

**MINUTES
BREVARD PLANNING BOARD REGULAR MEETING
MAY 19, 2020**

Brevard Planning Board met for a regular meeting, Tuesday, May 19, 2020 at 5:30 PM in Council Chambers of City Hall.

Members Present: Jimmy Perkins, Chair
Demi Loftis, Vice Chair
Chris Strassner
John Folger
Molly Jenkins
Greg Hunter

Members Absent: Stephanie Smith

Staff Present: Paul Ray, Planning Director
Aaron Bland, Assistant Planning Director
Janice H. Pinson, Board Clerk

I. Welcome

At 5:30 PM, Chair, Jimmy Perkins, called the meeting to order.

II. Introduction of Planning Board Members

The Board and Staff introduced themselves.

III. Certification of Quorum

Chair, Jimmy Perkins confirmed with the Board Clerk that a quorum of the Board was present.

IV. Approval of Agenda

Motion by C. Strassner to approve the agenda as presented, seconded by D. Loftis, unanimously carried.

V. Approval of Minutes –

a. February 18, 2020 – Motion to approve D. Loftis, seconded by M. Jenkins, unanimously carried.

VI. Old Business

a. Signs – UDO Chapter 12 – Ground Signs

A. Bland, Assistant Planning Director presented his staff report and requested feedback from the board. He further shared that the Planning Department had discussed the possibility of not allowing new ground signs in the downtown district.

J. Perkins started a discussion about UDO Chapter 12.9.A.3. Non-residential uses permitted in residential districts being allowed a 32 square foot sign and his concerns that the size was too large.

There was further discussion about the allowed uses in the general residential zoning district and the reduction of the maximum height of ground signs.

Motion by D. Loftis to change UDO Chapter 12.4.A - maximum height of a ground sign cannot exceed 20 feet in height and to change UDO Chapter 12.9.A.3 - non-residential uses permitted in residential districts signs cannot exceed a maximum size of 24 square feet, seconded by C. Strassner, unanimously carried.

A. Bland stated that he would have the entire sign chapter for review and approval at the next meeting so that it could then be sent on to City Council.

VII. New Business

a. TXT-20-005 – Electronic Display Signs

Paul Ray, Planning Director presented his staff report which is attached hereto and labeled, Exhibit "A".

J. Perkins, Chair stated that he applauds staff for their effort to initiate this change, so as not to jeopardize our small town charm. He made suggestions in the order of 12.9.D. to make 5 & 6, 1 & 2 and move all other requirements to follow.

Motion by D. Loftis to approve as presented by Staff with the noted changes, seconded by M. Jenkins, unanimously carried.

VIII. Public Comment –

Paul Ray, Planning Director informed the Board that the public was invited to make comments because the meeting was not open to the public due to the Governor's restrictions due to COVID-19, but that Staff received none.

Aaron Bland, Assistant Planning Director started a discussion about the June meeting.

After discussion a motion by D. Loftis was made to meet on June 16 for the board's regular meeting and to hold a special called meeting on Thursday, June 25, 2020 at 5:30 PM for the continuation of the Tore Borhaug rezoning, second by C. Strassner and unanimously carried.

IX. Remarks-

J. Perkins commended Staff and Jim Fatland on their creativity in moving forward on how to make our little downtown area work during these unprecedented times, in anticipation of the Governor's Phase 2 re-openings.

X. Adjourn

There being no further business, D. Loftis moved to adjourn, seconded by M. Jenkins, motion carried unanimously, and the meeting adjourned at 6:30 PM.

Jimmy Perkins, Chair

Janice H. Pinson, Board Clerk