

MINUTES

COUNCIL DOWNTOWN MASTER PLAN COMMITTEE

September 27th, 2017 – 4:00 PM

Administrative Conference Room at City Hall

Members Present: Ann Hollingsworth, Chair, Council Member
Charlie Landreth, Vice Chair, Council Member
Jim Fatland, City Manager
Daniel Cobb, Planning Director
Heath Seymour, Heart of Brevard Executive Director
Dee Dee Perkins, Council Appointed Citizen Member

Members Absent: Susan Threlkel, Council Appointed At-Large Member
Melanie Spreen, Heart of Brevard Representative

Staff Present: Jill Murray, Deputy City Clerk

Special Guests: Stan Reynolds, Duke Energy

1. Welcome & Call to Order

The meeting was called to order at 4:00 PM.

2. Certification of Quorum

Quorum was certified by the Deputy City Clerk.

3. Approval of Minutes

Mr. Fatland moved, seconded by Mr. Seymour, the August 23, 2017, meeting minutes be approved. Motion carried unanimously.

4. Update on Main Street - Replacing Streetlights

Mr. Cobb passed out a map showing the locations of proposed streetlights. (Exhibit A) He explained that they have taken the values that the State gave them and laid out all of the lights that they would need to cover the geographic area. The map shows the 25

foot teardrop style light with banner and receptacle capability and does not show the 12 foot lights. The 12 foot lights can be added as a decorative touch. The map shows the light locations, as well as, the trees and shrubs associated with the downtown master plan. It would require a total of 106 lights to get all of the ones shown on the map. He added that we would basically be starting from scratch. We would be replacing some lights and adding new and because these are State roads, they have to have a minimum level of lighting and the light placement can go 10-15 feet either way.

Mr. Reynolds stated that the tall lights carry all of the load necessary for the DOT requirement and the small lights would just be an accessory. He added that if we modernize, we have to bring them all up to DOT standards. Another option is to leave what we have because we are grandfathered in and just fix the ones that are broken. Mr. Fatland asked what the cost would be to fix a light pole and Mr. Reynolds said he wasn't sure and that a study would have to be done. If it's defective or broken, Duke Energy would replace them at no cost to the City but if the City wants new ones, then the City will have to pay for it.

Mr. Seymour stated that the section on the map where Marcos restaurant is is dark and they are always asking for more light. Ms. Hollingsworth added that she thinks instead of going to Morgan Street, we should take those lights and go between Oaklawn Street and England Street.

After much discussion the Committee decided that Council would need to decide on this since it is going to be a lot of money. Mr. Landreth motioned, seconded by Ms. Hollingsworth that staff present a budget and lighting plan that coordinates with the downtown master plan that DOT approves to present to Council in November. Motion carried unanimously. Mr. Reynolds added as a reminder that the prices will adjust on January 15th and they could go down but that is not likely.

5. Update on Wayfinding Signage

Mr. Cobb stated that there is nothing to present, therefore nothing to discuss at the moment.

6. Downtown Master Plan Implementation

Mr. Landreth asked that when the Caldwell Street project wraps up, how quickly we can begin Phase 1 of our downtown master plan. Mr. Fatland explained that Phase 1 is a

two million dollar project that we do not have a funding source for yet. He explained that if we do the streetlights it will cost about \$695,000 and we have about \$240,000 in cash in the downtown master plan fund so the streetlights we can do now. Phase 1 of the downtown master plan will cost 2 million dollars and we will need a grant for it. Currently we have a \$12.6 million downtown master plan without a finance plan to pay for it.

Mr. Landreth suggested that we need to update Council on financing the downtown master plan and the realities of financing it since a \$12.6 million dollar budget without grant funding may not be feasible.

Mr. Seymour added that Julie Metz is hopefully coming here in October to discuss how she pulled off their downtown master plan.

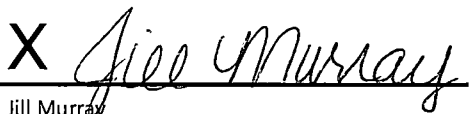
Mr. Fatland motioned, seconded by Mr. Seymour, to direct staff to prepare a revised downtown master plan with a finance plan for City Council to consider.

7. Adjourn

Ann moved, seconded by Mr. Fatland to adjourn the meeting.

The meeting adjourned at 5:28 PM on Wednesday, September 27th, 2017.

X 
Ann Hollingsworth
Chair, Council Member

X 
Jill Murray
Deputy City Clerk

Minutes Approved - April 25, 2018

