

MINUTES

CITY COUNCIL PUBLIC WORKS AND UTILITIES COMMITTEE

MONDAY, MAY 11, 2015 – 5:30 PM

The Public Works and Utilities Committee held its meeting on Monday, May 11, 2015 at 5:30PM in the City Hall Administrative Conference Room with Mayor Pro Tempore Mac Morrow presiding.

Present: Mayor Pro Tempore Mac Morrow, Council Member Maurice Jones, Mayor Jimmy Harris (Ex Officio), Interim City Manager Jim Fatland, Public Works Director David Lutz, WWTP ORC Emory Owen, WTP ORC Dennis Richardson, and Clay Sykes, P.E., Citizen

Others Present: Harlow and Jeffrey Brown, Brown Consultants, P.A.; Ray McCall, Consultant, and David Morris, Oskar Blues

Press: Derek McKissock, Transylvania Times

- A. **Call to Order.** Mayor Pro Tempore Mac Morrow, Committee Chairman called the meeting to order at 5:30 PM. Agenda was accepted as presented.
- B. **Minutes of April 27, 2015.** Since the Committee Membership has not been approved by the City Council, item was deferred.
- C. **Draft Resolution Establishing the City of Brevard Public Works and Utilities Committee**

Chairman Morrow called upon Jim Fatland to discuss the proposed Resolution Establishing the Public Works and Utilities Committee. Fatland reported that the City Clerk had prepared a resolution for each City Council Committee. The members of the Public Works and Utilities Committee would include the following:

- Two City Council Members
- Mayor serving as "Ex Officio"
- City Manager
- Public Works Director
- Water Treatment Plant ORC
- Wastewater Treatment Plant ORC
- Two Citizen Appointments

Council Members would serve a 2-year term, staff would serve as permanent and citizen appointments would have a 2-year term.

The purpose of the Committee is to recommend to City Council policy and direction on the matters of water treatment, wastewater treatment, water distribution, sewer collections, and the public works department.

The Committee unanimously approved the Resolution for the establishment of the Public Works and Utilities Committee.

D. Wastewater Treatment Plant Renovation Alternatives

Chairman Morrow called upon Interim City Manager Fatland to update the Committee on the Brown Consultant proposal to evaluate wastewater treatment renovation alternatives. Fatland reported after further discussion with Brown Consultants and staff, he recommended that the scope of services with Brown Consultants be reduced to 1) operation and maintenance optimization of the WWTP, 2) coordination and administration of the industrial pretreatment program with Oskar Blues and 3) settlement agreement for WWTP and Sewer Collections with NCDENR.

Fatland reported that he along with Emory Owen, Dennis Richardson, David Lutz and Ray McCall met with CDM Smith Representatives. CDM Smith was retained by the City to prepare the Engineering Report and Environment Document for the proposed \$9.0 million WWTP Improvements Project. However, after a lengthy discussion, it was determined that the engineering consultant was unaware of the operation and maintenance problems at the WWTP. Staff felt that it was vital to address operation and maintenance issues prior to undertaking capital improvements.

Fatland called upon Harlow Brown to address the revised scope of services. Harlow Brown outlined the steps to review operation and maintenance throughout the WWTP and that this review would be completed in advance of the September 1, 2015 extended deadline granted by NCDENR. He stated that he was asked by Fatland if the WWTP can meet the NPDES permit requirements in advance of the Oskar Blues pretreatment. Brown said he will work closely with Emory Owen and the operators to improve WWTP operations to address that question. Brown and Owen stated that they would like to come back to the Public Works and Utilities Committee within three months with a punch list items and budget to improve operations. Owen reported that items needing attention would be implemented immediately. Owen thanked the Public Works Department for their assistance in cleaning out the distribution box connecting the RBCs to the clarifiers.

Clay Sykes stated that it was vital to obtain influent samples from Oskar Blues and at the WWTP to see if we can meet BOD and TSS by making operational changes. Harlow Brown agreed and that sampling would be done by WWTP operators as well as an outside laboratory.

Adjourn. With no further business coming before the Public Works and Utilities a motion to adjourn was passed unanimously. Meeting adjourned at 6:36 PM.