MINUTES
BREVARD PLANNING BOARD
JULY 16, 2013

Brevard Planning Board met for a regular meeting on Tuesday, July 16, 2013 at 7:00 PM in the Council Chambers of City Hall.

Members Present:	Rick Lasater, Chairperson Gary Daniel, Vice Chairperson Paul Welch Demi Loftis Seyl Park Kimsey Jackson
Absent:	Norah Davis
Staff Present:	Joshua Freeman, Planning Director Daniel Cobb, Planner Aaron Bland, Planner Janice H. Pinson, Board Secretary
Others:	Jeremy Owen, Agent for Oskar Blues Sara Champion, Realtor

I. Welcome and Introduction of Planning Board Members -

At 7:00 PM, Chairperson, Rick Lasater called the meeting to order. The Board members introduced themselves and there was a moment of silent meditation. A quorum of the Board was present.

II. **Approval of Minutes-**

Minutes for April 16, 2013, Motion by P. Welch, seconded by D. Loftis, Motion carried unanimously to approve as written.
Minutes for April 23, 2013, Motion by P. Welch, seconded by D. Loftis, Motion carried and approved with changes.
Minutes for May 21, 2013, Motion by P. Welch, seconded by D. Loftis were unanimously approved.

III. New Business –

A. Proposed Text Amendment to Modify Section 3.23 E 3 a. to Allow Mobile Food Units/Food Trucks.

Daniel Cobb presented his Staff Report along with a presentation to the Board about existing food trucks in Asheville. He further gave the results of the Public Input Session stating local businesses that could possibly benefit from food trucks within the City of Brevard. Staff Report is attached hereto and incorporated herein as Exhibit “A”.

J. Owen stated that he felt like Staff had drafted an Ordinance that represented his application for a text amendment. Application for Text Amendment #13-280 is attached hereto, labeled Exhibit “B” and incorporated herein by reference. He referred to his application as it relates to Health Department Code. He further requested that the setback requirements be reduced if Fire Code requirements can be enforceable. He recommended that the food trucks be permitted annually with limitations rather than require them to be governed by the temporary vendor section of the ordinance limiting their permit to a 90 day period of time.

S. Champion stated that their thoughts when requesting the text amendment was to compliment an existing use or a current facility therefore restrooms would already be within the existing structure. She further stated that they saw it as permitting the land and that the food truck be permitted separately in a process that is hand in hand with the Health Department.

There was lengthy discussion between the Board, Staff and Applicant.

P. Welch moved to recommend approval of the Text Amendment as written with amendments as follows: Extension of permit length to one (1) year; dual permitting system for property and food trucks and all necessary modifications to set back requirements, D. Loftis seconded and motion passed unanimously.

III. Old Business –

A. Michael Egan – Approval of Revised By-Laws for the City of Brevard Planning Board.

Motion by P. Welch to table to a later meeting, seconded by K. Jackson, motion passed unanimously.

B. Comprehensive Plan –

Aaron Bland presented the Board with an update on the Comprehensive Plan and the timeline of events. Staff Report with time lines are attached hereto incorporated herein and labeled, Exhibit “C”.

IV. Other Business –

J. Freeman, Planning Director stated that he received a request from Mark Burrows for a joint meeting between City and County Planning Boards before Thanksgiving. It was agreed that J. Freeman would come back with a couple of possible dates for a joint meeting. R. Lasater suggested that the Board come up with the topics most important to them to discuss at the meeting. R. Lasater polled the Board and the following items were of highest concern: Water, High Impact Use/Land Use and Transportation.

J. Freeman said that the County wants to develop a City/County Task Force to come up with recommendations to present to the Commissioners for new industrial sites. R. Lasater nominated Kimsey Jackson for the committee and he agreed to serve.

V. Adjourn.

There being no further business, K. Jackson made a motion to adjourn, seconded by P. Welch, the Board voted and unanimously to adjourn. Meeting adjourned at 8: 35 PM.

____
Rick Lasater, Chair

____
Janice H. Pinson, Board Secretary