

MINUTES

City Council Parks, Trails, & Recreation Committee

Wednesday, May 12, 2021, 3:30 PM

City Hall Council Chambers

Members Present: Mac Morrow, Chair, Council Member
Maureen Copelof, Vice-Chair, Council Member
Nancy DePippo, Citizen Member (via Zoom)
Matt Christian, Citizen Member (via Zoom – left at 5:00 pm)
Howie Granat, Citizen Member (via Zoom)
Ryan Olson, At-Large Member (via Zoom)

Absent: Jim Fatland, City Manager
Paul Ray, Planning Director
David Lutz, Public Works Director
Erik Emaus, Citizen Member

Staff Present: Aaron Bland, Assistant Planning Director (left at 5:00 pm)
Denise Hodsdon, Executive Assistant

Pedestrian & Bike Plan Steering Committee: Heather Seagle, Alta Planning + Design (via Zoom)
Marlee Henning, Alta Planning + Design (via Zoom)
John Cock, Alta Planning + Design (via Zoom)
Steve Williams, NCDOT (via Zoom)
Lonnie Watkins, NCDOT (via Zoom)
Vicki Eastland, Land of Sky (via Zoom)
Mark Burrows, Blue Zones Project (via Zoom)

A. Welcome & Call to Order

Committee Chair Mac Morrow welcomed all in attendance and called the meeting to order at 3:30 pm.

B. Certification of Quorum

Quorum was certified by Executive Assistant Denise Hodsdon

C. Approval of Agenda

Motion by Ms. Copelof, seconded by Mr. Granat to approve the agenda as presented.
Motion carried unanimously.

D. Approval of Minutes of April 21, 2021 Meeting

Motion by Mr. Christian, seconded by Mr. Granat to approve the minutes of the April 12, 2021 meeting as presented. Motion carried unanimously.

E. Meeting with Alta re Pedestrian & Bicycle Master Plan

Heather Seagle of Alta Planning + Design facilitated the meeting of the Brevard Pedestrian and Bicycle Plan Steering Committee. A copy of the presentation is filed with the minutes. A copy of the meeting notes prepared by Ms. Seagle is attached as Exhibit A.

F. Set Date for Next Meeting

The next meeting of the Parks, Trails & Recreation Committee will be on Wednesday, June 16, 2021 at 3:30 PM.

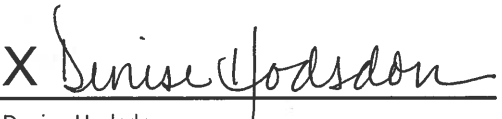
G. Adjourn

There being no further business, the meeting was adjourned at 5:20 pm.

X 

Mac Morrow,
Chair, Council Member

Minutes Approved: June 16, 2021

X 

Denise Hodsdon
Executive Assistant



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May 19, 2021

Brevard Pedestrian & Bicycle Plan Kick-off Steering Committee Meeting

May 12, 2021; 3:30pm-5:00pm

Virtual Meeting: Zoom Meeting ID: 938 2889 5306 Passcode: 484373

- Meeting Recording: https://zoom.us/rec/share/4fpVHd8RbQuBfhk6E4qcF-4VL-qFXAypR77Vi7iElZIXr89cAVvUyOAx_oE6mAQ.L86N.WIJtbqbG1xx
- Access Passcode: rpU0+r=k

Steering Committee Members:

- **Mac Morrow**, Council Member, Mayor Pro-Tem, Chair of Parks & Trails Committee
- **Maureen Copelof**, Council Member, Vice Chair of Parks & Trails Committee
- Jim Fatland, City Manager, member of Parks & Trails Committee
- David Lutz, Public Works Director, member of Parks & Trails Committee
- Paul Ray, Planning Director, member of Parks & Trails Committee
- **Nancy DePippo**, Council Appointed Citizen Member of Parks & Trails Committee
- **Matt Christian**, Council Appointed Citizen Member of Parks & Trails Committee
- **Howie Granat**, Council Appointed Citizen Member of Parks & Trails Committee
- Erik Emaus, Council Appointed Citizen Member of Parks & Trails Committee
- **Ryan Olson**, Council Appointed At-Large Member of Parks & Trails Committee
- **Denise Hodsdon**, City Manager's Executive Asst, member of P&T Committee
- Mayor Jimmy Harris, Mayor- Ex Officio, member of Parks & Trails Committee
- Jared Mull, Ex Officio, member of Parks & Trails Committee
- **Vickie Eastland**, Land of Sky Regional Council
- **Stephen Williams**, NCDOT, Planning Engineer for Division 14
- **Lonnie Watkins**, NCDOT, Transportation Engineer for District 1
- John Vine-Hodge, NCDOT, Integrated Mobility Division

Consultant Team

- **Heather Seagle**, Alta Planning + Design
- **Marlee Henninge**, Alta Planning + Design
- **John Cock**, Alta Planning + Design

***bold** denotes that the person was present for the 1st Steering Committee meeting

Agenda



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1. Welcome and Introductions (Alta, all, 30 minutes)

- What do you love about walking and/or biking in Brevard today?
 - Love that there are options for road, gravel, mountain, and other forms of biking.
 - Love Bracken Preserve
 - Love the multi-use paths and connections to hiking trails
- How would you like walking and biking to be in Brevard in 5 years?:
 - Desire for Brevard to be a community that can be navigated safely by walking and biking
 - Future: bike network be more expansive and safer
 - Greater access
 - More people biking, especially those who don't currently feel comfortable biking and those who don't feel comfortable riding in traffic
 - Improve the Ecusta Trail as one of Brevard's crown jewels
 - Continuation of Brevard's progressive pursuit of better walking and biking conditions
 - Looking forward to the pedestrian bridge at the entrance to Pisgah
 - Excitement for upcoming projects- Davidson River connector, Pisgah highway intersection, new sidewalk + bike lanes, connectivity around town
 - More connections for biking within and around the city, not just to the national forest and outside of the city

2. Why develop Brevard's Pedestrian + Bicycle Master Plan? (Alta, 5 minutes)

- See slide show

3. Review of Pedestrian + Bicycle Facilities (Alta, 5 min)

- See slide show

4. Bikeway Planning + Types of Bikeways (Alta, 5 minutes)

- See slide show

5. Existing Conditions, Needs, + Opportunities

- The Steering Committee was directed to visit <https://app.conceptboard.com/board/5iye-i72x-e9zi-me46-3xai>, where a maps of existing conditions and previous plan recommendations were shared and committee members were asked to share their insight into:
 - key corridors that need bicycle and/or pedestrian facility improvements, and
 - key destinations that they'd like to be able to reach more easily by bike/walking



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- Please feel free to visit this ConceptBoard page again to add your additional thoughts (<https://app.conceptboard.com/board/5iye-i72x-e9zi-me46-3xai>).
- If anyone needs a little orientation to how to use this ConceptBoard- how to navigate the page, add comments, etc., please let me know, and there is a tutorial video available here: <https://vimeo.com/378307289>

6. Project Vision + Goal Setting (all, 30 minutes)

- See slide show for a review of the Vision + Goal statements from previous bike + ped master plans (2019 Transylvania County Bicycle Plan, 2006/2018 Comprehensive Pedestrian Plan)
- Visit the Concept Board to add your vision for walking and biking in Brevard (<https://app.conceptboard.com/board/5iye-i72x-e9zi-me46-3xai>).
- You can also add ideas to the ConceptBoard for a creative name for the plan

7. Review of Project Schedule (Alta, 5 minutes)

Task	2021									2022	
	A	M	J	J	A	S	O	N	D	J	F
1. Committee Meetings											
1.1 Monthly status updates + Invoicing											
1.2 Three Steering Committee Meetings											
2 Data Collection & Assessment											
2.1 Inventory of Existing Conditions & Analysis											
2.2 Conduct Fieldwork											
2.3 Review Existing Plans, Ordinances, Standards											
3 Public Involvement											
3.1 Stakeholder Interviews											
3.2 Online Public Engagement + Survey											
3.3 Two Public Outreach Opportunities											
4 Draft Comprehensive Plan											
4.1 Pedestrian & Bicycle Network Recommendations											
4.2 Programs & Policies Recommendations & Resources											
4.3 Feasibility/cut sheets for top Projects											
4.4 Implementation Plan & Prioritization											
4.5 Funding Sources											
5 Client Review											
5.1 Meeting with City Staff and NCDOT											
5.2 Revisions to draft based on client comments											
6 Final Comprehensive Bicycle Plan and Presentations											
6.1 Revisions to draft based on public comment											
6.2 Presentation to Board of Commissioners Meeting											
6.3 Preparation of plan for delivery to client											



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- Next Steps:
 - Steering Committee:
 1. Contribute ideas for the plan's name (on [ConceptBoard](#)),
 2. Review vision statements from previous bike + ped plans (in attached slides), and contribute ideas for a vision statement for this plan (on [ConceptBoard](#))
 3. Help identify Stakeholder groups for focused interviews (e.g., Schools, Bike/Ped Advocacy groups, Senior Housing residents, City officials (Police, Fire, Parks & Rec, etc.), others?)
- Alta:
 - Continue data collection/assessment
 - Develop + launch public survey
 - Schedule the first Public Outreach Meeting to gather the public's input on existing conditions, needs, and opportunities