

**MINUTES
BREVARD CITY COUNCIL
Organizational Meeting
December 4, 2017 – 5:30 PM**

The Brevard City Council met for their Organizational meeting on Monday, December 4, 2017, at 5:30 p.m. in the Council Chambers of City Hall with City Clerk Desiree Perry presiding.

Present - Mayor Jimmy Harris, Pro Tem Mac Morrow, Council Members Maurice Jones, Charlie Landreth, Ann Hollingsworth and Gary Daniel

Staff Present – City Manager/Finance Director Jim Fatland, City Attorney Mike Pratt, City Clerk Desiree Perry, Planning Director Daniel Cobb, Police Chief Phil Harris, HR Director Kelley Craig, Public Works Director David Lutz, Planning Admin Services Manager Janice Pinson, Deputy Finance Director Tom Whitlock and Deputy City Clerk Jill Murray

Press – Matt McGregor, Transylvania Times

Others Present – Council Candidate elect Maureen Copelof

A. Welcome and Call to Order – The City Clerk called the meeting to order, welcomed those present, and shared that immediately following the brief Organizational meeting a reception to extend appreciation to departing Council Member Ann Hollingsworth and to welcome incoming Council Members Mayor Jimmy Harris, Mac Morrow and Maureen Copelof will be held in Council Chambers.

B. Induction of Council Members – Oath of Office

B-1 Administration of the Oath of Office to Mayor Jimmy Harris – Mayor Jimmy Harris, accompanied by his wife, Carri, and children, Cassi, Calla and Cooper, was administered the Oath of Office by City Clerk Desiree Perry. (An original was deposited with Transylvania County Clerk of Superior Court, and a second original is on file in City Clerk's office.)

State of North Carolina
County of Transylvania
City of Brevard

I, Jimmy Harris, do solemnly and sincerely swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as Mayor of Brevard, North Carolina, so help me God.

s/ Jimmy Harris

Oath Administered by:
Desiree D. Perry, City Clerk
December 4, 2017

B-2 Administration of the Oath of Office to Council Member Spencer Macfie “Mac” Morrow – Spencer Macfie “Mac” Morrow was administered the Oath of Office by City Clerk Desiree Perry. (An original was deposited with Transylvania County Clerk of Superior Court, and a second original is on file in City Clerk's office.)

State of North Carolina
County of Transylvania
City of Brevard

I, Spencer Macfie Morrow, do solemnly and sincerely swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as City Council Member of Brevard, North Carolina, so help me God.

s/ Spencer Macfie Morrow

Oath Administered by:
Desiree D. Perry, City Clerk
December 4, 2017

B-3 Administration of the Oath of Office to Council Member Maureen Copelof – Maureen Copelof, accompanied by her husband, Sylvan, and father, Dr. Thomas Mahan, was administered the Oath of Office by City Clerk Desiree Perry. (An original was deposited with Transylvania County Clerk of Superior Court, and a second original is on file in City Clerk’s office.)

State of North Carolina
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I, Maureen Copelof, do solemnly and sincerely swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as City Council Member of Brevard, North Carolina, so help me God.

s/ Maureen Copelof

Oath Administered by:
Desiree D. Perry, City Clerk
December 4, 2017

Mayor and Council Members Seated - Mayor Harris and Council Members Mr. Morrow and Ms. Copelof took their seat at the dais, and Mayor Harris began presiding over the meeting. Former Council Member Hollingsworth left the dais and took a seat in the audience.

C. Certification of Quorum - The City Clerk certified a quorum present.

D. Approval of Agenda – Mr. Jones moved, seconded by Mr. Landreth, the Agenda be approved as presented. Motion carried unanimously.

E. Resolution No. 2017-24 A Resolution Of Respect And Appreciation For Council Member Ann Hollingsworth

Mr. Morrow moved, seconded by Mr. Daniel, the Resolution of Respect and Appreciation for Council Member Ann Hollingsworth be adopted as presented. Motion carried unanimously.

Mayor Harris read aloud and presented an original framed Resolution No. 2017-24 signed by the Mayor, members of Council, Manager, City Attorney and City Clerk.

**RESOLUTION NO. 2017-24
A RESOLUTION OF RESPECT AND APPRECIATION FOR
COUNCIL MEMBER ANN HOLLINGSWORTH**

WHEREAS, Ann Hollingsworth having served from 2013-2017 on the Brevard City Council is leaving with a record of positive achievements; and

WHEREAS, Ann Hollingsworth served on the Heart of Brevard Board of Directors and was a strong advocate for the North Carolina Main Street Program; and

WHEREAS, Ann Hollingsworth supported the creation of City Council Committees which has improved the decision making process for the betterment of the community; and

WHEREAS, Ann Hollingsworth was appointed by Mayor Jimmy Harris to serve as the Chairman of the Council Downtown Master Plan Committee and Vice Chairman of the Council Parks, Trails and Recreation Committee; and

WHEREAS, Ann Hollingsworth served as Chairman of the Downtown Master Plan Committee and during her tenure the design for Clemson Plaza was completed; additional parking spaces were completed including the completion of the City's first pay for parking lot on Jordan and Caldwell; over \$700,00 in Main Street grants were received for downtown revitalization; and

WHEREAS, Ann Hollingsworth served as Vice Chairman of the Council Parks, Trails and Recreation Committee and during her tenure the Probart Street sidewalk was completed allowing pedestrians to walk safely from Downtown to the Brevard Music Center; additional trail connections were added connecting neighborhoods to the city-wide Brevard Trail System; NC DOT Grant Award was received for the installation of the Davidson River Pedestrian Bridge; two new picnic shelters at Franklin Park; ADA sidewalks were completed at the Sports Complex and Franklin Park; supported the establishment of the City's first dog park; and support for a new Mary C. Jenkins Community Center; and

WHEREAS, Ann Hollingsworth supported City Council decision to reinvest in the City's existing Water Treatment and Wastewater Treatment facilities which resulted in a savings of over \$50 million. Supported City Council's long range goal of addressing Sewer System Overflows with the installation of over \$20 million in wastewater system improvements with funding from low interest and "no" interest loans; and

WHEREAS, Ann Hollingsworth supported City Council decision for financial support to the Heart of Brevard, Chamber of Commerce, Transylvania Arts Council, Bread of Life and Sharing House; and

WHEREAS, Ann Hollingsworth supported City Council decision to make repaving City streets a high priority with over \$1.4 million spent on paving the past four years; and

WHEREAS, Brevard City Council desires to recognize and express appreciation of Ann Hollingsworth and her invaluable service provided to Brevard City Council and to the community which she has served.

NOW THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of Brevard, North Carolina, express to you, Ann Hollingsworth, on behalf of our citizens and officials, our respect, appreciation and gratitude for your unselfish, devoted and invaluable service and contributions rendered to the City of Brevard and its citizens.

Adopted and approved this the 4th day of December, 2017.

F. Recognizing Departing Council Member Ann Hollingsworth – Mayor Harris presented to former Council Member Ann Hollingsworth a small desk clock and compass with engraved message, "In appreciation for your time and direction while serving on Brevard City Council. Ann Hollingsworth – 2013 – 2017".

Ms. Hollingsworth expressed her appreciation for the gift of the framed Resolution and clock, and that it has been a pleasure and honor to serve on Council and to serve the citizens of Brevard.

G. Acknowledge receipt of the Transylvania County Board of Election abstract of Votes for the Municipal Election November 7, 2017. Results of the 2017 Municipal Election have been certified and the following were elected: Office of the Mayor, Mr. Jimmy Harris (4 years); Office of Council Member, Mr. Spencer Macfie Morrow (4 years); Office of Council Member, Ms. Maureen Copelof (4 years). (Exhibit A)

H. Nomination and Appointment of Mayor Pro-Tempore – Mr. Jones nominated Mac Morrow to serve as Mayor Pro-Tempore. Mr. Landreth seconded the nomination. No further nominations were offered. Vote: The nomination of Mr. Morrow was passed unanimously.

H-1. Administration of the Oath of Office to Mayor Pro Tempore Spencer Macfie “Mac” Morrow – Spencer Macfie “Mac” Morrow, accompanied by his wife, Veronica, was administered the Oath of Office by City Clerk Desiree Perry. (An original was deposited with Transylvania County Clerk of Superior Court, and a second original is on file in City Clerk’s office.)

State of North Carolina
County of Transylvania
City of Brevard

I, Spencer Macfie Morrow, do solemnly and sincerely swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as Mayor Pro Tem of Brevard, North Carolina, so help me God.

s/ Spencer Macfie Morrow

Oath Administered by:
Desiree D. Perry, City Clerk
December 4, 2017

Mayor Harris announced City Clerk Desiree Perry, who started her public service career with Brevard in January 1975, will be retiring on December 31, 2017. Deputy City Clerk Jill Murray will serve as Brevard City Clerk upon Desiree’s retirement.

I. Administration of the Oath of Office to City Clerk Jill Murray by Retiring City Clerk Desiree Perry. Jill Murray, accompanied by her husband, Clayton, and daughters Zoe and Rylee, was administered the Oath of Office by retiring City Clerk Desiree Perry.

State of North Carolina
County of Transylvania
City of Brevard

I, Jill Murray, do solemnly and sincerely swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as City Clerk of Brevard, North Carolina, so help me God.

s/ Jill Murray

Oath Administered by:
Desiree D. Perry, City Clerk
December 4, 2017

MMC Sponsorship for City Clerk Perry - Mr. Morrow shared Desiree has been working hard towards achieving her IIMC Master Municipal Clerk (MMC) certification. She completed the application process, in hope to announce tonight of achieving MMC; however, she’s just learned she is 9.45 credits from doing so. Her goal is admirable and she desires to pursue it even in retirement. Desiree’s attendance at the next IIMC conference will provide the training hours needed to meet her goal and achieve MMC. Therefore, Mr. Morrow moved, seconded by Mr. Daniel, Council support her education by

sponsoring her going to the next IIMC conference as a part of her retirement package from the City. Motion carried unanimously.

Ms. Perry thanked Council for their support and generous gift.

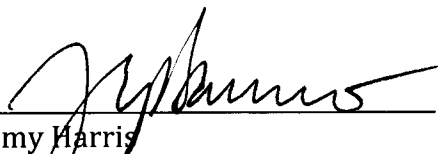
J. Board and Committee Appointments – Mayor Harris read aloud the following nominations:

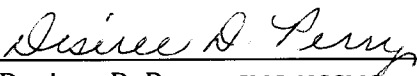
- a. Land of Sky Regional Council – Charlie Landreth
- b. Land of Sky Rural Planning Organization (RPO) Transportation Advisory Committee – Charlie Landreth
- c. Tourism Development Authority – Charlie Landreth
- d. City Council Downtown Master Plan Committee – Chair Charlie Landreth and Vice Chair Mac Morrow
- e. City Council Finance and Human Resources Committee – Chair Maureen Copelof and Vice Chair Gary Daniel
- f. City Council Parks, Trails and Recreation Committee – Chair Gary Daniel and Vice Chair Maureen Copelof
- g. City Council Public Safety Committee – Chair Maurice Jones and Vice Chair Charlie Landreth
- h. City Council Public Works and Utilities Committee – Chair Mac Morrow and Vice Chair Maurice Jones

Mr. Morrow moved, seconded by Mr. Landreth, the individuals be appointed as presented. Motion carried unanimously.

K. Adjourn – There being no further business, Ms. Copelof moved, seconded by Mr. Jones, the Organizational meeting be adjourned. Motion carried unanimously. Meeting adjourned at 5:52 p.m.

Reception – Immediately following was a reception to extend appreciation to departing Council Member Ann Hollingsworth and to welcome incoming Council Members Mac Morrow, Maureen Copelof and Mayor Jimmy Harris.


Jimmy Harris
Mayor


Desiree D. Perry, CMC, NCCMC
City Clerk

Minutes Approved: February 19, 2018