

Brevard ABC Board Meeting
March 20, ~~2013~~ 2014

8:15 a.m. ABC Store Conference Room

Members/Staff Present: Chairman Tracey Love, Cameron Austin, Brian Philips, Milton Tynch, and General Manager Mark Balding.

(As amended) TLL CRA BA

Chairman Love opened the meeting and welcomed all present.

Mr. Tynch moved to approve the February regular monthly meeting minutes, seconded by Mr. Philips. The motion carried.

Ms. Love presented the law enforcement report: performed surveillance at off-premise locations (Ex. Ingles) and Phoenix Lounge. Print-out of Officer Pace's report was incomplete, so the board could not determine what action took place.

Ms. Love noted that she had received a call from ALE officer, David Miller, regarding an incident at the Pisgah Forest store concerning an of-age individual who purchased alcohol using the credit card of a minor. In response, Mr. Balding has instructed staff to insure that identification and name on payment cards must match in those cases where staff checks ID.

Mr. Tynch moved to approve the February financials (bank statement, reconciliation statement, and monthly accountant report.) seconded by Mr. Philips. The motion carried.

Mr. Balding presented the manager's report:

- Meloni Aiken's husband is home and doing well after his heart attack.
- The new Inventory and Store Management System is working well, and employees felt it is a huge improvement over past practices.
- Mr. Balding had submitted an amended utility tax return for the June 2013 overpayment (due to BOSS issues) and the store received a refund of \$1,680.06.
- Mr. Balding met with Christine Caldwell, HR Manager for the City, to discuss the employee performance evaluation system and related employee services such as employee benefits. Mr. Balding will evaluate options for lowering costs of current benefits package.
- February net sales for the combined stores were up 14%, or \$213,634.04, over February 2013 sales.
- The NC Department of Revenue waived all "failure to file" penalties from 2011 and 2012, after reviewing the objection letter and packet filed by Mr. Balding.
- The switch to North American Merchant Services went smoothly. Mr. Balding will review first three months' statements to see if it will be beneficial to utilize debit and PIN pads.
- Laurie Lee from the ABC Commission visited the store March 14. Visit went well, and she was complimentary of several changes in the store. She advised Mark that Brevard Board will likely be audited in coming months.

Mr. Tynch moved to adjourn, Mr. Philips seconded, and the motion carried.
The next meeting is scheduled for Thursday, April 17, 2014 at 8:15 a.m.

Milton Tynch, Jr.
Secretary