

MINUTES
BREVARD ABC BOARD
September 27th, 2016

Approved Crite: _____ Dinkins: _____ Riecke: _____ Robinson: _____

The Brevard ABC Board met in regular session on Tuesday, September 27th, 2016 at 8:30 a.m. in the City Hall Administrative Conference Room.

Members Present: Cameron Austin, Chair
 Tim Robinson
 Eric Crite
 Geraldine Dinkins

Members Absent: Dr. William Riecke

Staff Present: Mark Balding – ABC General Manager
 Kerry Lindsay – Secretary
 Desiree – City Clerk (recorded last 10 minutes)

Visitors: None

Welcome & Introduction

At 8:37 a.m., Mr. Austin called the meeting to order.

Approval of Minutes

The minutes from the August 23rd meeting were approved unanimously and without correction.

Unfinished Business

The Law Enforcement Report was added to the Agenda. Mr. Balding reiterated that the transition between working with ALE and working with the County & City has been a slow one. Fortunately, five compliance checks were completed the last week in August. No violations were reported.

Mr. Austin remarked that the state was using a new form to report compliance checks and asked for clarification regarding the number designations on the Alcohol Education item (in other words, what makes a 10 versus a 5). He also asked that the form show the location/name

of venues which have been cited. Mr. Austin volunteered to speak with Tim Powers about getting detailed reports. Ms. Dinkins also asked that DUI figures be reported to the Board and asked whether they should submit that report to the State as well. Mr. Balding said he would check with the State about that.

The Accountant's Report for August was reviewed and approved unanimously.

The Bank Statement and Reconciliation for August were reviewed and approved unanimously.

New Business

Mr. Balding provided the Manager's Report (attached) for the Board's review. The August Financials showed Sales up at 7.5%. Mr. Balding did explain that there were 3 payrolls this month, which drew down the profit margin.

Mr. Balding brought up a discussion regarding the Committee's pay policies. He stated that he had spoken with the City Clerk and she had alerted him to the fact that other Committee's only make between \$20-25 per monthly meeting and do not get paid for absences. Mr. Austin stated that many members do work away from meetings when they cannot attend. He also stated that the ABC Board is an annual salary using a W-2 and so absentee pay would be applicable for that reason. Mr. Robinson and Ms. Dinkins agreed that they would be comfortable without being paid for special meetings. The Committee agreed to postpone further conversation until the next meeting.

Mr. Balding asked that the Committee approved a new Inventory/Analyst position providing better compensation. The Committee approved this position on a part time basis.

There was some discussion regarding a quote for tee shirt printing at Ms. Dinkin's business. A Health Department employee came in for a quote, but did not specify that she was with CARE Coalition and so Ms. Dinkins provided the quote. The City Clerk suggested that CARE Coalition acquire two more quotes for reference and consult with Mr. Pratt the City Attorney.

Alcohol Education

Ms. Karen Gorman of CARE Coalition came in to discuss various Alcohol Education opportunities and programming for this school year. She discussed mentoring program improvements through ABC funding, a series of assemblies through Enduring Regret or similar paid & unpaid speakers, utilizing a Media Ready curriculum, posters/banners for the schools with the "Talk it Out" program, and the 2016 Students Against Destructive Decisions conference in Raleigh.

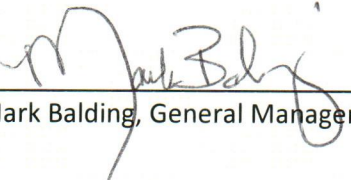
The Committee liked that the SADD Conference took 8 kids and 2 advisors on a 3 day trip for \$910. Ms. Dinkins suggested that the kids do a presentation at the end, or a buddy-to-buddy program in order to spread what they'd learned. They also agreed to print a set of signs/posters and to sponsor a school gym banner at both middle schools with the "Talk it Out" message. Mr. Austin was skeptical of the Media Ready curriculum and the programs ability to be implemented

on a long term basis. He asked for more information. The Committee also discussed the Enduring Regret program and agreed to do individual research on the various presenters.

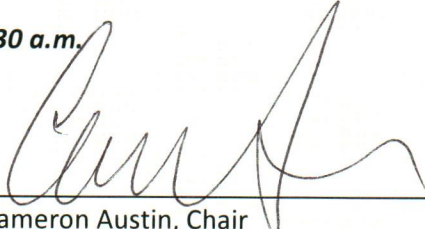
Adjourn

There being no further business, the Board adjourned at 10:41 AM.

Next regular meeting: Tuesday, October 24th, 2016 @ 8:30 a.m.



Mark Balding, General Manager



Cameron Austin, Chair

Kerry Lindsay
Secretary

Minutes Approved: 11/22/16