

MINUTES
BREVARD ABC BOARD – REVISED HOLIDAY MEETING
December 5, 2019

Approved	
Robinson:	TCR
Dinkins:	[Signature]
Jaisler:	[Signature]
Rahn:	[Signature]

Due to the Thanksgiving Holiday, the Brevard ABC Board met in regular session on Thursday, December 5, 2019 at 8:30 a.m. in the City Hall Administrative Conference Room.

Members Present: Dr. William Riecke, Chair
Tim Robinson
Geraldine Dinkins
Jack Jaisler
Teri Rahn

Members Absent: None

Staff Present: Mark Balding, ABC General Manager

Special Guests: Terry Andersen, Carland and Andersen Accounting Firm

- A. Welcome & Call to Order
- B. Quorum

The meeting was called to order by Board Chair Dr. Riecke at 8:33 a.m. and a quorum was noted.

- C. Approval of Agenda

Motion made and seconded to approve the agenda as presented. Motion carried unanimously.

- D. Approval of Minutes

- 1. Minutes from Regular Session – October 24, 2019

Motion made and seconded to approve the minutes of the Regular Session meeting on October 24, 2019 as presented. Motion carried unanimously.

- E. New Business

- 1. Presentation of FY2019 State Audit Results – Terry Andersen

Terry Andersen, of Carland and Anderson Accounting Firm, presented the audit for fiscal year June 30, 2018 thru June 30, 2019. Mr. Andersen briefly gave a synopsis of the audit and answered questions from the Board. He reported that total assets are up over the previous year, and that our net position is up as well. Mr. Andersen's opinion is that we are doing well and growing. There was discussion about leases and future rates to increase in the coming years and how that will affect the Board.

2. Manager's Report / Sales Updates

Mr. Balding reported that October was a strong month with both stores exceeding expectations with a combined profit of over 12% and setting a single day sales record. An update on injured employee, Sheila Tucker was given. She is still limited on activity. A discussion was held on whether to bring her back to work, but all were hesitant to do so with her limited capabilities.

Mr. Balding informed the board about the "Pappy van Winkle" lottery and drawing to take place Christmas Eve. There was discussion about having some tastings in the stores in the coming year.

Ms. Dinkins gave an update on the Skate Park Project. There will be a Parks, Trails, and Recreation Committee meeting at City Hall on December 18th at 3:30 p.m. to discuss the future of the existing ramps.

F. Unfinished Business

1. Review and Approve Accountant's Reports for Months of October, 2019
2. Review and Approve Reconciliations and Bank Statements from October, 2019

The accountant's report and reconciliation and bank statements for October, 2019 were approved and circulated for signatures.

G. Closed Session

1. To Discuss Personnel Matter: GS § 143-318.11. (a)(3)(5)(6)

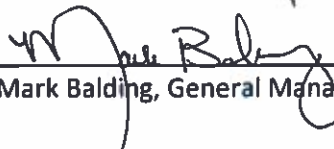
Motion made and seconded at 9:45 a.m. to go into closed session to discuss a personnel matter pursuant to GS § 143-318.11. (a)(3)(5)(6). The motion carried unanimously.

Motion made and seconded to return to regular session at 10:00 a.m. Motion by Jack Jaisler, seconded by Ms. Dinkins to increase annual salary for General Manager Mark Balding to \$61,000 with a bonus of \$4560. The motion carried unanimously.

H. Adjourn

There being no further business the meeting was adjourned at 10:00 AM.

Next regular meeting: The next meeting will be *Thursday, January 23, 2020 @ 8:30 a.m.*


Mark Balding, General Manager


William Riecke, Chair

Minutes Approved: 1/23, 2020


Tim Robinson, Acting Secretary