MINUTES
BREVARD CITY COUNCIL
Reconvened Meeting
June 24, 2013 – 7:00 PM

The Brevard City Council reconvened their June 17th recessed meeting on Monday, June 24, 2013 at 7:00 p.m. in the Council Chambers of City Hall with Mayor Jimmy Harris presiding.

Present - Mayor Jimmy Harris, Mayor Pro Tem Mac Morrow, Council Members Rodney Locks, Wes Dickson, Maurice Jones and Charlie Landreth.

Staff Present - City Manager Joe Moore, City Attorney Mike Pratt, City Clerk Desiree Perry, Planning Director Josh Freeman, Finance Director Jim Fatland, Fire Chief Craig Budzinski, Public Service Director David Lutz, HR Director Christine Caldwell, Bldg & Grounds Director Lynn Goldsmith, Planner Aaron Bland, Police Chief Phil Harris, Assistant Planning Dir. Brad Burton, Planner Daniel Cobb, Director of Utilities Jay Johnston, PE, and Executive Assistant Jeanette Owen.

Press - Derek McKissock, Transylvania Times

A. Welcome and Call to Order - Mayor Harris called the meeting to order, welcomed all present and explained this is a continuation of last Monday night's meeting that was recessed.

B. Certification of Quorum - The City Clerk certified a quorum with all six members present.

C. Approval of Agenda - Mr. Morrow moved the Consent Agenda be amended to add the following two items that were included in the June 17th budget motion:

> Item #3 - Declare the "Old Timey Street Dances", a.k.a. the "*Square Dances*", due to its assistance in fulfilling the Mission Statement of Brevard be a supported effort by the City of Brevard; therefore, operating permit free.
>
> Item #4 - Declare that the current three community parade events, The Memorial Day Veterans Parade, the Annual Christmas Parade and the Brevard High School Homecoming Parade, be exempt from a permit fee.

Further moved the Agenda as amended be approved.

Motion was seconded by Mr. Landreth.

Discussion: Clarified intention was for the Square Dances to operate without having to pay a permit fee.

Vote on the Motion: Passed unanimously.

D. Unfinished Business

D-1 Hazard Mitigation Planning Grant - Mr. Moore explained the Plan is in keeping with City goals and policy and therefore staff recommends Council support the Four-County regional Hazard Mitigation Plan and the City's participation in it.

Mr. Morrow moved, seconded by Mr. Locks, the City support and participate in the Four-County Regional Hazard Mitigation Plan. Motion carried unanimously. (On File-Contracts & Agreements)

D-2 Fiscal Year 2013-2014 Budget and Fee Schedule Ordinance

Mr. Moore explained this discussion will be a continuation of last week's meeting when his recommended budget was presented. Using digital power-point slides, Mr. Moore presented an overview of the budget calendar, summary of the June 17th meeting, and the different versions of the budget ordinance and fee schedule amended to reflect the amendments adopted on the 17th. (Exhibit B - Recommended Operating and Capital Budget Fiscal Year 2013-2014 power point slides.)

Budget and fee schedule ordinance re-drafts were identified as:

1. Manager's original proposed budget ordinance and fee schedule (no changes).

2. Version One - Manager's original budget ordinance and fee schedule amended to include from the June 17th motion items #1, #2, #5 and #6. {Items #3 and #4 are upon the Consent Agenda.}

3. Version Two - Manager's original budget ordinance and fee schedule amended to include from the June 17th motion items #1, #2, #3 and #4 intended to be financial defensive actions should the North Carolina Legislature enact bills or any other actions that would remove current revenues from municipalities having a financial impact on the City of Brevard.

VERSION ONE Discussion:

- Three humanitarian organizations to be funded at $3,333 each; transfer $10,000 from Contingency to Governing Board.
- Manager reminded Council of importance to have a policy discussion in the future to establish a process by which these funds are overseen and distributed. Budget ordinance "locks in" the public funds; however, budget ordinances do not specify who receives the funds.
- Motion adopted on the 17th specified and established policy for this budget year (only) the three humanitarian organizations to be funded. They are: Bread of Life Ministries, Transylvania County Christian Ministries, a.k.a. "The Sharing House", and Boys and Girls Club. Does not mean Council is committed to do so in future budget years.
- Version One has no changes to Bracken Preserve. The June 17th amendment motion items #1 - #6 did not direct any changes to Bracken Preserve funding; financial defensive actions are found in version two.

VERSION TWO Discussion:

- Actions would keep Franklin Park open.
- (Item 1) Transfer budget for Planner and Part-Time Public Information Officer to Contingency.
- (Item 2) Transfer budget for Human Resources to Contingency.
- (Item 3) Staff cannot reassess all project timelines and their financial impacts within this short turnaround time, but must do so anyway if legislation came to past.
- Transfer $90,000 from Bracken Preserve to Contingency.
- Clean Water Management Trust Fund - Provided funding for Bracken Preserve and was used to build trails, parking and signage; however, not all CWMT funds are designated to Bracken Preserve.
- If Council chooses to not fund Bracken Preserve, CWMT Funds that remain would be used for completion of the trail, campground and wayfinding. Then we would get into operation funding. Need to discuss if not interested in fully funding Bracken, and if not funded, if we really need to open Bracken Preserve.
- Mr. Landreth expressed we have invested a lot of time, community spirit, good will and money in establishing a focal point for our County that will develop a stronger community, downtown, County, and higher property rate. If we don't continue, I believe it will prove to be foolish to not bring Bracken up to its full potential. Believe City should continue with it as we have for the past few years. Don't understand why we would consider putting the brakes on, and think to do so is ill advised.

- (Item 4) Reflects a 2.5% reduction by all departments.
- In version two, not reducing the operating budget but are shifting money to contingency should legislature actions take place.
- Once money goes into the Contingency Fund, it cannot come out of contingency until Council so directs; contingency fund preserves and protects.

Mr. Moore thanked Council members for their efforts to reach out to our legislators to share our concerns with the many proposals to reduce revenues to municipalities.

Mr. Moore explained City department heads have already provided him their recommended 2.5% budget cut that include service contractions. For some of the smaller departments a 2.5% reduction is significant. He commended the department heads for doing so and shared in a show of solidarity and team work there are departments willing to take a 2.5% or more reduction in order to help the smaller departments like Human Resources, Clerk's office, etc.

Mr. Moore explained we do not want to close Franklin Park and the pool, the Sports Complex or discontinue support of special events. However, if the legislative cuts proposed are adopted we will have to discuss these and/or other types of service cuts as service contraction alone will not be a sufficient response to such a revenue reduction problem.

Following discussion, Mr. Moore made the following recommendation to Council:

1. Adopt Version One budget and fee schedule ordinance with administrative safeguards.

   Administrative Safeguards:
   a. Do not hire new positions, but maintain current temporary part-time positions until State Budget is resolved and then report back to Council.
   b. Continue advertising process for vacant position, but not offer until State Budget is resolved and then report back to Council.
   c. Do not spend on serviced contractions identified by departments until State Budget is resolved and then report back to Council.
   d. Report back with options on service reductions, not service contractions, after State Budget is resolved.

Mr. Landreth moved, seconded by Mr. Morrow, Council adopt **Ordinance No. 2013-07** Budget and Fee Schedule Ordinance (Version One) with the administrative safeguards. Motion carried unanimously.

ORDINANCE NO. 2013-07

CITY OF BREVARD
FY 2013-2014 BUDGET ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BREVARD, NORTH CAROLINA:

Section 01) The following amounts are hereby appropriated in the General Fund for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014 in accordance with the Chart of Accounts heretofore established for the City of Brevard:

Budget	
Governing Body	102,469
Administrative	274,520
City Clerk	121,784
Elections	17,000
Human Resources	203,198
Finance	515,202

Tax Collection	127,500
Legal	62,000
Planning	771,802
Building & Grounds	508,431
Police	2,581,019
Public Services	
Administration	313,167
Garage	582,309
Streets Local	642,821
Streets Powell Bill	265,000
Sanitation	772,812
Total Public Services	2,576,109
Recreation	106,883
Non-Departmental	947,044
Economic Development	56,500
Contingency	24,336
Total Expenditures	**$ 8,995,797**

Section 02) It is estimated that the following revenues will be available to the General Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Taxes, Licenses/Permits	4,334,700
Inter-government Revenues - NC	1,775,000
Refuse Collection Fees	823,000
Transfer from Bjerg Trust Fund	100
Contractual Fees	431,650
Charges to Utility Fund	500,000
ABC Revenue	150,000
Other Revenue	78,500
Fund Balance Appropriated - Capital Budget	902,847
Total Revenues	**$ 8,995,797**

Section 03) The following amounts are hereby appropriated in the Water and Sewer Utility Fund for the operation of said utilities for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Water Plant Operations	906,229
Water Distribution	1,491,970
Utilities Admin/Engineering	229,704
Sewer Plant Operations	1,001,969
Sewer Collection	1,151,098
Non-Departmental	906,130
Total Expenditures	**$ 5,687,100**

Section 04) It is estimated that the following revenues will be available to the Water and Sewer Utility Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Water Billings	1,995,000
Sewer Billings	1,840,000
Meter Fees	130,000
Fund Balance Appropriated - Capital Budget	434,600
Loan Proceeds	1,215,000
Other Revenue	72,500
Total Revenues	**$ 5,687,100**

Section 05) The following amounts are hereby appropriated in the Heart of Brevard Municipal Service District Tax Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Contract Services	120,950
Total Expenditures	**$ 120,950**

Section 06) It is estimated that the following revenues will be available to the Heart of Brevard Municipal Service District Tax Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Service District Tax - Current & Prior Years	120,950
Total Revenues	**$ 120,950**

Section 07) The following revenues will be continued for the Capital Reserve Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Fund Balance Appropriated	108,400
Impact Fees & Interest Income	41,600
Total Revenues	**$ 150,000**

Section 08) The following expenditures will be continued for the Capital Reserve Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Transfer to Utility Fund	150,000
Total Expenditures	**$ 150,000**

Section 09) The following amounts are hereby appropriated in the Bjerg Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Transfer to General Fund	100
Total Expenditures	**$ 100**

Section 10) It is estimated that the following revenues will be available to the Bjerg Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Interest on Investments	100
Total Revenue	**$ 100**

Section 11) The following amounts are hereby appropriated in the Fire District Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Operations, Capital & Debt Expenditures	854,447
Total Expenditures	**$ 854,447**

Section 12) It is estimated that the following revenues will be available to the Fire District Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Transfer from General Fund	323,239
Fire District Tax	291,283
Grant Revenue	204,173
Fund Balance Appropriated	35,752
Total Revenue	**$ 854,447**

Section 13) The following amounts are hereby appropriated in the Multi-Use Paths Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Engineering & Construction (West Loop Phase I)	150,000
Total Expenditures	**$ 150,000**

Section 14) It is estimated that the following revenues will be available to the Multi-Use Paths Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Fund Balance Appropriated	150,000
Interest on Investments	0
Total Revenue	**$ 150,000**

Section 15) The following amounts are hereby appropriated in the Narcotics Task Force for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Operating Expenses	50,100
Total Expenditures	**$ 50,100**

Section 16) It is estimated that the following revenues will be available to the Narcotics Task Force for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Transylvania County	15,000
Transfer from General Fund	15,000
State Controller Payments	10,000
Federal Asset Fund - Sheriff	5,000
Federal Asset Fund - Police	5,000
Interest on Investments	100
Total Revenue	**$ 50,100**

Section 17) The following amounts are hereby appropriated in the Downtown Master Plan for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Design & Construction Costs	237,153
Total Expenditures	**$ 237,153**

Section 18) It is estimated that the following revenues will be available to the Downtown Master Plan for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Fund Balance Appropriated	46,153
Heart of Brevard	11,000
Transfer from General Fund	180,000
Total Revenue	**$ 237,153**

Section 19) The following amounts are hereby appropriated in the Wayfinding Fund for the Fiscal Year beginning July 12, 2013 and ending June 30, 2014:

Fabrication & Installation	345,062
Total Expenditures	**$345,062**

Section 20) It is estimated that the following revenues will be available to the Wayfinding Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Fund Balance Appropriated	120,062
Transfer from General Fund	225,000
Total Revenue	**$ 345,062**

Section 21) It is estimated that the following revenues will be available to the Other Post Employment Benefits Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Transfer from General Fund	12,000
Transfer from Utility Fund	6,750
Total Revenue	**$ 18,750**

Section 22) The following amounts are hereby appropriated in the Other Post Employment Benefits Fund for Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Increase in Fund Balance (Transfer to Irrevocable Trust)	18,750
Total Expenditures	**$ 18,750**

Section 23) The following revenue amounts are hereby appropriated in the Health Insurance Fund for Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Transfer from General Fund	681,600
Transfer from Utility Fund	211,200
Dental Dependent Premiums	75,000
Total Revenue	**$ 967,800**

Section 24) The following amounts are hereby appropriated in the Health Insurance Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Health Insurance Costs	967,800
Total Expenditures	**$967,800**

Section 25) It is estimated that the following revenues will be available to the Bracken Mountain Project Fund for Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Fund Balance Appropriated	50,308
Transfer from General Fund	90,000
Total Revenue	**$ 140,308**

Section 26) The following amounts are hereby appropriated in the Bracken Mountain Project Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Trail Construction & Start-Up Costs	140,308
Total Expenditures	**$ 140,308**

Section 27) It is estimated that the following revenues will be available to the Utility Capital Projects Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Fund Balance Appropriated	307,400
Transfer from Capital Reserve	150,000
NC Rural Center Grant	307,400
NCDENR Construction Grants & Loan	2,301,000
Total Revenue	**$ 3,065,800**

Section 28) The following amounts are hereby appropriated in the Utility Capital Projects Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Total Expenditures	**$ 3,065,800**

Section 29) It is estimated that the following revenues will be available to the Housing Trust Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Developer Loan Payment	13,332
Interest on Investments	0
Total Revenue	**$ 13,332**

Section 30) The following amounts are hereby appropriated in the Housing Trust Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Increase in Fund Balance	13,332
Total Expenditures (Increase in Fund Balance)	**$ 13,332**

Section 31) It is estimated that the following revenue will be available to the CDGB Cottages for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

CDBG Grant	225,000
Total Revenue	**$ 225,000**

Section 32) The following amounts are hereby appropriated in the CDBG Cottages for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Street Improvements	225,000
Total Expenditures	**$ 225,000**

Section 33) It is estimated that the following revenue will be available to the Terrell L. Scruggs Scholarship Fund beginning July 1, 2013 and ending June 30, 2014:

Fund Balance Appropriated	3,000
Total Revenue	**$ 3,000**

Section 34) The following amounts are hereby appropriated in the Terrell L. Scruggs Scholarship Fund beginning July 1, 2013 and ending June 30, 2014:

Scholarships Awarded	3,000
Total Expenditures	**$ 3,000**

Section 35) That the Revenues and Expenditures set forth in Section 1 through Section 16 of this Ordinance are hereby summarized as follows:

General Fund	8,995,797
Water and Sewer Utility Fund	5,687,100
Utility Capital Projects Fund	3,065,800
Capital Reserve Fund	150,000
Heart of Brevard MSD Fund	120,950
Bjerg Fund	100
Fire District Fund	854,447
Multi-Use Paths Fund	150,000
Narcotics Task Force Fund	50,100
Downtown Master Plan Fund	237,153
Wayfinding Fund	345,062
Other Post Employment Benefits Fund	18,750
Bracken Mountain Project Fund	140,308
Health Insurance Fund	967,800
Housing Trust Fund	13,332
CDBG Cottages	225,000
Terrell L. Scruggs Scholarship Fund	3,000
Total Budget Appropriations	**$ 21,024,699**

Section 36) There is hereby levied a tax at the rate of forty-five and one-fourth cents ($0.4525) per one hundred dollars ($100) valuation of property as listed for taxes as of January 1, 2013 for the purpose of raising the revenue listed as Taxes in the General Fund in Section 2 of this Ordinance. This rate is based on an estimated total valuation of property for the purposes of taxation of $960,000,000 and an estimated collection rate of 99.7%.

Section 37) There is hereby further levied a tax at the rate of twenty-two and one-half cents ($0.2250) per one hundred dollars ($100) valuation of property as listed for taxes as of January 1, 2013 within the boundaries of the Heart of Brevard Municipal Service District for the purpose of raising the revenue listed as Taxes in the Heart of Brevard Municipal Service District Tax Fund in Section 6 of this Ordinance. This rate is based on an estimated total valuation of property for the purposes of taxation of $53,500,000 and an estimated collection rate of 99%.

Section 38) There is hereby further attached (Exhibit A) to said Ordinance a schedule of taxes, fees and charges for the General and Utility Funds.

Section 39) The Budget Officer shall be authorized to reallocate departmental appropriations among the various line item expenditures of that department, as said officer believes necessary. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, provided that no departmental budget shall be reduced by more than ten percent without the prior approval of the City Council. Any such transfers shall be reported to the City Council as its next regular meeting and shall be entered in the minutes.

Section 40) Copies of the Budget Ordinance shall be furnished to the Finance Officer and the Budget Officer of the City to be kept on file by them for their direction in the collection and disbursement of funds. Said officials are hereby authorized to receive and expend funds as herein set forth in accordance with the Brevard City Code and the General Statutes of the State of North Carolina.

Adopted and approved this the 24th day of June, 2013.

E. Consent Agenda - Consent Agenda items are considered routine and are enacted by one motion. Earlier Mr. Morrow requested Items #3 and #4 from his June 17th motion be added to the Consent Agenda as those two items should not be a budget discussion.

Mr. Morrow moved, seconded by Mr. Landreth, the Consent Agenda (Items #3 and #4) be approved as presented. Motion carried unanimously.

E-1 <u>Item #3 and Item #4</u>

Item #3 - Declare the "Old Timey Street Dances", a.k.a. the "*Square Dances*", due to its assistance in fulfilling the Mission Statement of Brevard be a supported effort by the City of Brevard; therefore, operating permit free.

Item #4 - Declare that the current three community parade events, The Memorial Day Veterans Parade, the Annual Christmas Parade and the Brevard High School Homecoming Parade, be exempt from a permit fee.

F. Remarks by Officials

Mayor Harris extended his appreciation to the Manager and staff for their work on the budget, especially during these difficult times of not knowing what the State Legislature will adopt and the amount of revenue loss to the City.

Mr. Morrow shared he believes adopted is a good budget that honors our commitment to economic development and supports the market place. He is looking forward to partnerships with the Chamber, Heart of Brevard and TCArts. As far as the budget process for the past two meetings, it shows despite differences Council members are united in purpose.

Mr. Locks expressed his thanks and appreciation for the calls and cards he's received during this time of the loss of his brother.

Mr. Locks commented in the budget process we realize how much the General Assembly can impact us and the importance for our getting involved in what the General Assembly is doing. He suspects in the next couple of years there will be some major changes.

Mr. Locks expressed concern with the charging customers on the utility side (water customers) for the new meters and suggested when the water meters are paid off that the charge to the customer's needs to be removed from their bills.

Mr. Landreth has been in contact with both Senator Apodaca and Representative Whitmire to discuss the various proposed legislations. It is very important Council and citizens communicate with our Representatives and keep informed of the many proposed changes, one example being proposal for hospitals to begin charging/collecting sales tax.

Mr. Landreth emphasized the importance of economic development and appreciation that for the first time since the Downtown Master Plan was initiated the City is designating significant dollars in the downtown.

Mr. Landreth shared a word of regret about the last meeting in that decisions were made without much discussion. Explained he looks forward to the economic partnerships, and that it is important for Heart of Brevard members to not be suspicious on his position. There were two themes that were counterproductive. One that the HOB can do it better than government can, and, that the municipal service district (MSD) dollars are "our" (HOB) dollars and not City dollars. He described the legislation that allows for a municipal service district, and concluded by stating he doesn't think it is the case that the HOB can do it better than the government, but rather, that the HOB can't do without the government and the government can't do without the HOB. Both need to work together, and he wishes them success.

Mr. Jones shared he too has reached out to Senator Apodaca and Representative Whitmire, and stressed the importance for Council and citizens to keep in contact with our representatives.

Mr. Pratt shared under this legislative situation in Raleigh it makes Council's job very difficult, and he extended his appreciation for their dealing with it in a good and reactive manner in their past two meetings. The Manager is to commended as he took Council's signal and who tonight brought a budget that resulted in a previously divided Council who tonight was united and unanimously adopted a budget.

Mr. Moore thanked staff for their work and extended appreciation to Finance Director Fatland for his hard and countless hours of work on the budget. Extended appreciation to Council for their working together as they wrestled with tough issues.

G. Closed Session- Mayor Harris asked the City Attorney if it would be appropriate to convene a closed session for the purpose to discuss economic development. City Attorney advised it would be appropriate pursuant to **GS § 143-318.11. (a)(3)(4)** with a motion, second and vote required to discuss the matter.

At 8:30 p.m. Mr. Morrow moved, seconded by Mr. Jones, Council go into closed session to discuss economic development. Motion carried unanimously. Authorized to remain for the closed session with Council and the Attorney were the Manager, Planning Director and City Clerk. *(A seven minute break was taken to allow citizens and staff to leave Council Chambers.)*

<u>Council Returned to Regular Session</u> – At 9:00 p.m. Council resumed the meeting in regular session. No official action was taken in closed session and the Minutes of the closed session are authorized to be sealed.

H. Adjourn - There being no further business before Council, Mr. Landreth moved, seconded by Mr. Morrow, the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 9:00 p.m.

s/Jimmy Harris
Jimmy Harris
Mayor

s/Desiree Perry
Desiree D. Perry, CMC, NCCMC
City Clerk

Minutes Approved: July 15, 2013

Exhibit A
Ordinance No. 2013-07

City of Brevard
Fiscal Year 2013-2014
Schedule of Taxes, Fees and Charges
General Fund

Property Tax Rates

City-Wide	0.4525/ $100 Valuation
Heart of Brevard MSD	0.2250 / $100 Valuation

Business Privilege Licenses

Listed below are Schedules A, B, C and D. Businesses with various types of activities may be required to pay a fee under more than one section of the privilege license fee schedule(s). Schedules A, B and C, license year runs from October 1 through September 30. Schedule D license year runs from May 01 through April 30.

Schedule A
Privilege License Fees based on flat fees regulated by the City of Brevard.

Code	Business Activity			Fee
	ADVERTISING			
A-101	Advertising Agency			$50.00
A-102	Distribute Handbills –$20.00 daily / $200.00 year			$
	AGRICULTURAL			
A-201	Agricultural implements and machinery			$50.00
A-202	Christmas Tree farm and/or sales			$50.00
A-203	Creameries or Dairies (operating in city or making deliveries within the city)			$50.00
A-204	Fertilizer Manufacturing (Fertilizer Dealer – see Retail and Wholesale)			$400.00
A-205	Greenhouse(s), Nursery (plants), Turf			$50.00
A-206	Hatcheries			$20.00
	AMUSEMENTS and ENTERTAINMENT			
A-301	Golf Course, Driving Range, Miniature Golf			$50.00
A-302	Electronic Gaming Operations/Internet Sweepstakes – per location: $2,500 up to 5 machines, plus an additional $500.00 per machine over 5 Total # of machines ( ) – 5 machines = ( ) x $500 ea			Min. $2,500.00
A-303	Lounge, Bar, Night Club, Private Club: No Live Entertainment – $200.00 Live Entertainment – $300.00			$
A-304	Shooting Range			$50.00
A-305	Skating Rink, Swimming Pool			$50.00
	MANUFACTURING			
A-401	Brick Dealers, Brick manufacturers, and sales			$100.00
A-402	Cabinet or Wood Shop			$50.00
A-403	Cement (ready-mixed), Concrete Dealer			$30.00
A-404	Fertilizer Manufacturing			$400.00
A-405	Furniture			$50.00
A-406	Machine / Sheet Metal Shop			
A-406.01	4 Employees or less – $50.00			$50.00
A-406.02	Greater than 4 Employees - $100.00			$100.00
A-407	Miscellaneous Manufacturing (business of mfg not otherwise specified)			$100.00
A-408	Newspapers, publishing Daily newspaper $50.00 / other than daily 3$0.00			$
	MISCELLANEOUS			
A-501	Miscellaneous business or trade not specifically taxed and not exempt by state law.			$50.00
A-502	Manufactured Home Park - $5 per space/lot # of spaces/lots ( )		Minimum: $50.00	$
	RETAIL and WHOLESALE SALES			
A-601	Agricultural implements and machinery			$50.00
A-602	Antique Dealer / Shop			$100.00
A-603	Art Dealer, Art Gallery, Ceramics, Frame Shop (art, photos), Pottery			$50.00
A-604	Bakery	Retail: $50.00	Wholesale: $100.00	$
A-605	Building Supplies and Materials	Retail: $50.00	Wholesale: $100.00	$
A-606	Cemetery (for profit)			$100.00
A-607	Coffin retailers			$100.00
A-608	Computer Software sales and service			$50.00
A-609	Fertilizer Dealer (sale of fertilizer)	Retail: $50.00	Wholesale: $100.00	$
A-610	Flowers, plants, shrubs and / or tree sales			$50.00
A-611	Food Distributor			$50.00
A-612	Furnace Dealer (selling or distributing furnaces or boilers)			$50.00
A-613	Gas or Fuel Oil (selling fuel oil at retail or wholesale)			$30.00
A-614	Grocery (sale of grocery items in conjunction with other business activity)			$50.00
A-615	Gasoline $3.75 per pump # of pumps ( )		Minimum: $50.00	$
A-616	Ice Machine			$50.00
A-617	Junk Dealer			$50.00

A-618	Meats (selling fresh meats)	Retail: $50.00	Wholesale: $150.00	$
A-619	Meats, Packinghouse			$200.00
A-620	Miscellaneous, Retail/Wholesale – Not otherwise taxed or exempt			$50.00
A-621	Monuments			$50.00
A-622	News Dealers (dealer in newspapers, magazines or periodicals)			$30.00
A-623	Precious Metal Dealer			$200.00
A-624	Retail, General (retail merchants not otherwise taxed)			$50.00
A-625	SPECIALTY SHOPS: Arts & Crafts, Book Store (news, magazines), Clothing Store, Cosmetics Store, Fabric Shop, Floor Covering Store, Florist, Gift Shop, Jewelry Store, Office Supplies, Optical , Pet Store, Shoe Store, Sporting Goods Store, Thrift Shop/Secondhand Goods			$50.00
A-626	STORES: Convenience, Department, Dollar or Five &Dime, Drug, Furniture, Grocery, or Hardware			$100.00
SEASONAL / TEMPORARY / SPECIAL EVENTS				
A-701	Balloons, novelties, souvenirs, curios & flags	Daily: $10.00	Weekly: $40.00	$
A-702	Christmas Trees and wreath sales*			$100.00
A-703	Fruit & Vegetable Stand*			$100.00
A-704	Tailgate Market Vendor*			$25.00
A-705	Vending Cart in downtown*			$100.00
SERVICES				
A-801	Advertising Agency			$50.00
A-802	Ambulances, per vehicle			$30.00
A-803	Armored Car, Courier Service, Security Guards			$50.00
A-804	Appliance Repairs			$50.00
A-805	Bond or Security Dealers			$100.00
A-806	Car Wash			$50.00
A-807	Catering			$50.00
A-808	Child Care Services / Home Day Care (home occupation)			$50.00
A-809	Cleaning & Janitorial Service (home, office, institutional, industrial)			$50.00
A-810	Computer Software (development, sales & service)			$50.00
A-811	Contractor, Building [Not NC Licensed] – Building, repair, remodel, roofing, siding, cabinet installation, sheetrock, plaster, floor covering & finishers, fence installation & repair, concrete, etc.			$50.00
A-812	Contractor, Landscape (Planting, lawn mowing & maintenance, tree trimming and removal, etc.)			$50.00
A-813	Contractor, Painting			$50.00
A-814	Contractor, Paving			$50.00
A-815	Delivery Service			$50.00
A-816	Directories (compiling & selling directories)			$50.00
A-817	Fitness, Exercise or Health Center			$50.00
A-818	Grooming, Pet			$50.00
A-819	Interior Design			$50.00
A-820	Internet Café			$50.00
A-821	Kennels (boarding and grooming)			$50.00
A-822	Limousine Service (per vehicle)			$50.00
A-823	Mail Order Service (Home Occupation)			$50.00
A-824	Massage Therapist			$50.00
A-825	Metal Brokers and Dealers			$50.00
A-826	Mini Storage Facility			$50.00
A-827	Miscellaneous Services – Not otherwise taxed or exempted by state law.			$50.00
A-828	Nursing, Rest Home, Assisted Living Facility			$50.00
A-829	Office Equipment, repairs and service			$50.00
A-830	Printing (business operating as a printing establishment)			$50.00
A-831	Professionals (not otherwise exempt): Bondsmen, Broker, Consultant, Counselor, Chimney Sweep, Locksmith, Sport or Fitness Instructor, Public Relations, Tailor or Seamstress, Travel Agent, Upholsterers			$50.00
A-832	Property Management			$50.00
A-833	Rental – Equipment, home furnishings, etc.			$50.00
A-834	Rental – Clothing, formal attire, etc.			$50.00
A-835	Repair Shop			$20.00
A-836	School of Instruction: Art, culinary, dance, driver education, music, etc.			$50.00
A-837	Tanning Salon / Tanning Beds $10 per unit/bed # of units/beds ( )		Min. $50.00	$
A-838	Tattoo and Body Piercing			$50.00
A-839	Travel Agency			$50.00
A-840	Vehicle for Hire (business operating one or more vehicles for hire)			$100.00
A-841	Vehicle and Trailer Leasing/Rental			$50.00
A-842	Warehouse, Storage			$50.00
A-843	Wireless Internet Connection provided for customers/clients use within business establishment			$50.00
A-845	Wrecker Service			$50.00
ADDITIONAL FEES:	Change of Address: $10.00	Duplicate License Fee: $10.00	Letter of Verification: $10.00	

Schedule B
Privilege License Tax Based on North Carolina General Statutes G.S. 160A-211

Businesses with various types of activities may be required to pay a fee under more than one section of the privilege license fee schedule.

Code	NCGS	Business Activity	Fee
B-101	GS 105-86	Advertising (Outdoor)	$35.00
B-102	GS 105-37.1	Amusements-General $25/day/event - # of days ( ) # of locations ( )	$
B-103	GS 105-38	Amusements – Circuses/Animal Shows $25/day/event - # of days ( ) # of locations ( )	$
B-104	GS 105-102.5	Arcades $25/location - # of locations ( )	$
B-105	GS 105-37.1	Athletic Contest – admission charged	$25.00
B-106	GS 105-89	Automobile: Service Station	$12.50
B-107	GS 105-89	Automobile: Wholesale Supply Dealer	$37.50

B-108	GS 105-89	Automobile Dealers (new & used, auto & trailers)	$25.00
B-109	GS 105-102.5	Automatic Machines (repair/service)	$25.00
B-110	GS 160A-211	Barber, Beautician, Manicurist (State Licensed) $2.50/chair/booth - # of chairs/booths ( )	$
B-111	GS 106-102.5	Bicycles	$25.00
B-112	GS 105-102.5	Billiard & Pool Tables	$25.00
B-113	GS 105-102.5	Bowling Alley $10/alley - # of alleys ( )	$
B-114	GS 105-102.5	Campgrounds or Tent Camping	$12.50
B-115	GS 105-98	Chain or branch store (more than one location in NC)	$50.00
B-116	GS 105-88	Check Cashing for fee	$100.00
B-117	GS 105-45	Collection Agency	$50.00
B-118	GS 105-54	Contractor: Construction, Grading or Building, NC State Licensed	$10.00
B-119	GS 105-91	Contractor: Electrical, Plumbing, Heating & Air, NC State Licensed	$50.00
B-120	GS 105-37.1	Dances $25/day/event - # of days ( ) # of locations ( )	$
B-121	GS 105-60	Daycare / Pre-School Center – based on number of children enrolled	
B-121.01		0-49	$50.00
B-121.02		50-99	$100.00
B-121.03		100-149	$200.00
B-121.04		150-199	$300.00
B-121.05		200 or more	$400.00
B-122	GS 105-74	Dry cleaners	$50.00
B-123	GS 105-66.1	Electronic Video Games $5.00/machine - # of machines ( )	$
B-124	GS 105-55	Elevators and Automatic Sprinkler System Installer – Office or branch in city/county	$100.00
B-125	GS 105-90	Employment Agency	$100.00
B-126	GS 105-80	Firearms Dealers	$50.00
B-127	GS 105-58	Fortune Teller, Palmists	$400.00
B-128	GS 105-72	Gasoline & Oil Distributor	$50.00
B-129	GS 66-77	Going Out of Business Sale *Additional Standards Apply-Requires Approval	$50.00
B-130	GS 105-61	Hotels & Motels $1.00 per room - # of rooms ( ) {$25.00 minimum}	$
B-131	GS 105-102.5	Ice Cream (retail sales)	$2.50
B-132	GS 105-97	Ice Cream manufacturer (See description for fee.)	$
B-133	GS 105-53	Itinerant Merchant	$100.00
B-134	GS 105-85	Laundry, Laundromat, Linen, Uniform rental	$50.00
B-135	GS 105-88	Loan Agency	$100.00
B-136	GS 105-65.1	Merchandising/Vending Machines operating 5+ Exempt; 4 or less machines –See Sundries	$
B-137	GS 105-89.1	Motorcycle Dealers	$12.50
B-138	GS 105-65	Music Machines / Juke Boxes $5/per machine - # of machines ( )	$
B-139	GS 105-70	Packing Houses / Meat	$105.00
B-140	GS 105-50	Pawnbrokers	$275.00
B-141	GS 105-53	Peddlers	
B-141.01		Of farm products	$25.00
B-141.02		On foot	$10.00
B-141.03		With cart or vehicle	$25.00
B-142	GS 105-102.5	(Sale of) Pianos, Organs, Tuners, Radios, Stereos, CD's, TV's, DVD's, VCR's & accessories	$5.00
B-143	GS 105-62	Restaurant, Café' Cafeterias – Based on number of seats	
B-143.01		0-4 Seats	$25.00
B-143.02		5 or More Seats	$42.50
B-144	GS 105-53	Specialty Market Operator (Flea Market, Tailgate Market, etc.)	$200.00
B-145	GS 105-102.5	Sundries	$4.00
B-146	GS 20-97	Taxicabs - *Requires Approval $15/car - # of cars ( )	$
B-147	GS 105-37	Theaters (Movie) - shows 4 or more days/week $200/screen - # of screens ( ) Theaters (Movie) - shows 3 or less days/week $100/screen - # of screens ( )	$ $
B-148	GS 105-36.1	Theaters (Outdoor)	$100.00
B-149	GS 105-46	Undertaker / Retail sales of coffins	$50.00
B-150	GS 105-102.5	Video Rental or Sales	$25.00
B-151	GS 105-80	Weapons (other) – See schedule for full definition.	$200.00

Schedule C
Exempt – Subject to NC State Licensing Boards

Every individual in the State of North Carolina who practices a profession or engages in a business and is included in the list below must obtain from the Secretary of State a statewide license for the privilege of practicing the profession or engaging in the business in order to be exempted from the City of Brevard privilege license tax. A person exempt from paying a privilege license tax levied by this ordinance shall nevertheless obtain a license from the City of Brevard. The license shall state that the licensee is exempt from paying the privilege license tax. Non-Profits will need to provide copy of their 501-C3.

Code	NCGS	Business Activity
C-101	GS 105-113.70(d)	**Alcoholic Beverages Business** Malt beverages, brewery; Unfortified wines, winery; Fortified wines, winery
C-201	GS 105-36	**Amusements – Motion Pictures -** Manufacture, sale, lease, furnishing and distribution
 C-301 C-302	 GS 105-102.5 GS 105-51.1	**Dealers in Various Types of Merchandise** Automatic machines; Household appliances, dealers (refrigerators, washing machines, vacuum cleaners); Office Equipment, dealers (cash registers, typewriters, adding machines, etc.)

		Burglar alarms, dealers
C-401 C-402 C-403 C-404 C-405 C-406 C-407 C-408	GS 105-102.5 GS 58-71-190 GS 106-102.1 GS 105-122(g) GS 105-228.10 GS 105-99 GS 105- 228.24(b) GS 105-65.1	**Other Businesses & Occupations** Banks Bondsmen Cooperative-Marketing Association; Production Credit Association Corporations-domestic & foreign* Insurance Companies Motor fuel, wholesale sale or distribution Savings & Loan Association Vending machines, including weighing machines
C-501 C-502 C-503	GS 105-120.1 GS 105-120(d) GS 20-97(b)	**Utilities** Bus Companies Telephone Companies Trucking Companies (Licensed by NC State)
C-601 C-601 C-603	GS 105-41 GS 85 B-6 GS 106-65.40	**Occupations and Professionals** Accountants, Architects, Attorneys, Chiropodists, Chiropractor, Dentists, Embalmers, Engineers (professional), Healers (professional*), Land Surveyors, Landscape Architects, Massage Therapists, Morticians, Ophthalmologists, Opticians, Osteopaths, Photographers, Physicians, Private Detectives, Real Estate Agents/Appraisers, Surgeons, Veterinarians Auctioneers Pest control applicators

*NOTE: Exempt businesses engaging in other non-exempt business activities, **ARE** taxable for the non-exempt business activity.

Schedule D
Fees regulated by the State of North Carolina for the sale of beer and wine.

The license year for the following runs from May 1 through April 30 (NCGS 105-113.70(b). License is not to be pro-rated.

Code	NCGS	Business Activity	Fee
		Beer & Wine (Copy of ABC Permit required.)	
D-101		On premise malt	$15.00
D-102		Off premise malt	$5.00
D-103		Wholesale beer	$37.50
D-104		On premise wine	$15.00
D-105		Off premise wine	$10.00
D-106		Wholesale wine	$37.50
D-107		Wholesale beer & wine	$62.50

Solid Waste Removal

Residential Garbage Collection	$9.75 plus $7.25 County Disposal Fee / $17.00 per month total
Commercial Dumpster	$8.50 plus $8.50 County Disposal Fee times number of monthly pickups / $17.00 per month total
Small Commercial Collection	$9.75 plus $7.25 County Disposal Fee times number of monthly pickups / $17.00 per month total
Special Refuse Pick Up (Includes appliances & furniture)	$20.00 per single item $30.00 per load
Television / Computer Monitor Collection	19" or larger - $10 each Less than 19" - $5 each

Recycling

Residential Recycling Fee	$3.00 per month
Commercial Cardboard Recycling	$10.00 per month all commercial customers
Mulch Fee	Pickup truck loads, City Residents - $0 All other loads - $10 per yard

Franklin Pool

Admission	$2.00 per day per individual
Party / Event Rental	$100

Planning / Zoning

Category I Applications	**Fee** [1]
Dedication Plats for Category I Applications	No Fee
Recombination Plats	No Fee
Minor Subdivision Plat: No new public infrastructure except sidewalks	$75 + $20/lot
Non-Residential New Construction	$200 per structure
Non-Residential Interior Remodels, Additions, Accessory &	$100

[1] When applicable, applicants must submit a check, made out to the Transylvania County Register of Deeds, to cover document recordation fees. Recordation fees are determined by Transylvania County. Please refer to the adopted fee schedule of the Transylvania County Register of Deeds for more information.

Concomitant Structures, Incidental Improvements and Other Substantial Improvements[2] or Significant Improvements[3] to Existing, Individual Structures.	
Non-Residential Change of Use and Incidental Improvements to Existing Structures (Awnings, Handicapped Ramps, Decks, Etc.),	$50
Home Occupation	$200
Residential Dwelling New Construction and Manufactured Home Setup on New Space (not including new manufactured home parks)	$100 per Dwelling Unit
Residential Interior Remodels and Manufactured Home Replacement on Existing Space, Additions, Accessory Structures & Incidental Improvement[4] to Structure or Manufactured Home	$50
Fence	$10
Driveway / Curb Cut / Encroachment	$50
Tree Removal	$25
Demolition, Grading & Other Land Disturbance: The Administrator may waive bonds for demolition, grading and other land disturbance upon determination that such bond would serve no useful purpose. Also, Administrator may require a bond in excess of $500 if such is deemed necessary in the interests of public health or safety. These bonds shall be prepared and administered in accordance with the improvement guarantee procedures set forth in the Procedure for the Installation & Dedication of Public Improvements. The Administrator may require a demolition, grading, or land disturbance bond in association with any development activity for which such bond is relevant.	$50 + $500 reimbursable bond per structure or lot up to one acre. Bonds exceeding $500 shall be based upon a qualified professional's estimate of cleanup clean up cost + 25%
Parking Lots, Resurface	$0
Parking Lots, New & Reconfiguration	$50
Carnivals, Circuses	$500 per location and permit period [5]
Farmers Markets, Tailgate Markets, & Flea Markets	$200 per year per location and permit period. Individual permits are not required for authorized individual vendors operating within the permitted market area.
Temporary Vendors, Agricultural (Does not include Farmers Markets or Tailgate Markets. Includes all forms of roadside / mobile / temporary purveyors of seasonal horticultural, agricultural, aquacultural or forest products, including but not limited to raw fruits, vegetable, perennials, annuals bulbs, dried flowers, Christmas trees, and similar products)	$200 per location and permit period
Temporary Vendors, Non-Agricultural (Does not include Flea Markets. Includes all forms of roadside / sidewalk / downtown / pushcart / mobile / itinerant merchants / temporary purveyors of non-agricultural products.	$200 per location and permit period [5]
Special Events, Private Property	$0
Special Events, Public Property (Festivals, parades, use of public parks, and similar)	$200 (minimum) + $500 reimbursable bond [5]
Public Street / Sidewalk / Parking Space Closure	$50
Temporary Uses, All Other	$50 [5]
Zoning Consistency Determination	$25

Category II Applications	**Fee [1]**
Dedication Plats for Category II Applications	$50
Dedication Plats	$50
Minor Subdivision: New public infrastructure	$500 + $20 per lot or structure up to $2000
Group Developments	$500 + $20 per lot or structure up to $2000
Wireless Communication Facilities, Co-Location & Stealth	$200
Wireless Communication Facilities / Towers, All Other	$1,000

Category III Applications	**Fee [1]**
Dedication Plats for Category III Applications	$50
Major Subdivision: Phased subdivisions and subdivisions	$500 + $20 per lot or structure

[2] **Substantial Improvement:** Any combination of repairs, reconstruction, rehabilitation, addition, or other modification or improvement of a structure taking place during any one-year period for which the cost equals or exceeds 50 percent of the market value of the structure as of the date the improvement was permitted (or, in the absence of any permit, before the date of start of construction of the improvement). In the absence of any information pertaining to market value, the Administrator shall utilize the assessed value of the structure.

[3] **Significant Improvement**: Any combination of repairs, reconstruction, rehabilitation, addition, or other modification or improvement of a structure, taking place during any one-year period for which the cost equals or exceeds 25 percent of the market value of the structure as of the date the improvement was permitted (or, in the absence of any permit, as of the date of start of construction of the improvement). In the absence of any information pertaining to market value, the Administrator shall utilize the assessed value of the structure.

[4] **Incidental Improvement:** Any improvement that does not meet the definition of substantial or significant improvement, as defined above. Incidental improvements include installation of handicapped ramps and entryways, awnings, unenclosed decks and patios, and lighting improvements and other minor, non-structural changes of an incidental nature.

[5] The Administrator may assess fees for the actual cost of services provided by City forces (i.e., personnel, deployment of fire apparatus, solid waste removal, provision of barricades, State Fire Code inspections, and etc.) in support of special events or temporary uses. Refer to the Departmental Cost of Services section below, for a schedule of additional "cost of service" fees.

with 25 or more lots	
Manufactured Home Park	$500 + $20 per space
Conditional Zoning District	$200 + $20 per lot or structure
Traditional Neighborhood Development	$500 + $20 per lot or structure
Planned Development Overlay District	$500 + $20 per lot or structure
Map Amendment (Rezoning)	$500 + true cost of professional services (see below)
Text Amendment	$200 + true cost of professional services (see below)
Vested Right	$500 + true cost of professional services (see below)
Voluntary Annexation	Actual Cost
Street / Right-of-Way / Easement Abandonment	$500 + Actual Cost
Variance - Zoning	$200
Variance - Floodplain Development	$500 + true cost of professional services (see below)
Appeal	$0
Special Use Permit - Zoning	$200
Special Use Permit - Floodplain Development	$500 + true cost of professional services (see below)

Signage	Fee
Political Signs	$50 per candidate / campaign + $250 reimbursable bond
Signs, Wall & Marquee	$100
Signs, Ground	$200
Signs, Electronic (Including Message & Reader Boards)	$1,000
Signs, Neighborhood Entrance, Projection / Suspended, Identification, Wayfinding, Menu Board, Building Identification, and A-Frame Signs	$100
Street Banners	$200
Signs / Banners, Special Event & Temporary [6]	$0
Signs, Panel Replacement / Reface / Resurface	$50
Signs, All Other for Which Permit is Required	$50

Miscellaneous Fees		Fee
Custom Mapping		$40 Per Hour + cost of map (see below)
Color Printing / Photocopying	8.5"x11" – 11"x17" (1 sheet)	No Fee
	8.5"x11" – 11"x17" (>1 sheet)	50 cents per page
	Larger than 11"x17"	$25 per copy
Black & White Printing / Photocopying	8.5"x11" – 11"x17" (1 sheet)	No Fee
	8.5"x11" – 11"x17" (>1 sheet)	10 cents per page
	Larger than 11"x17"	$25 per copy
Fees In Lieu	Sidewalk Fee in Lieu	Actual Cost X 1.25%
	Stormwater Fee in Lieu	Refer to Fee Calculator
Improvement Guarantee for Public Improvements: The Administrator, in consultation with the City Manager and City Attorney, may accept an improvement guarantee / surety bond for public improvements associated with any development. Improvement guarantees shall be prepared and administered in accordance with the Procedure for the Installation & Dedication of Public Improvements.		Actual Cost X % As Set Forth in Chapter 16, UDO
Construction Bond: The Administrator may require and accept a construction bond upon determination that such is necessary to protect existing public infrastructure from damages associated with any development activity. The Administrator may accept a construction bond for landscaping in accordance with Chapter 8 of the City of Brevard Unified Development Ordinance. Construction bonds shall be prepared and administered in accordance with the improvement guarantee procedures set forth in the Procedure for the Installation & Dedication of Public Improvements.		Actual Cost X 1.25%
Professional Services: The Administrator may secure the services of a qualified professional (e.g., licensed architect, attorney, engineer, landscape architect, arborist, surveyor, planner) in the review of any application. Professional services purposes include but are not limited to: the review of floodplain development proposals, proposed public infrastructure or stormwater systems, traffic impact analyses, specialized legal services, and etc. The actual cost of professional services shall be the responsibility of the applicant. The applicant shall be informed in advance of the City's intention to secure professional services. The applicant shall be provided any and all reports generated by qualified professionals, and copies of all statements / receipts. The applicant shall reimburse the City for professional services expenditures prior to the issuance of a certificate of occupancy or final zoning / project approval.		

Traffic Violations

Parking Ticket	$10 per violation
Fire Hydrant, Fire Lane Obstruction	$50
Vehicle Towing	True cost of towing.

Departmental Cost of Service Fees for Special Events & Temporary Uses

The following fees are intended to recoup cost for the delivery of services in support of Special Events, Temporary Uses, and unique emergency situations (including but not limited to bomb threats, hazardous materials events, manhunts, and other unique calls for service). The specific mechanism and timing of fee recovery will be determined by the applicable department heads on a case-by-case basis.

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[6] The Administrator may issue a single, "blanket" permit with one fee for all banners associated with Special Events.

Fire Department Inspections for City Permits	**Fee**
Carnivals / Fairs	$100 per event
Explosives	$50 per 48 hours or $100 per 30 days
Use of Outdoor Fireworks (Does not include standby apparatus or personnel)	$100 per event
Open Burning & Open Flame Use	$50
Pyrotechnics Special Effects	$50
Fireworks Tent	$300 per 30 days
Assembly Tent	$75 per 30 days

Fire Department, Deployment of Personnel, Apparatus & Equipment	**Fee**
Chief Officer	$30 per hour
Firefighter	$25 per hour
Light Duty Quick Response Vehicle / Boat / Support Vehicle	$20 per hour
Fire Engine	$200 per hour
Rescue Truck	$250 per hour
Ladder Truck	$300 per hour

Public Services Department, Deployment of Personnel & Equipment	**Fee**
Special Dumpster Service	$50

Alarm System Fees

The following fees are intended to recoup cost for the delivery of services in support alarm systems which may be installed, operated and maintained within the emergency communications center situated in the city police department.

Alarm System Connection Application Fee	$25
Subscriber Charge for Failure to Appear Within 30 Minutes of Notification	$10 per event
False Alarm Charge	$20 per false alarm in excess of three per month
Alarm System Original Installation Fee	$100 (one-time fee)

Miscellaneous Fees

Return Check Fee	$30 per check per occurrence

City of Brevard
Fiscal Year 2013-2014
Schedule of Taxes, Fees and Charges
Utility Fund

Water Rates

Residential, Commercial and Institutional:

Gallons	Purchase Range	In City	Out City
Min. 2,000 gal.	(0 – 2,000)	$13.65	$20.50
Over 2,000 gal.	(2,000)	$7.50 / 1,000	$11.27 / 1,000

Industrial* :

Gallons	Purchase Range	In City	Out City
Min. 2,000 gal.	(0 – 2,000)	$13.65	$20.50
Over 2,000 gal.	(2,000+)	$6.60 / 1,000	$9.92/ 1,000

*Industrial water users are manufacturers as defined and described in the 2012 North American Industry Classification System, Sectors 31-33 (refer to the following United States Census website: http://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012).

Sewer Rates

Residential, Commercial, Institutional and Industrial:

Gallons	Purchase Range	In City	Out City
Min. 2,000 gal.	(0 – 2,000)	$13.65	$20.50
Over 2,000 gal.	(2,000+)	$7.50/ 1,000	$11.27/ 1,000

All multi-family dwellings, including apartments and condominiums, shall pay $27.29 per unit or the meter reading, whichever is greater.

Economic Development Utility Rates:

City Council may, as a means of supporting economic development within the City of Brevard and Transylvania County, authorize a business to receive a 30% reduction in utility rates, subject to an agreement that such business achieve certain economic development performance measures.

Meter Fees: $2.70 per month for all meters.

Water Tap Fees

Tap Size (inches)	Tap and Meter Setting Fee[7]
3/4	$1,000 plus capacity impact fee
1	$1,400 plus capacity impact fee
2	$3,050 plus capacity impact fee
Charges for taps greater than 2" will be calculated on a case-by-case basis by the Public Services Director. Charges for such taps shall include the city's cost of personnel time, meters, materials and equipment, plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than $2,440.00 plus capacity impact fee.	
Water Capacity Impact Fee[8]	$375 per impact unit

[7] The Public Services Director may impose additional fees to recover the true cost of water &/or sewer tap installation when such is warranted by site conditions. In such cases, fees shall be computed at the sum total of the cost of labor, materials and equipment necessary for completion of the work plus 35 percent of the direct labor charge.

Sewer Tap Fees

Tap Size (inches)	**Tap Fee**[5]
Up to 6" Tap	$1,000 plus capacity impact fee
Charges for taps greater than 6" will be calculated on a case-by-case basis by the Public Services Director. Charges for such taps shall include the city's cost of personnel time, materials and equipment, plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than $955.00 plus capacity impact fee.	
Sewer Capacity Impact Fee[6]	$375 per impact unit

Septage Pretreatment Charges

0 – 1,300 Gallons	$75.00 Per Load
1,301 Gallons or Greater	$150.00 Per Load
All out of County haulers will be charged double the above amounts	
Annual Hauler License Fee	$100.00

Deposit fees for New Utility Accounts

Use		**Fee**
Residences (including residential renters)		$ 60.00
Commercial users except those otherwise listed		$ 50.00
Apartment houses, motels and trailer courts:	Up to 25 units	$ 75.00
	25 units or more	$ 100.00
	With pool, add	$ 25.00
Service stations without carwash		$ 40.00
Service stations with carwash		$ 100.00
Beauty shops		$ 50.00
Laundromats		$ 200.00
Carwashes		$ 100.00
Restaurants		$ 75.00
Industrial uses: An amount equal to 60 days' estimated consumption or a minimum of $200.00, whichever is greater.		

Surcharge Rates for the Collection and Treatment of High Strength Wastewater

Parameters	**Rates**
BOD 5	$/0.39lb. BOD 5
Suspended solids	$/.37 lb. SS

Miscellaneous Utility Fees

Late Payment Fee	$5 applied on the 21st day of each month
Cut-Off / Cut-On Fee	$25 applied on the 28th day of each month
Return Check Fee	$30 per check per occurrence
Meter Location	$25 per occurrence
Meter Location Change	$250
Fire Hydrant Flow Test (two or more hydrants)	$250
Well Permit[9]	$1,000
Tanker Truck Access Fee	$25
Others as specified in Chapter 70 Sec. 70-38 of the Brevard City Code	

[8] Capacity Impact Fees shall be calculated in accordance with Chapter 70 of Brevard City Code.

[9] Wells to be permitted in accordance with Chapter 70 of City Code.

Exhibit B
Recommended Operating and Capital Budget
Fiscal Year 2013-2014
(Manager Power Point Slides)