

MINUTES

COUNCIL FINANCE & HUMAN RESOURCES COMMITTEE

Thursday, October 17, 2019 – 10:30 AM

City Hall Administrative Conference Room

Members Present: Maureen Copelof, Chair, Council Member
Gary Daniel, Vice Chair, Council Member
Jim Fatland, City Manager
Kelley Craig, Human Resources Director

Absent: None

Staff Present: Tom Whitlock, Deputy Finance Director & Tax Collector
Denise Hodsdon, Executive Assistant

Guests: None

A. Welcome & Call to Order

Committee Chair Maureen Copelof called the meeting to order at 10:30 AM.

B. Certification of Quorum

Quorum was certified by Executive Assistant Denise Hodsdon.

C. Approval of Minutes of September 12, 2019 Meeting

Motion by Mr. Daniel, seconded by Mr. Fatland, to approve the September 12, 2019 meeting minutes as presented. Motion carried unanimously.

D. Tax Settlement Report for Month-end September 30, 2019

Deputy Finance Director/Tax Collector Tom Whitlock reported that we collected \$281,378 in City taxes for the month of September. As of September 30th, we have collected \$3,242,618 or 60% of the total for City taxes. Tax collection for Heart of Brevard in September was \$13,872, bringing the total collection for the year to \$74,232.

E. City Council Compensation

Mr. Fatland reported that as requested at the Council's Budget Workshop, Human Resources Director Kelley Craig has conducted a compensation survey for governing boards of several municipalities. Ms. Craig presented her report (copy attached as Exhibit A) and noted that Brevard is well below the average and median compensation

for Mayor and Governing Board Members. She explained that this would be presented to City Council and if they vote to make an adjustment, it would be effective January 1, 2020. Following discussion, Mr. Daniel moved, seconded by Ms. Copelof, to recommend increasing the annual compensation for Mayor from \$9,158.27 to \$10,500, and for City Council members from \$4,861.24 to \$6,700. The motion carried unanimously.

F. Set Date For Next Meeting

It was decided that the Committee would meet again when the auditors are ready to present the annual audit report.

G. Adjourn

There being no further business, Mr. Daniel moved and Ms. Copelof seconded to adjourn the meeting at 10:59 AM. The motion carried unanimously.

X Maureen Copelof
Maureen Copelof
Chair, Council Member

Minutes Approved: January 8, 2020

X Denise Hodsdon
Denise Hodsdon
Executive Assistant

City of Brevard
Compensation Study 2019

Governing Board						
Organization	Population	Number of FT/PT Employees	Mayor Annual Compensation	Governing Board Member Annual Compensation	# of Council Meetings Per Month	Council Committee Meetings
Black Mountain	8150	84/6	\$ 9,339.72	\$ 6,342.00	2	Yes
Fletcher	8337	38/2	\$ 10,933.00	\$ 6,445.00	2	No
Forest City	7210	137/30	\$ 10,196.00	\$ 7,797.00	2	Yes
Hendersonville	14107	263/42	\$ 13,000.00	\$ 7,000.00	1	Yes
Shelby	20018	338/65	\$ 10,224.00	\$ 5,145.00	2	Yes
Waynesville	10112	182/82	\$ 13,003.75	\$ 7,802.25	2	No
			Average/Actual	\$ 6,755.21		
			Median	\$ 6,722.50		
City of Brevard	7890	96/64	\$ 9,158.27	\$ 4,861.24	1	Yes