

MINUTES
BREVARD PLANNING BOARD AND TRANSYLVANIA COUNTY PLANNING BOARD JOINT MEETING
JUNE 15, 2017

Brevard Planning Board and Transylvania County Planning Board met for a special called meeting, Thursday, June 15, 2017, at 6:30 PM in the Transylvania County Board of Elections Conference Room.

Members Present: Jimmy Perkins, Chair
Demi Loftis, Vice Chair
Chris Strassner
Keenan Smith
Frank Porter

Members Absent: Katie Thompson

Staff Present: Daniel Cobb, Planning Director
Aaron Bland, Planner
Janice H. Pinson, Board Secretary

I. Welcome

At 6:30 PM, Chair, Jimmy Perkins called the meeting to order and welcomed those in attendance.

II. Introduction of Planning Board Members

Board members and Staff introduced themselves. Donna Ross was introduced as the Brevard Planning Board's new appointee.

III. Public Comment

There was none.

IV. Approval of Agenda

V. Approval of Minutes

a. Tabled until a regular meeting of the Brevard Planning Board.

VI. New Business

a. Staff Updates – Daniel Cobb

1. Tannery Park application for PARTF grant to develop 25 acre site.
2. Main Street Program Redevelopment Grant – Jimmy and Dee Dee Perkins were the first applicants and the recipients' of this grant in the amount of \$500,000.00. They have used the grant to develop the former Belk building into a larger space for their business. Jimmy explained that the grant allowed them to do more than they would have ever been able to do and to bring the space up to current building code. He

further stated that it was a collaboration between the City and Heart of Brevard, that the County was also great to work with on the project, and that it was a great development experience.

3. Update of the City of Brevard's zoning ordinance. Storm water requirement updates.
4. National Flood Insurance Program. Community Rating System 2017 Audit results.
5. Wayfinding signage, developing a policy for Council's approval to score businesses that want to be added to the City's wayfinding signage.
6. Bicycle Friendly Community Program- designated as honorable mention, working on feedback punch list to work toward future reapplication to achieve designation.
7. Updating permitting system.
8. Downtown streetlights working with Duke Energy to replace old and broken fixtures.
9. Ecusta Road shell building economic development project.
10. Management of the City's website update.

Staff Updates – Mark Burrows, Transylvania County Planning Department

1. Administration of the bona fide agricultural floodplain development.
2. Monitoring the grant for the Ecusta Road project.
3. Various grants – school system, Rosman ARC grant for free Wi-Fi, wayfinding signage for approximately 10 signs, mostly recreational signage. Bike path funds will be used to help connect Brevard to Rosman.
4. Affordable Housing Grant (Asheville Housing Consortium)– purpose will be to use \$165,000.00 in funds to support 3 homes, eligibility requirements must be determined, meet with applicants to determine if they meet the required criteria to receive funding.
5. Communication tower has been approved for Barclay Road area. There has been an inquiry about extension of King Road tower.
6. Transportation plan to place approximately eight (8) shelters for cyclist along Highway 276 to Avery Creek.
7. Joint Historic Preservation Board – intern worked with Library and Heart of Brevard to develop an interactive map noting buildings and historic facts about properties.
8. “Watch for Me”, bicycle campaign, Sheriff Mahoney and Chief Harris have been working on a safety and awareness campaign.
9. Transylvania County Commissioner have placed funds in their budget to revitalize community centers.
10. County Human Relations Council – resolution to support going before Council.
11. Planning Board's biggest project has been the 2025 Comprehensive Plan and they are currently developing a sign control ordinance.

Joy Fields, Transylvania County Planner stated that they have been using the International Lawyers Association and the School of Government for guidance in writing their sign control ordinance.

b. Comprehensive Plan – Overviews and Similarities

- i. City of Brevard – Aaron Bland gave an overview of the City of Brevard's Comprehensive Plan.
- ii. Transylvania County – Joy Fields – gave an overview of Transylvania County's Comprehensive.

Daniel Cobb, Planning Director, suggested that the City email the County a copy of its Comprehensive Plan for review and comparison and that a fall meeting be planned to discuss.

It was also agreed that when the County approves its sign ordinance that a copy be provided to the City.

VII. Unfinished Business

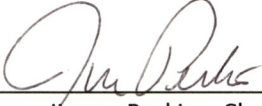
F. Porter made a motion to cancel the July meeting of the Brevard Planning Board, seconded by C. Strassner, unanimously carried.

IX. Remarks

There were none.

X. Adjourn –

There being no further business, D. Loftis moved to adjourn, seconded by C. Strassner, unanimously carried, and the meeting adjourned at 8:15 PM.



Jimmy Perkins, Chair



Janice H. Pinson, Board Secretary