

MINUTES
BREVARD PLANNING BOARD
SPECIAL CALLED MEETING
November 13, 2012

Brevard Planning Board met for a Special Called meeting on Tuesday, November 13, 2012 at 7:00 PM in the Council Chambers of City Hall.

Members Present: Rick Lasater, Chairperson
Norah Davis
Gary Daniel
Kimsey Jackson
Paul Welch

Members Absent: Seyl Park

Staff Present: Joshua Freeman, Planning Director
Janice H. Pinson, Board Secretary

Others Present: Susan Evans

I. Welcome and Introduction of Planning Board Members

At 7:05 PM, Chairman Rick Lasater called the meeting to order. Chairman Lasater introduced the members present. A quorum of the Board was present. Chairman Lasater led in a moment of silent meditation.

II. Approval of Minutes

K. Jackson made a motion and N. Davis seconded that the minutes from the October 2, 2012 meeting be approved as written. Motion carried unanimously.

III. Old Business – None

IV. New Business –

A. Public Space Study - J. Freeman, Planning Director stated there are three main subjects: Evaluation of downtown parking needs; Farmers Market space and needs and recreational area needs whether individual or multi-purpose areas/facilities.

Contractors have been hired to help facilitate as follows: Elizabeth Jackson to research and manage meetings behind the scenes. Public Input meetings have been scheduled and the first one will be held tomorrow. Smiths & Mills, Agricultural Economist have been contracted with to study at what level and size scale of farmers market the City could support.

A list of groups that have been invited to input meetings was circulated and J. Freeman requested that the Board suggest any group(s) that we should reach out to attend the future meetings and there was discussion and additional groups added to list.

J. Freeman requested that Board members attend at least one of the Public Input Meetings. There was discussion as to schedules for attendance.

Themes were listed as follows and Board members were asked to own one or more theme: Growth Principles; Health and Housing; Energy Natural Resources; Cultural Resources; Economic Development; Transportation and Infrastructure and Land Use. (Exhibit "A" is attached hereto and incorporated herein by reference listing the themes and Board member choices).

J. Freeman explained that the Comprehensive Plan is the most important plan a City develops. He explained that it would be a lot of hard work on the Board's part and the project would be the Planning Board's legacy. He went over a calendar of scheduled meetings that maps out an aggressive schedule to try to complete the plan within this fiscal year.

The Board discussed that the City does not have an integrated process for dealing with the County and that there needs to be standardized policies.

Susan Evans introduced herself and gave a brief history of her experience. She discussed a schedule and described her role as consultant for the City in helping to facilitate the Comprehensive Land Use Plan revisions.

J. Freeman ask that the Board members finalize themes, review current plan, have a process in mind for decision making before the formal process begins, establish of ground rules. Board was asked to read Recommendations for Land Use – Chapter 4 before next meeting.

There being no further business Chairperson Lasater requested a Motion to Adjourn, Motion made by Kimsey Jackson to adjourn, seconded by Paul Welch.
Meeting adjourned at 8:15 PM.

Rick Lasater, Chair

Janice H. Pinson, Board Secretary