

Brevard ABC Board Meeting

May 15, 2014

8:15 a.m. ABC Store Conference Room

Members/Staff Present: Chairman Tracey Love, Brian Philips, Roy Cowan, Milton Tynch, and General Manager Mark Balding.

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Chairman Love opened the meeting and welcomed all present.

Mr. Cowan moved to approve the April regular monthly meeting minutes as amended, seconded by Mr. Philips. The motion carried.

Ms. Love presented the law enforcement report: performed surveillance Brevard and Pisgah Forest, and investigated complaints after violation at Phoenix Lounge.

Mr. Cowan moved to approve the available April financials (bank statement and reconciliation statement) and the March monthly accountant's report, seconded by Mr. Philips. The April monthly accountant's report was not yet received from the accountant. The motion carried.

Mr. Cowan moved to change the monthly meeting time to 8:30am in order to accommodate visitors. Mr. Tynch seconded the motion, and the motion carried.

Mr. Balding presented the manager's report:

- Nicole Bumgarner resigned to take another job.
- Hired Henry Norman, Jr. for part-time position.
- April sales up 9.8% over April 2013.
- Wage and compensation adjustments were discussed, based in part on Mr. Cowan's analysis of current wage scale and possible alternatives.
- Mr. Balding consulted with Jim Fatland regarding potential insurance savings alternatives. Costs will increase by 13% under the current plan. Mr. Cowan requested that a representative of M.I.T. come discuss options with the board.
- Mr. Balding is discussing with the landlord the possibility of extending the store's lease beyond five years.
- Closure of store for Easter seemed to stimulate shoppers to stock up, resulting in \$4,000 additional sales.

Based on the wage discussion above, Mr. Cowan moved to implement a new part-time wage scale, effective July 1 (see attached.) Mr. Tynch seconded the motion, and the motion carried.

Mr. Philips proposed a budget amendment to authorize the purchase of a box truck to be used for deliveries between stores. Mr. Tynch seconded, and the motion carried.

Mr. Tynch moved to adjourn, Ms. Love seconded, and the motion carried.

The next meeting is scheduled for Thursday, June 19, 2014 at 8:30 a.m.

Milton Tynch, Jr., Secretary

BUDGET AMENDMENT

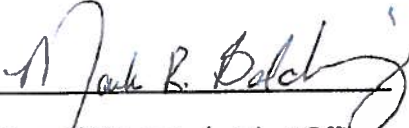
BREVARD ABC BOARD

The following amendment to the annual budget document for the fiscal year ending June 30, 2014 has been approved and adopted

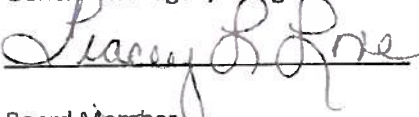
Section 1. To amend budget for the purchase of a truck to transport inventory from Downtown store to Pisgah Forest Store. Truck will be a cash purchase directly from working capital (\$11,330.85).

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the city of Brevard (appointing authority), ABC Commission, and to the Budget Officer and the Finance Officer for their direction.

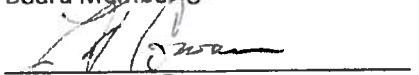
Adopted this 15 day of May 2014



General Manager / Budget Officer



Board Member



Board Member



Board Member

Desiree Perry

From: Brevard ABC Board <abcstore@citcom.net>
nt: Friday, May 16, 2014 10:49 AM
To: Desiree Perry; Lee Laurie
Subject: BREVARD ABC BOARD BUDGET AMENDMENT
Attachments: budget2014.pdf

Good morning and happy Friday!! Attached is an amendment to the budget for the purchase of a truck to transfer inventory from downtown warehouse to P.F. Store.

Best Regards,

Mark Balding
General Manager
Brevard ABC Board
(828) 883-8128
(828) 243-0096 Cell