

MINUTES
BREVARD PLANNING BOARD
October 21, 2014

Brevard Planning Board met for a regular meeting on Tuesday, October 21, 2014, at 7:00 PM in Council Chambers of City Hall.

Members Present: Gary Daniel, Chair
Demi Loftis
Katie Thompson
Kimsey Jackson
Jimmy Perkins

Members Absent: Seyl Park

Staff Present: Daniel Cobb, Assistant Planning Director – Long Range Planning
Aaron Bland - Planner
Janice H. Pinson, Board Secretary

I. Welcome and Introduction of Planning Board Members -

At 7:00 PM Chair, Gary Daniel, called the meeting to order. The Board members and Staff introduced themselves and there was a moment of silent reflection. G. Daniel, Chair welcomed Jimmy Perkins as a new member to the Board and thanked Norah Davis for her service.

II. Approval of Minutes –

Minutes from the August 19, 2014 meeting, Motion to approve by K. Jackson, seconded by D. Loftis and unanimously approved.

III. New Business –

A. Brief Discussion “Boulevard Concept” –

After a discussion of the boulevard concept by the Board, they requested that Planning Staff provide them with Allison Platt’s presentation and any other information to help them make the decision as to whether or not they would like to pursue recommendations to City Council for changes to the current ordinance. A. Bland did inform the Board that they could have access to Ms. Platt’s presentation on the Transylvania Times website.

The Board had extensive discussion about the permitting process which included discussion of more specific landscaping requirements and the extreme importance of processes moving forward including the necessity for step by step checklists for the review process to ensure that applicants understand expectations and requirements, flowing and measuring the processes, so that customers can be told how long the process will take and to not bring items before the Board before all of the requirements have been submitted and met.

D. Cobb explained to the Board that during City Council's recent workshop the Land Use Chapter was discussed as well as the PDD process. He stated that Council is in consensus that the ordinance is in need of updates to ensure that quality design effectively be obtained through the PDD application process. He said that it was discussed that a professional engineer and landscape architect be required as a part of the design team. He explained that the current ordinance has minimal design standards, but no authority to require better design, except for the PDD process.

He further explained that Council has approved the rewrite of Chapter 5 pertaining to architectural standards but based on discussions this will probably be expanded upon to include general design revisions to the ordinance.

The Board discussed in detail their goals for the future in handling items presented to them and expectations to complete the outcome that represents their vision for the future of the City of Brevard.

The Board requested that D. Cobb provide them with any deadlines in connection with the Brevard Place project.

B. Proposed Text Amendment to Unified Development Ordinance – Chapters 2, 3, 4, 16 and 19.

D. Cobb presented his staff report which is attached hereto and labeled "Exhibit A" and incorporated herein by reference. The amendments recommended are minor changes to correct minor grammatical errors, references and definitions within the Unified Development Ordinance.

K. Jackson moved to accept the Text Amendment to Unified Development Ordinance as presented, seconded by D. Loftis and unanimously passed.

III. Old Business –

G. Daniel, Chair requested that someone replace Norah Davis on the Pedestrian Task Force. Jimmy Perkins stated that he would fill the vacancy.

IV. Other Business –

A. Discussion of Meeting Schedule

There was a discussion on changing the meeting schedule and the Board decided to table until the first of the year.

VI. Adjourn-

There being no further business, K. Jackson made a Motion to adjourn, seconded by K. Thompson, the Board voted unanimously to adjourn at 7:50 PM.

Gary Daniel, Chair

Janice H. Pinson, Board Secretary