

Minutes
Brevard City Council Parks, Trails and Recreation Committee
June 4th 2015

The City Council Parks, Trails and Recreation Committee met on Thursday, June 4th, 2015 at 8:30 AM in the Council Chambers of City Hall.

Members Present: Wes Dickson, Committee Chair, Council Member
 Ann Hollingsworth, Council Member

Members Absent: Colin Izzard, Carmichael Training Systems
 Ben Hardy
 Dr. Marty Ingram
 Jimmy Perkins, Planning Board Member

Staff Present: Jim Fatland, Interim City Manager
 Josh Freeman, Planning Director
 Daniel Cobb, Asst. Planning Director
 Aaron Bland, Planner & Asst. Zoning Administrator
 Alex Marquez, Parks & Property Management Director
 David Lutz, Public Services Director

Others: Michael Goforth, Consult. Engineer, High County
 Engineering

I. Welcome and Introduction of Committee

Interim City Manager, J. Fatland called the meeting to order at 8:30 AM, all present introduced themselves.

II. Resolution Review

J. Fatland presented City Clerk, D. Perry's drafted resolution for the City Council Parks, Trails and Recreation Committee for review. He established term limits to be from the formation of the committee until just after elections at which point Mayor Harris will reappoint committee members for a term of 2 years in length. Committee decided that the schedule is to be determined.

J. Fatland requested J. Freeman's statement of committee's purpose. J. Freeman recommended a committee statement such as: "To develop, recommend, and coordinate implementation of recreation and pedestrian plans and policies."

Committee determined that 2-4 citizens shall be present at future meetings. J. Fatland requested identification of the 4 citizens. J. Freeman identified them as: Ben Hardy, Colin Izzard, Jimmy Perkins, and Marty Ingram. It was noted that Jimmy Perkins is on the Planning Board, but for meeting purposes is a citizen.

III. General Updates

Ann Hollingsworth requested a change in current branding of the multi-use path based on community response in the Transylvania Times. She requested that sidewalk plans are included in branding as well as an effort to avoid branding of the path as only for bike use. J. Fatland seconded the importance of stressing the side walk portion of the pedestrian plan.

IV. Discussion of Planning Projects

A. Bike/Hike Path Signage Design & Implementation

J. Freeman provided an overview of the Planning Department's status and identified plans to complete sign implementation by summer's end. He identified that the budget estimate of \$25,000 includes sign development, design and fabrication and that it is to be determined whether installation will occur via contractor or City forces. J. Fatland suggested getting an outside quote as well as one from the Parks Dept. and Public Works Dept. A. Hollingsworth asked whether the signs would be aesthetically similar to the signs throughout Brevard. J. Freeman confirmed this and provided a brief description of similarities to Bracken Preserve signage. Committee agreed that designs should be created and presented back to the committee.

B. Bracken Preserve Trail Signage

J. Freeman informed the committee that the project is under way and sign fabrication should be complete within the next couple of weeks. The contract covers both fabrication and installation. The project is nearing completion and includes directional, interpretive and some heritage/history signs. Installation is projected to be finished by the end of summer.

C. Brevard/Transylvania Co. Recreation Strategic Plan

J. Freeman introduced the project with the stipulation that it is at risk due to funding. He stated that the project's intent is to look at what the current levels of County and City services are in terms of passive and active recreation as well as options for consolidation services in order not to duplicate maintenance crews and services.

J. Fatland inquired about project costs. J. Freeman stated that the county and city are committed to \$25,000 each. He stipulated for J. Fatland that the price is negotiated, but not under contract. Price has been negotiated down, but is not within available funds yet. J. Freeman mentioned that the existing Master Plan, drafted 7-8 years ago, is no longer a viable option for City needs. This plan is meant to replace it. A. Hollingsworth suggested a consultation for consolidation.

D. Cherry St. Greenway

J. Freeman stated that this project is complete with the exception of 2 permits which require closing out (federal and state), of which M. Goforth is overseeing completion. The dedication is scheduled for June 11, 2015. J. Fatland suggested left over funding be put into the Bike/Hike Path Signage Project budget.

E. Clemson Plaza/Williams Property Project (Patton Project)

J. Freeman stated that the Planning Dept. is working on a revised plan for both properties since the last Council Meeting. Plans are expected back within the month. It was agreed that these plans should be reviewed by the committee.

J. Fatland suggested landscaping and removal of left side sidewalk on W. Probart St. at the "Beethoven Lives" sign and the addition of Bracken Preserve signage, Brevard Music Center signage and sculptures at this location. He stated that costs would be covered by Frank and Donna Patton and that it would be a permanent installation. A. Hollingsworth stated concern at removing sidewalks along Probart St.

F. Comprehensive Bicycle/Pedestrian Plan

D. Cobb stated that most of the public input sessions are complete, however, a meeting with the school system still needs to happen. J. Freeman suggested that the Planning Dept. is ready to begin developing recommendations and ascertained the value of this project for future funding.

G. Kings Creek Bridge (also addresses West Loop Conceptual Plan)

J. Freeman provided a brief description of the bridge replacement and explained how the widened lane will tie in to the West Loop Conceptual Plan by leaving space for bike lanes and sidewalks on the bridge. The Kings Creek Bridge replacement is part of Phase 1 of the West Loop Conceptual Plan to extend the multi-use path along Railroad Ave from McLean St to Main St. J. Freeman stated that the plan is in its design phase and should take 9-12 months.

H. Rosenwald Community Park

J. Freeman said that the city has closed on the Rathie Property purchase, but that the Taylor Property is still underway. He stated that it is a 50% match on acquisition. A. Hollingsworth asked for the time frame and J. Freeman said it is a 3 year time limit. J. Freeman stated that the property is bundled in mortgages and therefore is having to be extracted. J. Freeman stated that there have been 2 public input sessions as well as a door to door survey. The City Planning Dept. will begin with informal Master Planning on this project.

I. Safe Routes to Schools

J. Freeman provided a brief overview of SRTS including the KidsGo Festival, Bicycle Safety Training with kids and the giving away of 2-3,000 helmets to kids. He asked that council members be involved in this project and J. Fatland suggested it go in calendar correspondence.

Hollingsworth suggested High School involvement in the program, saying she wants to instill the alternative transportation ideology in the older students as well as the young. W. Dickson suggested more expensive parking permits at the High School as well as covered bike racks for rainy days. A. Marquez stated that he has installed a couple of bike racks in the city this week. J. Freeman stated that he could look into expanding the program to High School students next year. W. Dickson stated that the programming needs to be tailored for the middle school students (who lack an interest in the elementary version of the program). A. Hollingsworth suggested bringing in businesses to sponsor helmets and bikes for High School students. J. Freeman said he will look into this.

J. Probart St. Sidewalk Project

Jim Fatland suggested finding a pragmatic way to get this project underway. He suggested adding a sidewalk on Probart St. and retaining

walls. A. Hollingsworth expressed concern about whether the sidewalk could feasibly extend to the Brevard Music Center given topographic constraints. J. Freeman suggested that it be attempted. He also suggested implementation of measures to slow traffic at the same time. D. Lutz suggested door to door surveys to ensure community support. A. Hollingsworth reminded the committee of the value of Brevard Music Center to the community and advised that their opinion be taken strongly into account as well.

Freeman stated that lane width could be dropped to 20 ft., but that it would be inadvisable to go below. He asked M. Goforth how long the design process would take. M. Goforth responded that it would be 6-8 weeks to produce accurate numbers depicting purely contractor work, as well as, contractor design and city installation numbers. J. Fatland suggested that someone call the NCDOT about right of way. He also suggested that J. Freeman wait on topographic and citizen surveys until M. Goforth brings back his quotes. A. Hollingsworth reminded the committee of the dangers of using a sidewalk to cross Probart St. M. Goforth stated that he would attempt to get his proposal for the committee completed by Friday June 12th, 2015.

V. Next Meeting Schedule

J. Freeman said he would contact citizens asking about availability. J. Fatland suggested that the next meeting be Thursday June 11th, 2015 if the citizens are available.

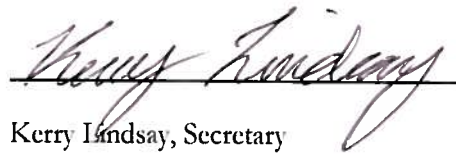
Josh Freeman, Jim Fatland, Lynn Goldsmith, Jamie Laughter and Carleen Dickson will meet about the Recreation Plan.

VI. Adjourn

There being no further business the meeting adjourned at 9:30 AM on Thursday June 4th, 2015



Wes Dickson, Chairman



Kerry Lindsay, Secretary