X Denise Hodsdon
Denise Hodsdon
Executive Assistant

JORDAN ST PARKING LOT

