

MINUTES
BREVARD BOARD OF ADJUSTMENT
June 11, 2013

The Brevard Board of Adjustment met in regular session on Tuesday, June 11, 2013, at 7:00 PM in Council Chambers of City Hall.

Members Present: Allen Delzell, Vice Chair
 Jean Haigis-Pedler
 Judy Mathews
 Carol Dillingham
 Joshua Burdette

Members Absent: Carl Brown, Chair
 Mike Young

Staff Present: Brad L. Burton, Assistant Planning Director
 Janice H. Pinson, Board Secretary
 Michael Egan, Board Attorney

A. Delzell called the meeting to order at 7:05 PM. There was a quorum present and the meeting was properly advertised. The Board members were introduced.

Approval of Minutes

Motion by J. Mathews to approved Minutes of the April 9, 2013 meeting, seconded by C. Dillingham, unanimously carried.

Approval of Agenda

J. Haigis-Pedler moved that the proposed agenda be approved, which was seconded by J. Mathews unanimously carried.

B. Burton welcomed new member Josh Burdette to the Board.

New Business – Mike Egan Board Attorney – Board Training

M. Egan spoke of roles, explaining that the City and Applicant have party status and that they have the right to present evidence. He further explained the protocol for quasi-judicial hearings. He used a case the Board had heard in their last meeting as a training tool.

M. Egan and the Board discussed the importance of going over each finding of fact and discussion of same to make a solid decision. Also, it was discussed that the Board is not required to make a decision the night of the meeting.

Other Business – None.

Adjourn

There being no further business the meeting adjourned at 8:24 PM upon motion made by J. Haigis-Pedler, seconded by C. Dillingham and unanimously carried.

Allen Delzell, Vice Chair

Janice H. Pinson, Board Secretary