

MINUTES

COUNCIL DOWNTOWN MASTER PLAN COMMITTEE

Wednesday, April 27th, 2016 – 4:00 PM

Administrative Conference Room at City Hall

Members Present: Ann Hollingsworth, Chair, Council Member
Melanie Spreen, Heart of Brevard President
Susan Threlkel, At-Large Member
Dee Dee Perkins, Citizen Member
Heath Seymour, Heart of Brevard Director

Members Absent: Charlie Landreth, Vice Chair, Council Member

Staff Present: Jim Fatland, City Manager
Josh Freeman, Community Dev/Special Projects Director
Kerry Lindsay, Secretary

Consultants: Susan Fryler, ColeJenest & Stone
Tod Fisher, ColeJenest & Stone
Teresa Buckwalter, Destination by Design

Others: Dr. John Folger

A. Welcome & Call to Order

The meeting was called to order at 4:00 PM.

B. Introductions

All present introduced themselves.

C. Certification of Quorum

Quorum was certified.

D. Review of the Minutes

The minutes of 3/23/16 were unanimously approved without correction.

E. Clemson Plaza

J. Freeman reviewed the project and it's status with the Committee. He explained that an apartment was discovered above the CoEd Theater and that it may be renovated for future use as an apartment. As such it would require a set of stairs to exit and enter it. T. Buckwalter then began her presentation and outlined various options for stairs and a couple of new amenities. The Committee discussed this further and decided that they favored the staircase, wanted to cover the DOT control box, liked the idea of historically interpretive panels for the wall, and appreciated the pergola. They did not want a kiosk in the plaza. T. Buckwalter said she would further refine the design/cost estimates to reflect these changes.

F. Downtown Master Plan/Caldwell Widening Presentation

J. Freeman introduced the topic and then allowed the consultants from ColeJenest & Stone to present. S. Fryler gave an overview of the current Broad Street streetscape plan and a history of how it had arrived there. T. Fisher explained the construction documents and provided a presentation for the timeframe between the Caldwell Widening project and the Streetscape project. He provided both cost estimates and relative build times for various options (including doing both projects at once, one after the other, and 2 combination methods). The Committee unanimously approved a motion to wait to begin the Broad Street project until after the Caldwell projects completion with the exception of beginning bid work as allowable during Caldwell's construction.

G. Adjourn

There being no further business, the Committee adjourned at 5:32 PM on Wednesday, April 27th, 2016.

X 
Ann Hollingsworth
Chair

X
Kerry Lindsay
Secretary