

**MINUTES
BREVARD PLANNING BOARD – SPECIAL CALLED MEETING
APRIL 12, 2016**

Brevard Planning Board met for a special called meeting, Tuesday, April 12, 2016, at 7:00 PM in Council Chambers of City Hall.

Members Present: Kimsey Jackson, Chair
Katie Thompson
Jimmy Perkins
Chris Strassner
Keenan Smith

Members Absent: Demi Loftis, Vice Chair
Frank Porter

Staff Present: Daniel Cobb, Planning Director
Aaron Bland, Planner
Janice H. Pinson, Board Secretary

Others: Teresa Buckwalter, Destination by Design
Rueben Moore, J.M. Teague Engineering & Planning

I. Welcome and Introduction of Planning Board Members -

At 7:00 PM Chair, Kimsey Jackson, called the meeting to order and there was a moment of silent reflection. Board members and Staff introduced themselves.

II. Approval of Minutes –

a. March 15, 2016, K. Thompson requested that it be noted in the minutes that she mentioned an inconsistency in the parking requirements for Homestays, the minutes were tabled until the next meeting for approval.

III. New Business-

a. Pisgah Forest Small Area Plan Presentation – Destination by Design

Teresa Buckwalter and Rueben Moore presented the plan which is attached hereto, labeled Exhibit “A” and incorporated herein by reference.

There was an exchange of questions and discussion between the board, consultants and staff. The Board requested that their comments be passed along to Council with their approval as follows:

1. Mixed use is a vital part of this and all future plans for Brevard because of the limited developable land.

2. The need to connect to the downtown district, accessibility will be very important, pedestrian and bicycle connectivity.
 3. It will be very important to have stringent design standards in place from the beginning. This is a good opportunity to make the Pisgah Forest area better.
 4. There is a need to keep the demographics of our area and the large population of elderly citizens in mind when design standards are set, to allow for walkability, gradual entrances to buildings, places to eat and shop within walking distance for those who no longer drive.
 5. Consider implications for the whole community, making sure that the downtown community stays intact while creating these several large communities or nodes. Keep the charm of what we have, the central meeting place.
 6. Absolutely discourage large parking lots.
 7. Bike lanes along roads for safety of cyclists.
- J. Perkins moved to approve sending the plan to Council just like it is, seconded by C. Strassner, unanimously approved.

IV. Old Business –

There was discussion of email protocol, that the board can use this as a tool to communicate with each other, but not as a group, and not as a means to conduct business.

K. Jackson apologized to the board for breaking the proper protocol in emailing a reply all, with the hopes of keeping an issue open, but after he consulted with Mike Pratt, City Attorney, he was told that this would not keep the matter open.

He further stated his objections to the board's decision to not allow signs for short term rentals which was decided at the last meeting, at which he was not present to participate in the vote. There was discussion of the matter.

D. Cobb explained that a summary of the information on short term rentals and homestays would be presented to Council on Monday, April 18, 2016, their next meeting but that they would not be making any decisions on the matter at this meeting.

K. Thompson announced that she would be unable to attend the May meeting.

V. Other Business – None.

VI. Adjourn –

There being no further business, J. Perkins moved to adjourn, seconded by K. Smith, unanimously carried and the meeting adjourned at 8: 29 PM.

Richard K. Jackson, Chair

Janice H. Pinson, Board Secretary