

**MINUTES
BREVARD ABC BOARD
July 22, 2015**

Approved

Austin: _____

Dinkins: _____

Philips: _____

Riecke: _____

Robinson: _____

The Brevard ABC Board met in regular session on Wednesday, July 22, 2015 at 8:35 a.m. in the City Hall Administrative Conference Room.

Members Present: Brian Philips
 Cameron Austin
 Dr. William Riecke
 Tim Robinson

Members Absent: Geraldine Dinkins

Staff Present: Mark Balding – ABC General Manager
 Chiffon Hwang – Recording Secretary

Visitor: Tracey Love

Welcome & Introduction

At 8:35 a.m., Ms. Love assisted in calling the meeting to order.

Conflict of Interest Statement

Mr. Balding briefly covered Conflict of Interest Statement before going into agenda.

Approval of Minutes

Motion was made by Mr. Robinson to approve minutes from June 24, 2015, seconded by Mr. Philips. Motion carried.

New Business

The June Law Enforcement Report reflected that citations were issued for underage possession, possession of other alcohol, and DWI implied.

The accountant's report for June is that our percent profit is back over 7.08% versus last year's 5.7%. Second year operating the other store in Pisgah Forest, we ended the year with 6.9%, so we are trending up. June's retail sales were up 6%. Through July 20th, retail sales were up \$6,500 versus last July. June was our best % profit month for FY15.

Mr. Philips motion to approve the accountant's report, bank reconciliation, and bank statement. Dr. Riecke seconded, motion carried.

A representative from the North Carolina ABC Commission performed an audit of the Brevard ABC Board. Feedback from her during the two day audit was very positive, with just some minor findings that she noted from both the Brevard and Pisgah Forest store. One of the minor findings involves the sale of port and fortified wines. In order for the product to be on the shelf, it needs to meet an alcohol content of 16.1-24%. Two products, which were Sake' and Osborne Manzanilla were removed from the sales floors for return to the wine distributors. The Board has carried these products for years and it's surprising the distributors did not bring this to our attention.

The Rosman Board of Aldermen had a meeting on July 14th, and is considering re-establishing an ABC Board as well as opening an ABC Store. Mr. Balding was unable to attend the meeting. The City of Rosman had a store in 1981, but it closed in 1983 due to it not being profitable. Laurie Lee, Director of North Carolina Alcohol Beverage Control Commission, said that in today's market, an ABC Board needs at least \$250,000 to get a store "up and running."

The North Carolina ABC Commission conducted their Responsible Alcohol Seller/Server Program (RASP) at the County Administration Building in Brevard today. Three Brevard ABC Board employees, as well as a number of local restaurant managers and bar staffs from both Transylvania and Henderson Counties were scheduled to be in attendance. The RASP training is a two-hour free workshop and a special thanks to Care Awareness Recovery Effort (C.A.R.E.) for coordinating this training with the N.C. A.B.C. Commission.

Mr. Balding has requested a meeting with Karen Gorman, C.A.R.E. Coalition, before the next meeting to define education options for Schenck and local schools.

Mr. Balding brought up wanting to have the option to online bill pay his vendors/distributors. Currently, he has to write a check to each of his vendors individually (roughly 150). Out of the 168 Boards in state, Morganton is the only Board who pays online. Mr. Balding's goal is to be the second Board in the state to achieve online bill pay.

There is currently a part-time position available at the Brevard store.

Adjourn

There being no further business, Dr. Riecke made a motion to adjourn, seconded by Mr. Robinson, the Board voted unanimously to adjourn at 9:14 a.m.

Next regular meeting: August 26, 2015 @ 8:30 a.m.

S/_____
Mark Balding, General Manager

S/_____
Chiffon Hwang, Recording Secretary

Minutes Approved: August 26, 2015