

**MINUTES
BREVARD CITY COUNCIL
Budget Work Session #1
June 4, 2018 – 5:30 P.M.**

The Brevard City Council met on Monday, June 4, 2018, for a budget work session. The scheduled budget work session was held in City Council Chambers to discuss the proposed FY19 budget. Mayor Jimmy Harris called the work session to order at 5:30 P.M.

Present: Mayor Jimmy Harris, Mayor Pro Tem Mac Morrow, Council Members Charlie Landreth, Maurice Jones, Gary Daniel and Maureen Copelof.

Staff Present: City Manager and Finance Director Jim Fatland, City Clerk Jill Murray, Planning Director Daniel Cobb, Police Chief Phil Harris, HR Director Kelley Craig, Interim Fire Chief Mike Galloway, WWTP ORC Emory Owen, Water Plant ORC Dennis Richardson, Public Works Director David Lutz and Deputy Finance Director Tom Whitlock.

Press: Matt McGregor, Transylvania Times

A. Welcome – Mayor Harris called the meeting to order and welcomed those present to the regular scheduled budget work session.

B. Quorum –City Clerk certified a quorum present.

C. Agenda – Mr. Jones moved, seconded by Mr. Landreth the Agenda be accepted as presented. Motion carried unanimously.

D. Proposed FY 2018-19 Budget Review

The proposed budget was presented to Council members at their May 21st regular meeting. The agenda was given to each Council member and Department Directors prior to this meeting. Mr. Fatland offered in an effort to cover most, if not all, of the items listed upon the Agenda, he would like for Council to review each item as listed. Department Directors are in attendance to answer any questions specific to their Departments. Upon review and discussion, if there are no requested changes they will move on to the next item. Council agreed.

The City Manager began by handing out the agenda with items highlighted in yellow that staff is prepared to discuss in detail and explained if there is anything not highlighted that someone would like to discuss, just let us know and we will discuss it. Mr. Landreth stated that he had a question about Building and Grounds, Ms. Copelof said she has a question about the Terrell Scruggs scholarships and Mr. Daniel has a question about the housing trust fund.

The City Manager gave the following opening comments:

The City Manager opened the discussion about Council Fund Revenue. We have proposed a one and a half cent tax increase that will primarily go towards the Mary C. Jenkins Community Center and ½ cent will go to the pedestrian fund. One of the commitments I would like to see from the pedestrian committee and City Council, is to acquire easements from McLean Street to Hap Simpson Park and complete the City's trail system within 3 years.

City Manager, Council and Department Directors reviewed all items as described on the agenda and the following was discussed:

Below are action items and/or changes to the proposed budget that resulted from the budget work session:

- 1. Planning Department** – The planning department used to have six employees and now they are down to four and they have requested to add one more position to

their department to make it five. Council members Landreth and Daniel suggested that two positions may be needed. Mr. Fatland added that with a new position and an intern we would be able to address the concerns again in the next fiscal year and perhaps add the sixth person the following year.

2. **Powell Bill** – Mr. Fatland provided a handout showing streets that he would like Council to consider funding for street resurfacing. (**Exhibit A**). He added that the Powell Bill has been steady at \$224k and we project having some left over from last year and appropriate that. Mr. Fatland added also stated that any roads that get torn up by water and/or sewer projects could be funding by the water and sewer fund.
3. **Sanitation** – WastePro handles the City's recycling and their contract ends in October, 2018. We have received their proposal for next year and they are raising their rates to \$4.75 for residential and \$5.75 for commercial so the Public Works Director believes their department can do residential recycling in house thereby keeping the rate at \$3.00 per residence. WastePro would still have to handle the commercial accounts.
4. **Community Development/Non-Profit** - The State requires that when we make a contribution to a non-profit, that we must have a contract with them to account for what they're using the money for. For instance, the Sharing House works with our water department to work with people who may not be able to pay their utility bill.
5. **Capital Equipment Replacement** –
 - a. **Police** – Police Chief Harris has requested two vehicles for the police department. One vehicle would be a hybrid.
 - b. **Public Works** - David Lutz has requested a dump truck for their streets departments, as well as, retrofitting equipment on his camera truck.
 - c. **WWTP** – Emory Owen has requested a dump truck.
6. **{Action Item} – Merit and Cost of Living (COLA)** - The City Manager is recommending that COLA be at 2.5% for full and part time employees and merit be at 1.5% for full time employees for a total compensation plan of 4% for full time employees.
7. **Medical Fund** - Employees who have more than individual coverage (for example, employee/child, employee/spouse or family coverage) have been paying for that coverage since January 1 and that amount will increase on July 1st depending on the coverage you have. If an employee has employee only coverage, nothing will come out of their paychecks. The medical fund budget is \$160,000 higher than last year with costs shared equally between employer and employees.
8. **Trust Funds** – Ms. Copelof asked for an explanation of why 50% of the money goes to materials and 50% goes to scholarships. Mr. Fatland explained that all of the money is raised (none of it is City money). They have a golf tournament and advertising and expenses. Putting on the golf tournament contributes to the total cost.
9. **Housing Trust Fund** – Mr. Daniel asked about the \$3k and he was under the impression that was more money. Mr. Fatland explained that the auditors have changed the way they wanted this accounted for and they wanted interest shown as revenue and principal repayment toward accounts receivable redactions.
10. **Heart of Brevard** – Will have the same tax rate as last year which is \$.225%.
11. **Water and Sewer Utility Fund - Recommending** a 4% increase which will be a \$3.00 monthly increase for customers who use 5,000 gallons per month.
12. **Water and Sewer Capital Projects** - We have two projects this year. The first project which is Cathey's Creek Stream Restoration and New Water Treatment Plant Intake, we spent \$50K for some engineering work which led to a \$1,000,000 grant to pay for the entire project cost. Mr. Richardson explained that we were approved for the grant in late March and the engineering report is to be submitted by July 2nd. Hopefully by December the State will approve it and then we can begin construction, with a completion date in the fall of 2019. The second project is the Wastewater Treatment Plant Pump Station Rehab, which will cost roughly \$200,000 and will hopefully get started sometime in late June or early July. Mr. Fatland said that he plans to use the capital reserve money to fund this project.
13. **Fire Department** - The budget we presented to the County commissioners has passed their work session which shows a 2.5% cost of living allowance (COLA) increase for the firemen. A few things we would like to pursue next year is adding

another fire station, look into getting a new service rescue truck, and trying to get fire personnel in our station from midnight to 8am, to complete the 24 hour shift of having firemen at the station. We also want to look into hiring a full time chief for the department.

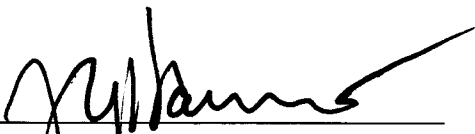
- 14. Police Department** – We have had a hard time retaining our police officers and have had a vacancy that has not been filled for over a year and we needed to take a hard look at the salaries. Human Resources did a salary survey of several surrounding municipalities and realized that we were not in line with everyone else and in some cases significantly compared to our competitors. Therefore we are making some market adjustments to raise the starting pay for entry level police officer by two pay grades and for every rank from detective up through deputy chief up by one pay grade and that brings us in line with our market average. Mr. Fatland added that basically this equates to a 6.5% rate increase which we have budgeted for.
- 15. Multi-Use Paths Fund Budget** - Mr. Fatland said with the ½ cent tax increase toward the pathways, that we'd like to get all of the easements acquired to so we can get the paths built. Mr. Cobb showed a map (**Exhibit B**) that shows the completed paths so far and showed the priorities. Mr. Fatland would like to see everything completed within 3 years.
- 16. Downtown Master Plan Committee Fund Budget** – The BUILD grant is due July 19th, 2018. We hired a consultant, Alan Steinbeck, to help us write the grant and he was selected out of six different consultants that submitted proposals to us. We will be meeting with him and several other stakeholders here at the City this week about the project. A big part of the application is telling the story of Brevard and the history of Brevard and Transylvania County and why this plan is going to help improve things for us. The other big component is getting support politically and from local business owners and organizations.
- 17. Fee Schedule** – After a brief discussion, the fee schedule was changed as represented on the attached (**Exhibit C**). Items in red were removed and items in blue were added.

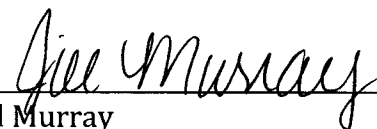
Mayor and Council Members thanked Mr. Fatland and staff for their hard work on the budget.

Mayor asked Council members if they want Staff to respond to the various action items/staff reports discussed at the next scheduled workshop, or, if receiving at the June 18th regular meeting would be all right. All agreed.

Budget Work Sessions #2 Cancelled – Mayor Harris suggested since Council has completed review of the proposed budget that the Budget Work Session scheduled for June 11th will be cancelled.

E. Adjourn – There being no further business or discussion, a motion was made by Mr. Landreth and seconded by Mr. Daniel the meeting be adjourned. Work Session was adjourned at 9:34 p.m.


 Jimmy Harris
 Mayor


 Jill Murray
 City Clerk

Minutes Approved: June 18, 2018



The City of
Brevard
North Carolina

MEMORANDUM

Date: June 4, 2018
To: Jim Fatland, City Manager
FROM: David Lutz, Public Works Director *DL*
SUBJECT: Proposed FY 2018-2019 Street Resurfacing

The following information is offered as you consider funding street resurfacing in the FY 2018-2019 Budget.

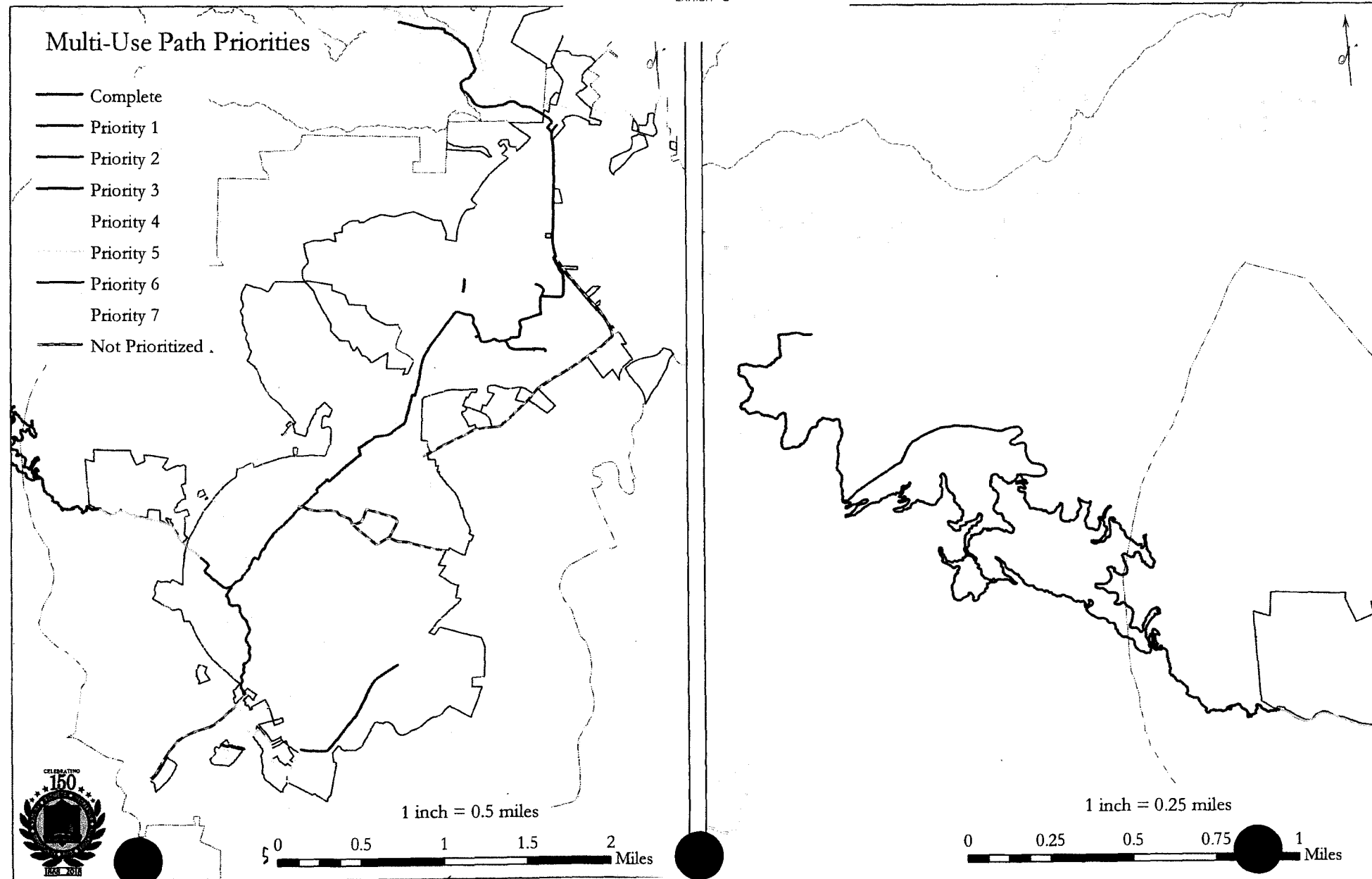
Street
Stone Drive
Sheffield Place
Pisgah Drive
Pisgah Drive
West Lane Down the Hill
Part of Lower End Eastview Drive
Part of Eagle View Drive
Branch Lane
*Whitmire from Railroad Avenue to N. Caldwell Street
*King Street
*W. French Broad Street from N. Caldwell to Railroad Avenue
* To be completed after Bridge is Complete

Should you desire any further information, please advise.

DL/lc

City of Brevard Public Works Department
232 Cashiers Valley Road
Brevard, NC 28712
828-884-2171, Option 4

EXHIBIT "B"



City of Brevard
Fiscal Year 2018~~7~~-2019~~8~~
Schedule of Taxes, Fees and Charges
GENERAL FUND

Property Tax Rates

City-Wide	0.4950 \$100 / \$100 Valuation
Heart of Brevard MSD	0.2250 / \$100 Valuation

ABC Licensing

Fees regulated by the State of North Carolina for the sale of beer and wine.

The license year for the following runs from May 1 through April 30 (NCGS 105-113.70(b). License is not to be pro-rated.

Code	NCGS	Business Activity	Rate
		Beer & Wine (Copy of ABC Permit required.)	
D-101		On premise malt	\$15.00
D-102		Off premise malt	\$5.00
D-103		Wholesale beer	\$37.50
D-104		On premise wine	\$15.00
D-105		Off premise wine	\$10.00
D-106		Wholesale wine	\$37.50
D-107		Wholesale beer & wine	\$62.50

Taxi Licensing

Tax regulated by North Carolina General Statutes 20-97 and NCGS 160A-211

Code B-146 – NCGS 20-97 – Taxicabs. *Requires Approval.	Rate: \$15 per vehicle
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*Taxi / Vehicles for Hire. City of Brevard Code of Ordinances, Chapter 78

Solid Waste Removal

Residential Garbage Collection	\$9.75 plus \$7.25 County Disposal Fee / \$17.00 per month total
Commercial Dumpster	\$8.50 plus \$8.50 County Disposal Fee times number of monthly pickups / \$17.00 per month total
Small Commercial Collection	\$9.75 plus \$7.25 County Disposal Fee times number of monthly pickups / \$17.00 per month total
Special Refuse Pick Up (Includes appliances & furniture)	\$20.00 per single item \$35.00 per load
Television / Computer Monitor Collection	19" or larger - \$10 each Less than 19" - \$5 each

Recycling

Residential Recycling Fee	\$3.00 per month
Commercial Recycling Fee	\$4.00 \$5.75 per month (Additional 96 gallon containers \$4.00 \$5.75 each)
Commercial Cardboard Recycling	\$10.00 per month per water meter for all commercial customers
Mulch Fee	Pickup truck loads, City Residents - \$0 All other loads - \$10 per yard

**City of Brevard
Fiscal Year 2018~~7~~-2019~~8~~
Schedule of Taxes, Fees and Charges
GENERAL FUND**

Franklin Pool

Admission	\$2.00 per day per individual
Individual Season Pass	\$50 per season
Family Season Pass	\$150 per season
Family Day Pass	\$7.00 per day
Party / Event Rental	\$100

Planning / Zoning

<u>Special Events¹</u>	<u>Fee</u>
City-Sponsored (examples White Squirrel, July 4th, Halloweenfest, and Twilight Tour)	\$0
Private Property – No parking space, sidewalk, or street closures	\$0
Private Property – Includes parking space, sidewalk, or street closure ²	\$200 + \$500 bond
Public Property – Park, greenway, or similar	\$200 + \$500 bond
Public Alley Closure	\$50 per day + \$500 bond
State Road Closure	\$1,500 (per day) + \$2,000 bond
City Road Closure	\$100 (per day) + \$1,000 bond
Public Sidewalk Closure (examples include construction, delivery, demolition etc.)	\$500 (per day) + \$500 bond
Public Parking Space Closure (examples include construction, delivery, demolition etc.) ²	\$100 (per day) + \$500 bond

<u>Category I Applications</u>	<u>Fee²</u>
Dedication Plats for Category I Applications	No Fee
Recombination Plats	No Fee
Minor Subdivision Plat: No new public infrastructure except sidewalks	\$75 + \$20/lot
Non-Residential New Construction	\$200 per structure
Non-Residential Interior Remodels, Additions, Accessory & Concomitant Structures, Incidental Improvements and Other Substantial Improvements or Significant Improvements to Existing, Individual Structures. ³	\$100
Non-Residential Change of Use and Incidental Improvements to Existing Structures (Awnings, Handicapped Ramps, Decks, Etc.) ⁴	\$50
Home Occupation	\$200
Residential Dwelling New Construction and Manufactured Home Setup on New Space (not including new manufactured home parks), & secondary dwellings.	\$100 per Dwelling Unit

¹ Special event fees are for one time or one day events. A multi day event shall pay the required fees for each day.

² Includes one parking space, each additional space is considered a separate fee. Street closure is considered for one block, each additional block is a separate fee.

³ When applicable, applicants must submit a check, made out to the Transylvania County Register of Deeds, to cover document recordation fees. Recordation fees are determined by Transylvania County. Please refer to the adopted fee schedule of the Transylvania County Register of Deeds for more information.

⁴ Any improvement that does not meet the definition of substantial or significant improvement. Incidental improvements include installation of handicapped ramps and entryways, awnings, unenclosed decks and patios, and lighting improvements and other minor, non-structural changes of an incidental nature.

City of Brevard
Fiscal Year 2018-2019
Schedule of Taxes, Fees and Charges
GENERAL FUND

Residential Interior Remodels and Manufactured Home Replacement on Existing Space, Additions, Accessory Structures & Incidental Improvement to a Structure or Manufactured Home ⁵	\$50
Fence	\$10
Driveway / Curb Cut / Encroachment	\$50
Tree Removal	\$25
Demolition; Grading & Other Land Disturbance: The Administrator may waive bonds for demolition, grading and other land disturbance upon determination that such bond would serve no useful purpose. Also, Administrator may require a bond in excess of \$500 if such is deemed necessary in the interests of public health or safety. These bonds shall be prepared and administered in accordance with the improvement guarantee procedures set forth in the Procedure for the Installation & Dedication of Public Improvements. The Administrator may require a demolition, grading, or land disturbance bond in association with any development activity for which such bond is relevant.	\$50 + \$500 reimbursable bond per structure or lot up to one acre. Lots with multiple structures larger than one acre requiring Bonds exceeding \$500 shall be based upon a qualified professional's estimate of cleanup clean cost + 25%
Grading & Other Land Disturbance: The Administrator may waive bonds for grading and other land disturbance upon determination that such bond would serve no useful purpose. Administrator may require a bond in excess of \$500 if such is deemed necessary in the interests of public health or safety. These bonds shall be prepared and administered in accordance with the improvement guarantee procedures set forth in the Procedure for the Installation & Dedication of Public Improvements. The Administrator may require a grading or land disturbance bond in association with any development activity for which such bond is relevant.	\$50 + \$500 reimbursable bond per lot up to one acre. Lots larger than one acre requiring Bonds exceeding \$500 shall be based upon a qualified professional's estimate of cleanup clean cost + 25%
Parking Lots, Resurface	\$0
Parking Lots, New & Reconfiguration	\$50
Carnivals, Circuses	\$500 per location and permit period ⁶
Farmers Markets, Tailgate Markets, & Flea Markets	\$200 per year per location and permit period. Individual permits are not required for authorized individual vendors operating within the permitted market area.
Food Truck Site	\$100
Food Truck Vendor	\$50 (permit to be renewed annually)
Temporary Vendors, Agricultural (Does not include Farmers Markets or Tailgate Markets. Includes all forms of roadside / mobile / temporary purveyors of seasonal horticultural, agricultural, aquacultural or forest products, including but not limited to raw fruits, vegetable, perennials, annuals bulbs, dried flowers, Christmas trees, and similar products)	\$200 per location and permit period
Temporary Vendors, Non-Agricultural (Does not include Flea Markets. Includes all forms of roadside / sidewalk / downtown / pushcart / mobile / itinerant merchants / temporary purveyors of non-agricultural products.	\$200 per location and permit period
Special Events, Private Property	\$0

⁵ Any improvement that does not meet the definition of substantial or significant improvement. Incidental improvements include installation of ramps and entryways, awnings, unenclosed decks and patios, and lighting improvements and other minor, non structural changes of an incidental nature. When a handicapped ramp is built by churches or church volunteers, by other tax-exempt organizations, or by friends, acquaintances or family of the home owners or occupants, without and expense for either labor or materials being paid by the owners or occupants, the fifty dollar (\$50) fee under this section shall be waived by the Planning Director.

⁶ The Administrator may assess fees for the actual cost of services provided by City forces (i.e., personnel, deployment of fire apparatus, solid waste removal, provision of barricades, State Fire Code inspections, and etc.) in support of special events or temporary uses. Refer to the Departmental Cost of Services section below, for a schedule of additional "cost of service" fees.

City of Brevard
Fiscal Year 2018~~7~~-2019~~8~~
Schedule of Taxes, Fees and Charges
GENERAL FUND

Special Events, Public Property (Festivals, parades, use of public parks, and similar)	\$200 (minimum) + \$500 reimbursable bond
Public Street / Sidewalk / Parking Space Closure	\$50 + \$500
Temporary Uses, All Other	\$50
Zoning Consistency Determination / Farm Exemption Certification	\$25

Category II Applications	Fee
Dedication Plats for Category II Applications	\$50
Dedication Plats	\$50
Minor Subdivision: New public infrastructure	\$500 + \$20 per lot or structure up to \$2000
Group Developments	\$500 + \$20 per lot or structure up to \$2000
Wireless Communication Facilities, Co-Location & Stealth	\$200
Wireless Communication Facilities / Towers, All Other	\$1,000

Category III Applications	Fee
Dedication Plats for Category III Applications	\$50
Major Subdivision: Phased subdivisions and subdivisions with 25 or more lots	\$500 + \$20 per lot or structure
Manufactured Home Park	\$500 + \$20 per space
Conditional Zoning District	\$200 + \$20 per lot or structure
Traditional Neighborhood Development	\$500 + \$20 per lot or structure
Planned Development Overlay District	\$500 + \$20 per lot or structure
Map Amendment (Rezoning)	\$500 + true cost of professional services (see below)
Text Amendment (includes modifications to PDD)	\$200 + true cost of professional services (see below)
Vested Right	\$500 + true cost of professional services (see below)
Voluntary Annexation	Actual Cost \$500
Street / Right-of-Way / Easement Abandonment	\$500 + Actual Cost
Variance - Zoning	\$200
Variance - Floodplain Development	\$500 + true cost of professional services (see below)
Appeal	\$0
Special Use Permit - Zoning	\$250
Special Use Permit - Floodplain Development	\$500 + true cost of professional services (see below)

Signage	Fee
Political Signs	\$50 per candidate / campaign + \$250 reimbursable bond
Wall & Marquee	\$100
Ground	\$200
Electronic (Including Message & Reader Boards)	\$1,000
Neighborhood Entrance, Projection / Suspended, Identification, Menu Board, Building Identification, and A-Frame	\$100
Street Banners	\$250
Banners & Temporary	\$0
Special Event	\$50 + 200 reimbursable bond
Panel Replacement / Reface / Resurface	\$50
Group Developments	\$50 per sign
All Other for Which Permit is Required	\$50

Miscellaneous Fees	Fee
Code Enforcement Abatement Administrative Fee	\$250

City of Brevard
Fiscal Year 2018~~7~~-2019~~8~~
Schedule of Taxes, Fees and Charges
GENERAL FUND

Re-inspection Fee (failed zoning inspections)		\$50
Custom Mapping		\$40 Per Hour + cost of map (see below)
Color Printing / Photocopying	8.5"x11" – 11"x17" (1 sheet)	No Fee
	8.5"x11" – 11"x17" (>1 sheet)	50 cents per page
	Larger than 11"x17"	\$25 per copy
Black & White Printing / Photocopying	8.5"x11" – 11"x17" (1 sheet)	No Fee
	8.5"x11" – 11"x17" (>1 sheet)	10 cents per page
	Larger than 11"x17"	\$25 per copy
Fees In Lieu	Sidewalk Fee in Lieu	Actual Cost X 1.25%
	Stormwater Fee in Lieu	Actual Cost X 1.25% Refer to Fee Calculator
	Parking	\$14,500 Per Parking Space
Improvement Guarantee for Public Improvements: The Administrator, in consultation with the City Manager and City Attorney, may accept an improvement guarantee / surety bond for public improvements associated with any development. Improvement guarantees shall be prepared and administered in accordance with the Procedure for the Installation & Dedication of Public Improvements.		Actual Cost X % As Set Forth in Chapter 16, UDO
Construction Bond: The Administrator may require and accept a construction bond upon determination that such is necessary to protect existing public infrastructure from damages associated with any development activity. The Administrator may accept a construction bond for landscaping in accordance with Chapter 8 of the City of Brevard Unified Development Ordinance. Construction bonds shall be prepared and administered in accordance with the improvement guarantee procedures set forth in the Procedure for the Installation & Dedication of Public Improvements.		Actual Cost X % As Set Forth in Chapter 16, UDO + 25%
Professional Services: The Administrator may secure the services of a qualified professional (e.g., licensed architect, attorney, engineer, landscape architect, arborist, surveyor, or planner) in the review of any application. Professional services purposes include but are not limited to: the review of floodplain development proposals, proposed public infrastructure or stormwater systems, traffic impact analyses, specialized legal services, and etc. The actual cost of professional services shall be the responsibility of the applicant. The applicant shall be informed in advance of the City's intention to secure professional services. The applicant shall be provided any and all reports generated by qualified professionals, and copies of all statements / receipts. The applicant shall reimburse the City for professional services expenditures prior to the issuance of a certificate of occupancy or final zoning / project approval.		

**City of Brevard
Fiscal Year 2018~~7~~-2019~~8~~
Schedule of Taxes, Fees and Charges
GENERAL FUND**

Traffic Violations

Parking Ticket	\$10- \$25 per violation
Fire Hydrant, Fire Lane Obstruction	\$50
Vehicle Towing	True cost of towing.

Departmental Cost of Service Fees for Special Events & Temporary Uses

The following fees are intended to recoup cost for the delivery of services in support of Special Events, Temporary Uses, and unique emergency situations (including but not limited to bomb threats, hazardous materials events, manhunts, and other unique calls for service). The specific mechanism and timing of fee recovery will be determined by the applicable department heads on a case-by-case basis.

Fire Department Inspections for City Permits	Fee
Carnivals / Fairs	\$100 per event
Explosives	\$50 per 48 hours or \$100 per 30 days
Use of Outdoor Fireworks (Does not include standby apparatus or personnel)	\$100 per event
Open Burning & Open Flame Use	\$50
Pyrotechnics Special Effects	\$50
Fireworks Tent	\$300 per 30 days
Assembly Tent	\$75 per 30 days

Fire Department, Deployment of Personnel, Apparatus & Equipment	Fee
Officer	\$35 per hour
Firefighter	\$30 per hour
Light Duty Quick Response Vehicle / Boat / Support Vehicle	\$20 per hour
Fire Engine	\$200 per hour
Rescue Truck	\$250 per hour
Ladder Truck	\$300 per hour

Public Services Department, Deployment of Personnel & Equipment	Fee
Special Dumpster Service	\$50

Police Department, Deployment of Personnel & Equipment	Fee
Officer	\$25 per hour

Alarm System Fees

The following fees are intended to recoup cost for the delivery of services in support alarm systems which may be installed, operated and maintained within the emergency communications center situated in the city police department.

City of Brevard
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Schedule of Taxes, Fees and Charges
GENERAL FUND

Alarm System Connection Application Fee	\$25
Subscriber Charge for Failure to Appear Within 30 Minutes of Notification	\$10 per event
False Alarm Charge	\$20 per false alarm in excess of three per month
Alarm System Original Installation Fee	\$100 (one-time fee)

Miscellaneous Fees

Return Check Fee	\$30 per check per occurrence
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City of Brevard
Fiscal Year 2018~~6~~-2019~~7~~
Schedule of Taxes, Fees and Charges
UTILITY FUND
Water Rates

Residential, Commercial, and Institutional:

Gallons	Purchase Range	In City	Out City
All	All	\$13.65	\$20.50
All	All	\$7.50 \$7.80 / 1000	\$11.27 \$11.72/ 1000

Industrial*

Gallons	Purchase Range	In City	Out City
All	All	\$13.65	\$20.50
All	All	\$6.60 \$6.87/ 1000	\$9.92 \$10.32/ 1000

*Industrial water users are manufacturers as defined and described in the 2012 North American Industry Classification System, Sectors 31-33 (refer to the following United States Census website:
<http://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012>).

Sewer Rates

Residential, Commercial, and Industrial:

Gallons	Purchase Range	In City	Out City
All	All	\$13.65	\$20.50
All	All	\$7.50 \$7.80/ 1000	\$11.27 \$11.72/ 1000

All multi-family dwellings, including apartments and condominiums, shall pay \$27.29 per unit or the meter reading, whichever is greater.

Economic Development Utility Rates:

City Council may, as a means of supporting economic development within the City of Brevard and Transylvania County, authorize a business to receive a 30% reduction in utility rates, subject to an agreement that such business achieve certain economic development performance measures.

Meter Fees: \$2.70 per month for all meters.

Water Charges		
	In City	Outside City
Basic Charger (per month)	\$13.65	\$20.50
Water (per gallon, Res, Com, and Instit.)	\$0.00750 \$0.00780 / gal	\$0.01127 \$0.01172/ gal
Water (per gallon, Industrial)	\$0.00660 \$0.00687/ gal	\$0.00992 \$0.01032 / gal
Meter Fees	\$2.70/month for ALL meters	
	All multi-family dwellings, including apartments and condominiums, shall pay \$27.30 per unit or the meter reading, whichever is greater.	
Meter Reactivation Fee	\$60.00	

City of Brevard
Fiscal Year 2018~~6~~-2019~~7~~
Schedule of Taxes, Fees and Charges
UTILITY FUND

Sewer Charges		
	In City	Outside City
Basic Charger (per month)	\$13.65	\$20.50
Sewer Water (per gallon)	\$0.00750 \$0.00780/ gal	\$0.01127 \$0.01172 / gal

Water Tap Fees

Tap Size (inches)	Tap and Meter Setting Fee ⁷
3/4	\$1,375
1	\$1,600
2	\$3,500
Charges for taps greater than 2", or 6' in depth, or require disturbance to NCDOT infrastructure or right of way, will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, meters, materials and equipment (including asphalt repair), plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than \$2,440.00.	
Water Capacity Impact Fee	\$375 per impact unit

Sewer Tap Fees

Tap Size (inches)	Tap Fee
Up to 6" Tap	\$1,375
Charges for taps greater than 6", or 6' in depth, or require disturbance to NCDOT infrastructure or right of way, will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, materials and equipment (including asphalt repair), plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than \$955.00.	
Sewer Capacity Impact Fee	\$375 per impact unit

System Development Fees			
Connection Size	Max Flow	Water	Sewer
(inches)	(gpm)		
3/4	30	\$500	\$1,000
1	50	\$830	\$1,670
1.5	100	\$1,660	\$3,340
2	160	\$2,660	\$5,340
3	320	\$5,320	\$10,680
4	500	\$8,310	\$16,690
6	1,000	\$16,620	\$33,380
8	1,600	\$25,590	\$53,410
10	2,300	\$38,220	\$76,780
12	3,100	\$51,510	\$103,490

⁷ The Public Services Director may impose additional fees to recover the true cost of water &/or sewer tap installation when such is warranted by site conditions. In such cases, fees shall be computed at the sum total of the cost of labor, materials and equipment necessary for completion of the work plus 35 percent of the direct labor charge.

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Sewer Tap Relocation Fee	Fee
Minimum Fee	\$500
Maximum Fee	\$1000
Charges for sewer tap relocations will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, materials and equipment, plus 35 percent of the direct labor charge. The minimum and maximum sewer tap relocation fees are set forth above.	

Septage Pretreatment Charges

0 – 1,300 Gallons	\$75.00 Per Load
1,301 Gallons or Greater	\$150.00 Per Load
All out of County haulers will be charged double the above amounts	
Annual Hauler License Fee	\$100.00

Deposit fees for New Utility Accounts

Use	Fee
Residences (including residential renters)	\$ 60.00 <u>100.00</u>
Commercial users except those otherwise listed	\$ 50.00 <u>100.00</u>
Apartment houses, motels and trailer courts:	Up to 25 units \$ 75.00 <u>100.00</u>
	25 units or more \$ 100.00 <u>100.00</u>
	With pool, add \$ 25.00 <u>100.00</u>
Service stations without carwash	\$ 40.00 <u>100.00</u>
Service stations with carwash	\$ 100.00 <u>100.00</u>
Beauty shops	\$ 50.00 <u>100.00</u>
Laundromats	\$ 200.00 <u>100.00</u>
Carwashes	\$ 100.00 <u>100.00</u>
Restaurants	\$ 75.00 <u>100.00</u>
Industrial uses: An amount equal to 60 days' estimated consumption or a minimum of \$200.00, whichever is greater.	

Surcharge Rates for the Collection and Treatment of High Strength Wastewater

Parameters	Rates
BOD 5	\$0.39/lb. BOD 5
Suspended solids	\$0.37/lb. SS
Leachate	\$0.05/gallon

Miscellaneous Utility Fees

Late Payment Fee	\$5 applied on the 21st day of each month
Cut-Off / Cut-On Fee	\$25 applied on the 28th day of each month
Return Check Fee	\$30 per check per occurrence

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Meter Location	\$25 per occurrence
Meter Location Change	\$250
Meter reactivation	\$60
Fire Hydrant Flow Test (two or more hydrants)	\$250
Well Permit ^a	\$1,000
Tanker Truck Access Fee	\$25
Others as specified in Chapter 70 Sec. 70-38 of the Brevard City Code	

^a Refer to Chapter 70 of City Code