

**MINUTES
BREVARD CITY COUNCIL
Budget Work Session #1
May 22, 2017 – 5:30 P.M.**

The Brevard City Council met on Monday, May 22, 2017, starting at 5:00 p.m. with a light dinner. The scheduled budget work session started at 5:30 p.m. in City Council Chambers with Mayor Jimmy Harris presiding.

Present: Mayor Jimmy Harris, Mayor Pro Tem Mac Morrow, Council Members Charlie Landreth, Maurice Jones, Gary Daniel and Ann Hollingsworth.

Staff Present: City Manager and Finance Director Jim Fatland, Deputy City Clerk Jill Murray, Planning Director Daniel Cobb, Police Chief Phil Harris, Parks and Property Management Director Lynn Goldsmith, HR Director Kelley Craig, WWTP ORC Emory Owen, Water Plant ORC Dennis Richardson and Finance Dept. Accounting Clerk Tom Whitlock.

Absent: Fire Chief Craig Budzinski and Public Works Director David Lutz

Press: None

A. Welcome – Mayor Harris called the meeting to order and welcomed those present to the regular scheduled budget work session.

B. Quorum – Deputy City Clerk certified a quorum present.

C. Agenda – Mr. Jones moved, seconded by Mr. Morrow the Agenda be accepted as presented. Motion carried unanimously.

D. Proposed FY 2017-18 Budget Review

A draft of the proposed budget was provided to Council members at their May 15th regular meeting. A copy of the agenda was given to each Council member and Department Directors prior to this meeting. Mr. Fatland offered in an effort to cover most, if not all, of the items listed upon the Agenda, he would like for Council to review each item as listed. Department Directors are in attendance to answer any questions specific to their Departments. Upon review and discussion, if there are no requested changes they will move on to the next item. Council agreed.

Before Mr. Fatland started the meeting, Mayor Harris stated that there is a list that was passed out to Council of streets that are going to be paved throughout the City and he asked for Council to hold onto it in case any citizens ask, Council will have the answers. (Exhibit A) Also, Mayor Harris stated that he is going to ask PSNC to help share in the costs of the repairs on Gaston Street and Johnson Street that was dug up and patched but it still doesn't look very good so he would like them to help with the costs of paving it. He stated that Mr. Fatland provided information to State Senator Chuck Edwards concerning the Neely Road force main which they initially denied us for no interest financing, saying that they did not ask us to expand, however, we did not do it for expansion but rather for capacity. Capacity was the problem and we addressed it. We went from a 14" pipe to a 20" pipe. Mayor Harris also expressed his gratitude for the Council Committees and how much they help and as a result we have a really well prepared budget.

The City Manager gave the following brief overview:

I would like to compliment the committees. This Council is very well versed on what's going on around town. I'd like start out with the revenue in the general fund and talk about the changes. Under property taxes, we have a one and half cent tax increase and that's primarily for the pedestrian fund of \$45,000 and the fire department night staffing and some operational shortfall for increased cost. Also, we've seen some assessed valuation growth. The total income in property taxes is up \$259,000, \$135,000 of which is the tax increase and the difference is because of the growth in assessed valuation. Another

area that has been good news is that the sales tax has grown steadily each and every year and this is our best year and we're recommending \$120,000 increase over last year's proposed budget and even that is a conservative estimate. We have a decrease in the amount that we're borrowing this year. All other sources are down about \$40,000 and that's because we got a police grant last year. In the past police vehicles were funded from the fund balance. This year, police vehicles are being funded from increased revenue. The appropriation fund balance is from restricted funds Powell Bill and that's because we're going to be spending a lot of money on paving. So overall we have an increase of \$246,000 in the general fund.

City Manager, Council and Department Directors reviewed all items as described on the agenda and the following was discussed:

Below are action items and/or changes to the proposed budget that resulted from the budget work session:

1. **Fire Department** – The City and County have agreed on funding night staffing for the Fire Department. The City Manager suggested that some of the Commissioners attend the next Council Public Safety meeting to discuss funding the new fire truck. We are still waiting to hear about a grant for the air packs and if we do not get one, a loan would be taken out and be paid back in fiscal year 19. In the near future, the City Manager hopes to have a meeting with County Representative to further discuss the new rescue truck.
2. **Recreation-Franklin Park/Pool** – We reopened the bathrooms at Franklin Park and this year we will be leasing the Franklin Pool to the Swim Club Management Group and hopefully they will be keeping the pool open longer, until Labor Day. A new picnic shelter is under way and we refurbished the playground and added a few new features and painted.
3. **Parks and Property Management** – We have an easement to do a trail connection at the end of Pisgah Drive behind the Parks & Property Management shed. We have a sewer easement there and we've talked to the property owners, so we hope to get that started shortly. The elementary school asked if we could build an extension to Pisgah Forest Elementary and Public Works is ready to go once we get the green light from the school board. Mr. Fatland added that he met with individuals from the hospital with regards to a dog park and hopefully soon we will back with a plan for it. The park would be right off of the Sports Complex trail.
4. **Powell Bill** – Each year we get about \$222,000 for the Powell Bill and that's been the budget we've been spending on paving. We had about \$138,000 that we didn't spend in prior years so the Public Works Director would like to spend all of that plus the \$222,000 for paving so we're going to pave as many streets as possible. These are mostly streets that were affected by sewer line construction. Mr. Fatland provided a list of streets to be paved (Exhibit B). Ms. Hollingsworth asked if Rosenwald Lane could be added to the paving list and Mr. Fatland said they would look into it.
5. **Capital Equipment Replacement** –
 - a. **Police** – Police Chief Harris has requested three vehicles for the police department. All three vehicles score well below the recommended replacement.
 - b. **Public Works** - David Lutz has requested to replace the garbage truck, as well as, valve insertion equipment and a camera truck retrofit all equipment for the existing truck.
 - c. **WWTP** – Emory Owen has requested a metal storage building and lift pump station
 - d. **Fire Department** – Chief Budzinski has requested air packs and a new rescue truck to replace the existing one which is 22 years old.
6. **{Action Item} – Merit and Cost of Living (COLA)** – The City Manager is recommending merit increases for employees. This will be the third year of merit increases. The Cost of Living is currently 2% and the City Manager is recommending that COLA be at 1 ½%. Ms. Hollingsworth suggested that COLA be 2% with the recent financial information on the actual COLA.

7. **Public Works and Utilities Committee** – The City Manager is recommending lowering the gallons to zero thereby bringing about \$300,000.00 of additional revenue to get us to the fiscal year 19 when most of our debt obligations commence.
8. **Water Treatment Plant** – They're down \$200,000.00 because last year they rehabbed their plant.
9. **Capital Reserve Fund** – There's no budget this year. Our attorney advised us not to collect any additional water and sewer impact fees because of that court case. State Senator Edwards is trying to limit the exposure to three years instead of ten and also working on legislation to allow cities to proceed with impact fees again. So in the meantime we are recommending that nothing be spent out of this fund or collected so that's a zero budget this year.

{Action Item} Mr. Landreth suggested that even though we are in good shape now, the Public Works and Utilities Committee needs to go through a long range plan for future capital needs.

10. **Police Department** – We are proposing that we add another detective which will bring us from 31 to 32 full time employees. A contract employee for detective was deleted. We are looking for a replacement for our firearms range.
11. **Finance and HR Committee** – We have changed brokers to Mark III Employee Benefits and their contract starts in July. They are very familiar with local government and are also bringing voluntary products to us at a better rate than we've had in the past. Open enrollment will in the second week of June.

{Action Item} – Mr. Jones asked for the director to look into possibly getting Council members on the City's health insurance if that is even an option.

12. **Downtown Master Plan Fund Budget** - We have Clemson Plaza fully funded. The parking lot on Jordan Street is paved and the kiosks will be put in. The City Manager is going to talk to the Downtown Master Plan Committee about getting a loan for it to get the money back into that fund so that we have so we have working capital for other projects.

- a. **{Action Item}** Mr. Landreth asked for an update on the first phase of the Downtown Master Plan. Mr. Fatland said he would bring it to the Committee to get a schedule going. The project has been delayed because of the NCDOT Caldwell Street road widening project.

13. **Fee Schedule** – Attached as Exhibit C

- a. Property Tax Rate – Going from \$.48 to \$.49.5
- b. Recycling - \$10 per month per water meter
- c. General Fund – The items highlighted in blue were added for transparency but had already been being done.
- d. General Fund-Departmental Cost of Service Fees for Special Events and Temporary Uses – Fire Department Officer Fee will be \$35 and Firefighter Fee will be \$30
- e. Utility Fund - Water Rates for residential and commercial will go from 500 gallons to zero gallons. Same for the sewer rates.
- f. Utility Fund -

a. Water Tap Fees:

Water Tap Fees		Tap and Meter Setting Fees
Tap Size (inches)		
3/4		\$1,3751,000 plus capacity impact fee
1		\$1,6001,400 plus capacity impact fee
2		\$3,500 plus capacity impact fee

Charges for taps greater than 2" or 6' in depth will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, meters, materials and equipment (including asphalt repair); plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than \$2,440.00. plus capacity impact fee

b. Sewer Tap Fees:

Tap Size (inches)	Tap Fee\$
Up to 6" Tap	\$1,3751,000 plus capacity impact fee

Charges for taps greater than 6" or 6' in depth will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, materials and equipment (including asphalt repair); plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than \$955.00. plus capacity impact fee.

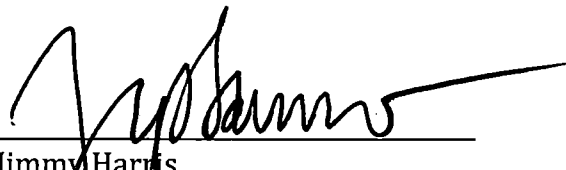
14. **Meter Reactivation Fee** - Discussed the City’s current rate of \$0 for reactivating a water account. Consensus: Charge \$60 for meter reactivation.

Mayor and Council Members thanked Mr. Fatland and staff for their hard work on the budget.

Mayor asked Council members if they want Staff to respond to the various action items/staff reports discussed at the next scheduled workshop, or, if receiving at the June 19th regular meeting would be all right. All agreed waiting until the June 19th meeting would be fine.

Budget Work Sessions #2 and #3 Cancelled – Mayor Harris suggested since Council has completed review of the proposed budget that the two Budget Work Sessions scheduled for June 5th and June 12th be cancelled.

E. Adjourn – There being no further business or discussion, a motion was made by Mr. Landreth and seconded by Mr. Jones the meeting be adjourned. Work Session was adjourned at 8:18 p.m.



Jimmy Harris
Mayor



Jill Murray
Deputy City Clerk

Minutes Approved: June 19, 2017

Exhibit A

FY18 Street Paving Projects

Pine & Dogwood	930
East Jordan	375
Palmer	60
Varsity	260
Gaston	760
Johnson	2580
Duckworth	300
Willow & Grove	688
Grove Circle	295
Maple St	3820
Miner	830
Grove Ln	280
Batson	920
Jordan Rd	210
Morris	3200
Temple	1230
Deerlake	2120
Total Footage	18858

City of Brevard
Fiscal Year 2017-2018
Schedule of Taxes, Fees and Charges
GENERAL FUND

Property Tax Rates

City-Wide	0.49504800 / \$100 Valuation
Heart of Brevard MSD	0.2250 / \$100 Valuation

ABC Licensing

Fees regulated by the State of North Carolina for the sale of beer and wine.

The license year for the following runs from May 1 through April 30 (NCGS 105-113.70(b)). License is not to be pro-rated.

Code	NCGS	Business Activity	Rate
		Beer & Wine (Copy of ABC Permit required.)	
D-101		On premise malt	\$15.00
D-102		Off premise malt	\$5.00
D-103		Wholesale beer	\$37.50
D-104		On premise wine	\$15.00
D-105		Off premise wine	\$10.00
D-106		Wholesale wine	\$37.50
D-107		Wholesale beer & wine	\$62.50

Taxi Licensing

Tax regulated by North Carolina General Statutes 20-97 and NCGS 160A-211

Code B-146 – NCGS 20-97 – Taxicabs. *Requires Approval.	Rate: \$15 per vehicle
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*Taxi / Vehicles for Hire: City of Brevard Code of Ordinances, Chapter 78

Solid Waste Removal

Residential Garbage Collection	\$9.75 plus \$7.25 County Disposal Fee / \$17.00 per month total
Commercial Dumpster	\$8.50 plus \$8.50 County Disposal Fee times number of monthly pickups / \$17.00 per month total
Small Commercial Collection	\$9.75 plus \$7.25 County Disposal Fee times number of monthly pickups / \$17.00 per month total
Special Refuse Pick Up (Includes appliances & furniture)	\$20.00 per single item \$35.00 per load
Television / Computer Monitor Collection	19" or larger - \$10 each Less than 19" - \$5 each

Recycling

Residential Recycling Fee	\$3.00 per month
Commercial Recycling Fee	\$4.00 per month (Additional 96 gallon containers \$4.00 each)
Commercial Cardboard Recycling	\$10.00 per month per water meter for all commercial customers
Mulch Fee	Pickup truck loads, City Residents - \$0 All other loads - \$10 per yard

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Franklin Pool

Admission	\$2.00 per day per individual
Individual Season Pass	\$50 per season
Family Season Pass	\$150 per season
Family Day Pass	\$7.00 per day
Party / Event Rental	\$100

Planning / Zoning

Category I Applications	Fee ¹
Dedication Plats for Category I Applications	No Fee
Recombination Plats	No Fee
Minor Subdivision Plat: No new public infrastructure except sidewalks	\$75 + \$20/lot
Non-Residential New Construction	\$200 per structure
Non-Residential Interior Remodels, Additions, Accessory & Concomitant Structures, Incidental Improvements and Other Substantial Improvements or Significant Improvements ² to Existing, Individual Structures.	\$100
Non-Residential Change of Use and Incidental Improvements to Existing Structures (Awnings, Handicapped Ramps, Decks, Etc.),	\$50
Home Occupation	\$200
Residential Dwelling New Construction and Manufactured Home Setup on New Space (not including new manufactured home parks)	\$100 per Dwelling Unit

¹ When applicable, applicants must submit a check, made out to the Transylvania County Register of Deeds, to cover document recordation fees. Recordation fees are determined by Transylvania County. Please refer to the adopted fee schedule of the Transylvania County Register of Deeds for more information.

² **Significant Improvement:** Any combination of repairs, reconstruction, rehabilitation, addition, or other modification or improvement of a structure, taking place during any one-year period for which the cost equals or exceeds 25 percent of the market value of the structure as of the date the improvement was permitted (or, in the absence of any permit, as of the date of start of construction of the improvement). In the absence of any information pertaining to market value, the Administrator shall utilize the assessed value of the structure.

³ **Incidental Improvement:** Any improvement that does not meet the definition of substantial or significant improvement, as defined above. Incidental improvements include installation of handicapped ramps and entryways, awnings, unenclosed decks and patios, and lighting improvements and other minor, non-structural changes of an incidental nature.

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Residential Interior Remodels and Manufactured Home Replacement on Existing Space, Additions, Accessory Structures & Incidental Improvement ³ to a Structure or Manufactured Home	\$50
Fence	\$10
Driveway / Curb Cut / Encroachment	\$50
Tree Removal	\$25
Demolition, Grading & Other Land Disturbance: The Administrator may waive bonds for demolition, grading and other land disturbance upon determination that such bond would serve no useful purpose. Also, Administrator may require a bond in excess of \$500 if such is deemed necessary in the interests of public health or safety. These bonds shall be prepared and administered in accordance with the improvement guarantee procedures set forth in the Procedure for the Installation & Dedication of Public Improvements. The Administrator may require a demolition, grading, or land disturbance bond in association with any development activity for which such bond is relevant.	\$50 + \$500 reimbursable bond per structure or lot up to one acre. <u>Lots larger than one acre requiring</u> Bonds exceeding \$500 shall be based upon a qualified professional's estimate of cleanup clean cost + 25%
Parking Lots, Resurface	\$0
Parking Lots, New & Reconfiguration	\$50
Carnivals, Circuses	\$500 per location and permit period ⁴
Farmers Markets, Tailgate Markets, & Flea Markets	\$200 per year per location and permit period. Individual permits are not required for authorized individual vendors operating within the permitted market area.
Food Truck Site	\$100
Food Truck Vendor	\$50 (permit to be renewed annually)
Temporary Vendors, Agricultural (Does not include Farmers Markets or Tailgate Markets. Includes all forms of roadside / mobile / temporary purveyors of seasonal horticultural, agricultural, aquacultural or forest products, including but not limited to raw fruits, vegetable, perennials, annuals bulbs, dried flowers, Christmas trees, and similar products)	\$200 per location and permit period
Temporary Vendors, Non-Agricultural (Does not include Flea Markets. Includes all forms of roadside / sidewalk / downtown / pushcart / mobile / itinerant merchants / temporary purveyors of non-agricultural products.	\$200 per location and permit period ⁵
Special Events, Private Property	\$0
Special Events, Public Property (Festivals, parades, use of public parks, and similar)	\$200 (minimum) + \$500 reimbursable bond ⁴
Public Street / Sidewalk / Parking Space Closure	\$50+\$500 ⁶
Temporary Uses, All Other	\$50 ⁵
Zoning Consistency Determination / Farm Exemption Certification	\$25

Category II Applications	Fee ¹
Dedication Plats for Category II Applications	\$50
Dedication Plats	\$50
Minor Subdivision: New public infrastructure	\$500 + \$20 per lot or structure up to \$2000
Group Developments	\$500 + \$20 per lot or structure up to \$2000

⁴The Administrator may assess fees for the actual cost of services provided by City forces (i.e., personnel, deployment of fire apparatus, solid waste removal, provision of barricades, State Fire Code inspections, and etc.) in support of special events or temporary uses. Refer to the Departmental Cost of Services section below, for a schedule of additional "cost of service" fees.

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GENERAL FUND**

Wireless Communication Facilities, Co-Location & Stealth	\$200
Wireless Communication Facilities / Towers, All Other	\$1,000

Category III Applications	Fee ¹
Dedication Plats for Category III Applications	\$50
Major Subdivision: Phased subdivisions and subdivisions with 25 or more lots	\$500 + \$20 per lot or structure
Manufactured Home Park	\$500 + \$20 per space
Conditional Zoning District	\$200 + \$20 per lot or structure
Traditional Neighborhood Development	\$500 + \$20 per lot or structure
Planned Development Overlay District	\$500 + \$20 per lot or structure
Map Amendment (Rezoning)	\$500 + true cost of professional services (see below)
Text Amendment	\$200 + true cost of professional services (see below)
Vested Right	\$500 + true cost of professional services (see below)
Voluntary Annexation	Actual Cost
Street / Right-of-Way / Easement Abandonment	\$500 + Actual Cost
Variance - Zoning	\$200
Variance - Floodplain Development	\$500 + true cost of professional services (see below)
Appeal	\$0
Special Use Permit - Zoning	\$250
Special Use Permit - Floodplain Development	\$500 + true cost of professional services (see below)

Signage	Fee
Political Signs	\$50 per candidate / campaign + \$250 reimbursable bond
Wall & Marquee	\$100
Ground	\$200
Electronic (Including Message & Reader Boards)	\$1,000
Neighborhood Entrance, Projection / Suspended, Identification, Menu Board, Building Identification, and A-Frame	\$100
Street Banners	\$250
Banners & Temporary ²	\$0
Special Event	\$50 + 200 reimbursable bond
Panel Replacement / Reface / Resurface	\$50
All Other for Which Permit is Required	\$50

Miscellaneous Fees		Fee
Custom Mapping		\$40 Per Hour + cost of map (see below)
Color Printing / Photocopying	8.5"x11" – 11"x17" (1 sheet)	No Fee
	8.5"x11" – 11"x17" (>1 sheet)	50 cents per page
	Larger than 11"x17"	\$25 per copy
Black & White Printing / Photocopying	8.5"x11" – 11"x17" (1 sheet)	No Fee
	8.5"x11" – 11"x17" (>1 sheet)	10 cents per page
	Larger than 11"x17"	\$25 per copy
Fees In Lieu	Sidewalk Fee In Lieu	Actual Cost X 1.25%
	Stormwater Fee In Lieu	Refer to Fee Calculator
	Parking	\$500 Per Parking Space

¹The Administrator may issue a single, "blanket" permit with one fee for all banners associated with Special Events.

²Reimbursable bonds required for closures lasting longer than seven (7) calendar days.

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GENERAL FUND**

Improvement Guarantee for Public Improvements: The Administrator, in consultation with the City Manager and City Attorney, may accept an improvement guarantee / surety bond for public improvements associated with any development. Improvement guarantees shall be prepared and administered in accordance with the Procedure for the Installation & Dedication of Public Improvements.	Actual Cost X % As Set Forth In Chapter 16, UDO
Construction Bond: The Administrator may require and accept a construction bond upon determination that such is necessary to protect existing public infrastructure from damages associated with any development activity. The Administrator may accept a construction bond for landscaping in accordance with Chapter 8 of the City of Brevard Unified Development Ordinance. Construction bonds shall be prepared and administered in accordance with the Improvement guarantee procedures set forth in the Procedure for the Installation & Dedication of Public Improvements.	Actual Cost X 1.25%
Professional Services: The Administrator may secure the services of a qualified professional (e.g., licensed architect, attorney, engineer, landscape architect, arborist, surveyor, or planner) in the review of any application. Professional services purposes include but are not limited to: the review of floodplain development proposals, proposed public infrastructure or stormwater systems, traffic impact analyses, specialized legal services, and etc. The actual cost of professional services shall be the responsibility of the applicant. The applicant shall be informed in advance of the City's intention to secure professional services. The applicant shall be provided any and all reports generated by qualified professionals, and copies of all statements / receipts. The applicant shall reimburse the City for professional services expenditures prior to the issuance of a certificate of occupancy or final zoning / project approval.	

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Traffic Violations

Parking Ticket	\$10 per violation
Fire Hydrant, Fire Lane Obstruction	\$50
Vehicle Towing	True cost of towing.

Departmental Cost of Service Fees for Special Events & Temporary Uses

The following fees are intended to recoup cost for the delivery of services in support of Special Events, Temporary Uses, and unique emergency situations (including but not limited to bomb threats, hazardous materials events, manhunts, and other unique calls for service). The specific mechanism and timing of fee recovery will be determined by the applicable department heads on a case-by-case basis.

Fire Department Inspections for City Permits	Fee
Carnivals / Fairs	\$100 per event
Explosives	\$50 per 48 hours or \$100 per 30 days
Use of Outdoor Fireworks (Does not include standby apparatus or personnel)	\$100 per event
Open Burning & Open Flame Use	\$50
Pyrotechnics Special Effects	\$50
Fireworks Tent	\$300 per 30 days
Assembly Tent	\$75 per 30 days

Fire Department, Deployment of Personnel, Apparatus & Equipment	Fee
Chief Officer	\$30-35 per hour
Firefighter	\$25-30 per hour
Light Duty Quick Response Vehicle / Boat / Support Vehicle	\$20 per hour
Fire Engine	\$200 per hour
Rescue Truck	\$250 per hour
Ladder Truck	\$300 per hour

Public Services Department, Deployment of Personnel & Equipment	Fee
Special Dumpster Service	\$50

Police Department, Deployment of Personnel & Equipment	Fee
Officer	\$25 per hour

Alarm System Fees

The following fees are intended to recoup cost for the delivery of services in support alarm systems which may be installed, operated and maintained within the emergency communications center situated in the city police department.

Alarm System Connection Application Fee	\$25
Subscriber Charge for Failure to Appear Within 30 Minutes of Notification	\$10 per event
False Alarm Charge	\$20 per false alarm in excess of three per month
Alarm System Original Installation Fee	\$100 (one-time fee)

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Miscellaneous Fees

Return Check Fee	\$30 per check per occurrence
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UTILITY FUND**

Water Rates

Residential, Commercial and Institutional:

Gallons	Purchase Range	In City	Out City
Min. 500 gal.	500	\$13.65	\$20.50
Over 500 gal.	500+	\$7.50 / 1,000	\$11.27 / 1,000

Industrial*:

Gallons	Purchase Range	In City	Out City
Min. 500 gal.	500	\$13.65	\$20.50
Over 500 gal.	500+	\$6.60 / 1,000	\$9.92 / 1,000

***Industrial water users are manufacturers as defined and described in the 2012 North American Industry Classification System, Sectors 31-33 (refer to the following United States Census website: <http://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012>).**

Sewer Rates

Residential, Commercial, Institutional and Industrial:

Gallons	Purchase Range	In City	Out City
Min. 500 gal.	500	\$13.65	\$20.50
Over 500 gal.	500+	\$7.50 / 1,000	\$11.27 / 1,000

All multi-family dwellings, including apartments and condominiums, shall pay \$27.29 per unit or the meter reading, whichever is greater.

Economic Development Utility Rates:

City Council may, as a means of supporting economic development within the City of Brevard and Transylvania County, authorize a business to receive a 30% reduction in utility rates, subject to an agreement that such business achieve certain economic development performance measures.

Meter Fees: \$2.70 per month for all meters.

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UTILITY FUND**

Water Tap Fees

Tap Size (Inches)	Tap and Meter Setting Fee ⁶
3/4	\$1,375 plus capacity impact fee
1	\$1,600 plus capacity impact fee
2	\$3,500 plus capacity impact fee
Charges for taps greater than 2" or 6' in depth will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, meters, materials and equipment (including asphalt repair), plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than \$2,440.00, plus capacity impact fee.	
Water Capacity Impact Fee ⁷	\$375 per impact unit

Sewer Tap Fees

Tap Size (Inches)	Tap Fee ⁶
Up to 6" Tap	\$1,375 plus capacity impact fee
Charges for taps greater than 6" or 6' in depth will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, materials and equipment (including asphalt repair), plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than \$955.00, plus capacity impact fee.	
Sewer Capacity Impact Fee ⁸	\$375 per impact unit

Sewer Tap Relocation Fee	Fee
Minimum Fee	\$500
Maximum Fee	\$1000
Charges for sewer tap relocations will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, materials and equipment, plus 35 percent of the direct labor charge. The minimum and maximum sewer tap relocation fees are set forth above.	

Septage Pretreatment Charges

0 – 1,300 Gallons	\$75.00 Per Load
1,301 Gallons or Greater	\$150.00 Per Load
All out of County haulers will be charged double the above amounts.	
Annual Hauler License Fee	\$100.00

⁶ The Public Services Director may impose additional fees to recover the true cost of water &/or sewer tap installation when such is warranted by site conditions. In such cases, fees shall be computed at the sum total of the cost of labor, materials and equipment necessary for completion of the work plus 35 percent of the direct labor charge.

⁷ Capacity Impact Fees shall be calculated in accordance with Chapter 70 of Brevard City Code.

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Deposit fees for New Utility Accounts

Use		Fee
Residences (including residential renters)		\$ 60.00
Commercial users except those otherwise listed		\$ 50.00
Apartment houses, motels and trailer courts:	Up to 25 units	\$ 75.00
	25 units or more	\$ 100.00
	With pool, add	\$ 25.00
Service stations without carwash		\$ 40.00
Service stations with carwash		\$ 100.00
Beauty shops		\$ 50.00
Laundromats		\$ 200.00
Carwashes		\$ 100.00
Restaurants		\$ 75.00
Industrial uses: An amount equal to 60 days' estimated consumption or a minimum of \$200.00, whichever is greater.		

Surcharge Rates for the Collection and Treatment of High Strength Wastewater

Parameters	Rates
BOD 5	\$0.39/lb. BOD 5
Suspended solids	\$0.37/lb. SS
Leachate	\$0.05/gallon

Miscellaneous Utility Fees

Late Payment Fee	\$5 applied on the 21st day of each month
Cut-Off / Cut-On Fee	\$25 applied on the 28th day of each month
Return Check Fee	\$30 per check per occurrence
Meter Location	\$25 per occurrence
Meter Location Change	\$250
Meter reactivation	\$60
Fire Hydrant Flow Test (two or more hydrants)	\$250
Well Permit ^a	\$1,000
Tanker Truck Access Fee	\$25
Others as specified in Chapter 70 Sec. 70-38 of the Brevard City Code	

^a Wells to be permitted in accordance with Chapter 70 of City Code.